

(other tasks now completed and removed from list)

NAME OF REFERRER	DESCRIPTION OF WORKS REQUIRED	DATE OF NOTIFICATION	DATE WORKS COMPLETED	ESTIMATED COST	ACTUAL COST	NOTES
Mr & Mrs D	Riverlands: Reduce height on 2 Silver birches, overhanging their gardens. One tree on Medical Centre land the other we believe is on Stylers Way land and their landlord is; Planning Obtained; meeting arranged to agree a plan with surgery and Stylers way owners	28.07.15		£370		Persuade others to bear cost.
PC	Littleworth Field: Identified 3 willows requiring urgent attention. Planning application prepared for a further group of trees that were alongside the stream as a hedge are very overgrown application for planning permission to reduce height and raise crown.	28.07.15	Work on three trees.	£2800 ( 2 <sup>nd</sup> Quote £2900)		Still three to complete
Resident Chingley Bank	There are five very large maple trees within 10 meters of the fence to all the gardens of the houses that back on to the Jubilee Play area. Tree surgeon recommended removal of 3 trees with some disease and the trimming of the remaining 5. Use the trunks to create a safe natural play area. Consulting all residents. Waiting for a further 2 quotes.	16.09.16		£2,000		
Resident	Raised issues with Trees at the Market Way development Trying to establish clarity over ownership definitely not ours, merely providing support to residents working with them to arrive at a solution. Proposed the council send a letter to Taylor Wimpey suggesting this area is attracting vermin, cannot be accessed to maintain and that this matter is resolved quickly. No response to date.	06.11.16		None		
Routine and repair maintenance of Benches	Order the contractor to repair and varnish the 8 benches located along the High Street, 4 in Riverlands and three on Jubilee Play Area. This is out for quotation.	24.04.17		£800		Use our normal contractor
Street Scene Monitoring	Maintaining negotiations with Curry Republic, repairing and re-varnishing the High Street benches (see below), , exploring how we insist owners keep the Lord's Waste in better condition including leveling slabs etc, monitoring the street cleaning and talking to shops and businesses about excessive pavement advertising boards. Trying to get the Speed survey organised. We are also looking at a campaign to further encourage dog owners to clean up properly. These to be kept at agreeing establishments at intervals along the High Street with posters displayed to indicate where dog owners who forget their bags can get one free of Charge. Letters given to pavement blocking shops and businesses have been prepared need to be delivered. Help required to deliver envelopes.	17.04.17		£20		
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REFERRER		NOTIFICATION	COMPLETED	COST	L COST	
Chairman	Three trees on the verge of Prince Harry Road, very close to several houses. Consideration to arranging for their removal even though they are not on our land.	19.06.17		£1500		
Resident	Both sides of the entrance to Henley from Stratford are looking very untidy. Investigate the cost of a complete redesign with removal of some trees and shrubs replacing with more attractive ones plus establishing a well mown grass areas.	19.06.17		£5,000		
Allotments	Inspection every 6 months. This was completed on 12 <sup>th</sup> June. Excellent level 1 -13: Very good Level 2 – 6: Satisfactory Level 3 – 17 Requires immediate attention Level 4 – 4, letter will be sent: Will receive tenancy cancelling letter, level 5 – 1.	12.06.17	12.06.17	None	None	

**It is proposed that the actions set out in this report are approved.**