

(other tasks now completed and removed from list refer to previous reports)

NAME OF REFERRER	DESCRIPTION OF WORKS REQUIRED	DATE OF NOTIFICATION	DATE WORKS COMPLETED	ESTIMATED COST	ACTUAL COST	NOTES
Resident Chingley Bank	There are five very large maple trees within 10 meters of the fence to all the gardens of the houses that back on to the Jubilee Play area. Tree surgeon recommended removal of 3 trees with some disease and the trimming of the remaining 5. Use the trunks to create a safe natural play area. Waiting for a further 2 quotes To be monitored and held in abeyance.	16.09.16		£2,000		
Chairman : Trees in Prince Harry Road.	Three trees on the verge of Prince Harry Road, very close to several houses. Consideration to arranging for their removal even though they are not on our land. Investigations into possible solutions being undertaken. Residents have written to WCC. WCC have informed residents that a works order has been issued for attention to be given. Follow up required. JPC has carried out a consultation with all affected residents before recommending removal of the trees by WCC. Reminded WCC and are advised the matter is with the tree officer for action. No Change	19.06.17		None		
Resident	Both sides of the southern entrance to Henley from Stratford are looking very untidy. Investigate the cost of a complete redesign with removal of some trees and shrubs replacing with more attractive ones plus establishing a well mown grass areas and easy maintenance shrub beds. Repairs to fencing on Littleworth Field have been carried out. Seeking suitable contractors to carry out the improvement work. In part to be done in conjunction with development of Arden House and new road crossing .	19.06.17		£2500		
Appoint Woodlands and Tree manager Contract	No further report on the plan to draw up a tender for management of the woodlands and open areas where we have trees. To include inspection, advice and preparation of planning applications. This matter is being reviewed .,No change	18.09.17		Not known at this time		
Japanese Knotweed on the River bank	Further inspection undertaken in May 2018. The last treatment had been judged to be more successful than expected but further minor growth evident to be treated as appropriate. Further work planned to remove as much of the Himalayan Balsam as possible before the seeds are scattered in a plan to be carried out late Summer.	01.09.17		£300 - £400 (out of Maintenance budget already approved)	So far £200	
Play Areas: Quarterly Safety Report from External Inspector	1.Regular management of Loose Impact Absorbing Impact Attenuating (LIAS) surfaces. Raking and 'fluffing up' material is advised as it aids child protection and reduces costs of replacement material quite significantly 2. Monitor chain and surface wear as advised. 3.Replace missing swing – known to be in hand. 4. Secure rope fasteners on the rope bridge. Otherwise satisfactory and safe report.	09.07.18		Usual cost. Work carried out by maintenance officer	£184	

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Resident in Blackford Close	The council has approved the reduction of the height of two crack willows (not in Conservation Area) that over hang two rear gardens. Awaiting better weather for the completion of the work. Not in the Conservation Area. Two of the trees have been reduced to 5 m high preparing for pollarding at a later date. One Tree is remaining to be done when the better weather makes it possible for the surgeon to gain safe access. Contractor to be instructed to liaise with owner to gain access.	27.09.17		£2,100	Willow 3 £930 All + VAT	
Street Scene Monitoring	<ul style="list-style-type: none"> Maintaining negotiations with Curry Republic, plan to raise questions on planning for the closed in side entrance. exploring how we insist owners keep the Lord's Waste in better condition including leveling slabs etc, monitoring the street cleaning; consider the suggestion that the council uses its powers to take over the supervision of land that has doubtful or no legal ownership. WCC and SDC looking at whether they can extend to pavement licensing system to Henley so that we can control shops and businesses and their excessive pavement advertising boards and tables and chairs blocking pavement 		NA			
Councillor - Riverlands	<ul style="list-style-type: none"> Carry out improvements to two areas of the Riverlands 1.the left hand side of the path going east from the medical Centre 2. The left hand side of the path going north from Riverside Drive to Alne Close Repair to the walkway to the pond .Ongoing- 	19.03.18		£1,000		
Councillor	<ul style="list-style-type: none"> Refurbish the benches on Riverlands. Ongoing. 	19.03.19		£500		
Emergency removal of large branch Cocking Path on Littleworth Field	<ul style="list-style-type: none"> Carried out as an urgent matter 	02.07.18	06.07.18	£270	£270	
Replace Damage Cradle Swing at the medical Centre Play area.	<ul style="list-style-type: none"> Cost of Replacement 	09.07.18				
New Lock for allotments	<ul style="list-style-type: none"> This is suite of locks with keys to all tenants needs specialist replacement and a spare 	09.07.18		£60		
Quarterly Safety Report from External Inspector	<ol style="list-style-type: none"> Regular management of Loose Impact Absorbing Impact Attenuating (LIAS) surfaces. Raking and 'fluffing up' material is advised as it aids child protection and reduces costs of replacement material quite significantly Monitor chain and surface wear as advised. Replace missing swing – known to be in hand. Secure rope fasteners on the rope bridge. 	09.07.18		Usual cost. Work carried out by maintenance officer		

It is proposed that the actions set out in this report and the expenditure recommended are approved.