



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Peacock email : clerk@henley-in-arden-pc.gov.uk

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 15th October 2018 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

EA Peacock

Signed:
Gill Peacock
Parish Clerk and RFO

Dated: 9th October 2018

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

Commencement of the Council Meeting

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**
The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.
- 3 Reports from County Councillor and District Councillor.**
- 4 Minutes of the ordinary meeting held on 17th September 2018 to be approved and signed.**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 Report by the Parish Clerk – Gill Bailey**
 - JPC Annual Report & Accounts – update
- 7 To consider the Council's responses to planning application(s)**

Application no.	Proposal	Address	Submitted by	Comments due by
18/02610/FUL	Proposed first floor side extension, ground floor bay window & canopy to front elevation & replacement of windows on existing dwelling.	4 Glenhurst Road, Henley in Arden	Mr & Mrs J Clarke	17.10.2018
18/02061/FUL	Proposed replacement of existing roof & addition of rooflights	Southern Jig &	Mr P	19.10.2018

18/02732/FUL	New detached garage & office building	Tool Co. Ltd., Henley Engineers, Edge Lane, Henley in Arden Manor Barn, Buckley Green, Henley in Arden	Warmington, Henley Engineers Mr L Ascot	24.10.2018
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- To consider Cllr Bainbridge joining the JPC Planning Sub-Committee.

8 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
 - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report
 - To discuss expenditure of up to £250.00 for the procurement of an illustrated parish map for the purposes of promoting tourism, advising where the public footpaths are, landmarks and boundaries etc.
 - To retrospectively approve (approval received from the majority of JPC Cllrs via email) a mini grant application received from St John's Church for additional maintenance of the town cemetery for £500.00 – update
 - To receive a report on the December Christmas reception at a maximum cost of £100
- **Maintenance Property Management Delivery Report & Emergency Planning, including the approval of expenditure associated with the actions to be taken set out in the Report** (*previously circulated*)
- **Traffic & Parking & Car Park Acquisitions Working Party** – To receive and approve a Report on progress with the acquisition by the JPC of the Croft & Medical Centre Car Parks.
- **Children's Facilities Working Party (Riverlands Play Area) – Update**

9 To ratify the Terms of Reference for the JPC Tourism Working Party

10 To manage the procurement of professional advice in respect of the redevelopment of the JPC web site, together with an IT support package for the Clerk – update

11 To receive a report updating the council on the progress of the NDP.

12 To discuss the closure of Lloyds Bank – update on discussions with residents, communications with Lloyds and any further actions the JPC might consider.

13 Reports from Councillors – exchange of information only.

14 Items for private session

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.

To confirm the date and time of the next JPC Meetings:

1. JPC Planning Sub-Committee Meeting – 5th November 2018, commencing at 6.00 pm at the Heritage Centre
2. JPC Ordinary Meeting – 19th November 2018, commencing at 7.00 pm at the Memorial Hall.

IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.