

NAME OF REFERRER	DESCRIPTION OF WORKS REQUIRED	DATE OF NOTIFICATION	DATE WORKS COMPLETED	ESTIMATED COST	ACTUAL COST	NOTES
Mr & Mrs D	Riverlands: Reduce height on 2 Silver birches, overhanging their gardens. One tree on Medical Centre land the other we believe is on Stylers Way land and their landlord is; Rhys-Davies Properties Ltd, 66 High Street Pershore, Worcestershire WR10 1DU Chris Hemming < chris@rhys-davies.com > Planning Obtained still waiting to agree a plan with surgery and Stylers way owners. Still waiting a response from surgery and owners of Stylers Way	28.07.15		£370		Persuade others to bear cost.
PC	Littleworth Field: Identified 6 willows requiring urgent attention. Not dangerous, so needs planning permission, (conservation area). Awaiting 3 quotations and planning obtained delay on work until early spring 2017.	28.07.15		£2800 (2 nd Quote £2900)		
Reported by PT	Large willow overhanging garden of 24 Prince Harry Road, large branches breaking off and falling into garden where children play. Planning obtained ordering work to take place in the Autumn 2016	19.10.15		£800		
PC	Observed that the path originally designed for wheel chair access from the Prince Harry Footbridge to Beldesert Close, over grown and impassable. Ordered work with Jon Vale. No progress to report.	29.02.16		Seek design and quote		
Clerk	Arrange for the removal of the blind, non flowering daffodils on the eastern side of the Stratford Road to the south of the town. Replace with new bulbs. No progress to report.	09.04.16		Seeking quote		
CLERK	Residents of Fieldhouse Close wish that the trees behind their houses are reduced in height. This is the second request the council have received, the first was investigated and the recommendation of the Tree Surgeon and the advice of the Tree Officer was that the condition of the trees did not fall into the criteria for reduction in height at this time. Arrangements made for further inspection in the Autumn to see if any action can be justified.	06.06.16		Not known		
Resident in Riverside Gardens	Two large Bird Cherry trees close to the bungalows residents have requested that they are reduced in height and spread. They are not in the conservation area and are on a tiny piece of land owned by the council. Estimate obtained. I request that the council consider whether we should spend this money for the benefit of a small number of residents. Should we also look at finding a way to dispose of this area as it serves no useful purpose for the council.	15.08.16	07.10.16	Quote £470	Invoice awaited	
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Two residents from the town	The issue of Japanese Knot Weed on the banks of the river in Riverlands has been raised. Contact has been made with Antony Lovell an expert for advice and treatment. We also have Himalayan Balsam another illegal plant. We have no alternative under the law but to deal with this problem. Treatment can take several years and can be expensive. First treatment carried out to banks of river and one adjacent garden. Contractor to return in a few weeks to insect progress and report.	07.09.16	02.10.16	First installment £100	£100	
Several Residents.	Raised the issue of the pool by the Medical Centre. A group has formed wanting to tidy it up. Action that can be taken is limited by the rules protecting SSSI sites. Maintenance is planned for October when the newts should have departed to the woods to hibernate for the winter. I believe that consent is also required from the Environment Agency. I propose further consultation with the residents, advice from Warwickshire nature Group and contact with the Environment Agency and adding a maintenance programme to our contract with Jon Vale. This work has begun see attached terms of reference for the specific Working Party.	10.09.16	04.10.16 rules drawn up for new working party	Part of our normal maintenance contract. No additional expenditure expected.	N/A	On going project reporting regularly to the council
Several Residents	Reported that the dog Litter Bin attached to the wall of the Mill, 1 High Street, the developers of that office had not replaced .. They have been contacted and will purchase a replacement. Given the acceptance of dog litter in standard litterbins I suggest that the missing dog litter bin is replaced by such a bin. Still waiting to resolve this.	04.11.15		No cost.		
Allotment Holders	A meeting was arranged for all allotment holders on 30 th September at the Black Swan 7.00pm. Well attended good response see attached notes.	10.09.16	30.09.16	£50		
Resident neighbour of the council Littleworth Field	Identified issues with the Ullenhall Brook asking for help with identifying the riparian owners of the stream alongside New Road, Warwick Road, under the bridge into Littleworth Field including the flood relief pool and ditches. Informal contact has been made with the residents of Glenhurst Road. Recommend a letter be sent to bring everyone together for a collective management plan with shared costs. This would include the council. We are waiting for a meeting of residents to be arranged. Cllr. Crathorne to be appointed the council rep.	10.09.16		unknown		
Resident Chingley Bank	Overgrown hedge at the side the house our contractor will attend to this and the owners Lellandii over hanging the roadway we will invoice the resident for £100 for this work done at the same time. There are five very large maple trees within 10 meters of the fence to all the gardens of the houses that back on to the Jubilee Play area. Tree surgeon recommended removal of 3 trees with some disease and the trimming of the remaining 5. Use the trunks to create a safe natural play area. Consulting all residents. Recommend following the advice.	16.09.16		Awaiting Quotes		
Meeting with WCC Highways	This took place on 03.10.16 Notes attached					

It is proposed that the actions set out in this report and attached notes are approved and that the terms of reference for the Riverlands Management Working Party are approved.