


(other tasks now completed and removed from list refer to previous reports)

NAME OF REFERRER	DESCRIPTION OF WORKS REQUIRED	DATE OF NOTIFICATION	DATE WORKS COMPLETED	ESTIMATED COST	ACTUAL COST	NOTES
Chairman: Trees in Prince Harry Road.	Three trees on the verge of Prince Harry Road, very close to several houses. Consideration to arranging for their removal even though they are not on our land. Investigations into possible solutions being undertaken. Residents have written to WCC. Contact with Gavin Tree man at WCC to get permission to remove a number of trees in the affected area at our cost has produced no response to date. The campaign to get this resolved should continue.	19.06.17		£1500		
Resident: Southern Entrance to Henley	Find a Contractor complete redesign with removal of some trees and shrubs replacing with more attractive ones plus establishing a well mown grass areas and easy maintenance shrub beds. The Bus Stop and the pavement part of Section 106 conjunction with development of Arden House and new road crossing. No progress to report	19.06.17		£2500		
Councillors reporting Woodlands and Tree Management	Arrange an annual inspection with our usual contractor as a risk assessment exercise. Looking at our woodland areas and receiving a report.	18.09.18		£500		
Councillors reporting Japanese Knotweed on the River bank	Further inspection undertaken in May 2019. The last treatment had been judged to be more successful than expected but further minor growth evident to be treated as appropriate. Further work planned to remove as much of the Himalayan Balsam as possible before the seeds are scattered in a plan to be carried out late Summer. Entering into discussion with Severn Trent for a licence now required to treat the Japanese Knotweed.	15.10.18 beginning of regular maintenance.	On going issue	£300 - £400 pa (out of Maintenance budget already approved)		
Councillors reporting Play Areas:	Identified that WCC installed Steel tubing fence instead of the Steel rod fence installed elsewhere in the fencing. Straight replacement will not resolve the problem. Recommend we raise this with WCC as they installed the fence in the first place. The Waste Bin at the bridge was removed by the contractors who installed the crossing and has not been replaced. This was discussed at the meeting with WCC /SDC. No progress to report. Report from external inspection raised concerns over the metal bridge access to the Skate park This is being discussed with the school and WCC at the moment. Letter sent to the Secondary School requesting an urgent meeting as there is continuing further deterioration on the deck of the bridge. Working with the Hub to get a resolution. No other issues apart from our regular weekly inspections.	04.12.18		No cost		

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Residents and Councillors - Street Scene Monitoring	<ul style="list-style-type: none"> WCC and SDC looking at whether they can extend to pavement licensing system to Henley so that we can control shops and businesses and their excessive pavement advertising boards and tables and chairs blocking Pavement. This looks unlikely but we are still pursuing this. Talk to Studio 45 And the neighbour looking to persuade them to install a shielding fence at the edge of their property so that the ugly yellow bin is not visible from the street. No progress to report. Repair to dangerous broken crazy paving on the Lord's Waste (74 High Street) 	On going		All costs should fall to owners of the land not JPC		
Councillors – Improvements Riverlands	<ul style="list-style-type: none"> Carry out improvements to two areas of the Riverlands 1.the left hand side of the path going east from the Medical Centre 2. The left hand side of the path going north from Riverside Drive to Alne Close 3. Repair to the walkway to the pond . Ongoing. 3. Drainage on two areas of the path between the Bridge at Prince Harry and the path to Alne Close. Contractor instructed to carry out this work as soon as possible. Routine maintenance to the small bridge that is JPC's responsibility. Routine maintenance of the Pond. 	19.03.18 and on going		£1,000		
Chairman	<ul style="list-style-type: none"> Establish an authorised Contractors List for minor maintenance works other than those carried out by Jon Vale.Consult with SDC and WCC and local residents over list of suitable contractor for minor works. Ask some surrounding councils. Recommend a public advert and local publicity. 	15.10.18		Not Known		
Chairman	<ul style="list-style-type: none"> APPOINTMENT OF MAINTENANCE CONTRACTOR APRIL 2019 – 21.The Clerk is requested to set up the usual arrangements for the advert and selection of the contractor. Tender documents sent out. 	19.01.19		£14,000pa (to be confirmed)		Chairman
Chairman and a number of residents	<ul style="list-style-type: none"> The fence along the path known as Birdcage work is down. The council have had discussions with Managing Agents for the Mount they have verbally accepted responsibility for the maintenance of this fence as they accept it is on their land. They undertook to carry out repairs. Still no action by owners. 	05.02.19		No Cost		
Clerk	<ul style="list-style-type: none"> Removal of weakened branches from Alder Riverlands, rear of 6 Prince Harry Road 	18.03.19		Estimate £750		

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Chairman	 <ul style="list-style-type: none"> St John's Notice Board Supervise the removal of the board and the re-lettering and installation appoint a suitable carpenter to design and make the protective shelf. Install a temporary sign with the same information. No further action to report. After looking more carefully at the owding on this notice. It is suggested that this is amended to state the correct situation reflecting the management of the joint parishes by the parish council. 	13.10.18		£450 Inc £342 for the re lettering.		
A number of residents	<p>Large Leylandii on path from Milking Lane to School Road. RThis tree overhangs a property nearby, completely shrouds the lamp post making the path very dark at night. At the other end of the garages is an area that looks like a tip of rubbish could be leveled and grassed then mowed long with the rest of the grass extending to St Johns Close. The owner of the land has now been identified so we are seeking permission to trim the tree. No response so far</p>	19.11.18		£1,000		
Clerk	<p>To discuss a replacement bin at the intersection between Station Road and Bear Close (next to the Low Bridge Sign for the Railway) & if approved purchase a Topsy Bin at £340 or Jubilee bin at £520, including installation & approve emptying the bin at a cost of £109.24 pa. This is not required as there is a bin within 20 metres of Station Road on the path to the High Street.</p>	18.02.19	18.03.19	£0		
	<p>It is proposed that the actions set out in this report and the expenditure recommended are approved.</p>					