



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Peacock email : clerk@henley-in-arden-pc.gov.uk

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 17th September 2018 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

G.A. Peacock

Signed:
Gill Peacock
Parish Clerk and RFO

Dated: 11th September 2018

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

Commencement of the Council Meeting

- 1 **Apologies for absence and acceptance of apologies**
- 2 **Declarations of Interest and Dispensations**
The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.
- 3 **Reports from County Councillor and District Councillor.**
- 4 **Minutes of the ordinary meeting held on 16th July, the Private Session minutes of 16th July and the minutes of the Extraordinary Meeting on 13th August to be approved and signed.**
- 5 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 **To report and ratify the co-option of a further member on to the JPC**
- 7 **Report by the Parish Clerk – Gill Bailey**
 - **JPC Annual Report & Accounts – drafts from Chairs of Working Parties to be received by 30.08.2018 - update**
- 8 **To consider the Council's responses to planning application(s)**

Application no.	Proposal	Address	Submitted by	Comments due by / decision
18/01770/FUL	Erection of 2 No. dwellings on former garage court site	Garage Blocks, Arden Road, Henley in Arden	Mrs E Cherenkova, Prime UK Property Ltd	21.09.2018
18/02244/FUL	Demolition of existing garage and office and construction of 1 new dwelling	Land at Rear of 225a High Street, Henley in Arden	Mr M Jennings	26.09.2018

9 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
 - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report
 - To approve the Amended Asset Register (*previously circulated*)
 - To consider a mini grant application received from St John's Church for additional maintenance of the town cemetery for £500.00 and, if agreed, approve payment.
 - To consider a mini grant application received from Henley in Arden Guild Hall Trust – Arts4All for £500.00 and, if agreed, approve payment.
 - To consider a quotation received for the replacement of the sign on the Western Wall of St John's Church at a cost of £342.00 excl VAT for the sign and, if agreed, approve payment.
 - To consider a further Grant to the RBL for additional items in respect of the celebrations for the ending of the First World War and, if agreed, approve payment up to a maximum of £850.00.
 - **Maintenance Property Management Delivery Report & Emergency Planning, including the approval of expenditure associated with the actions to be taken set out in the Report (*previously circulated*)**
 - To discuss quote received for tree works at the Medical Centre and if approved, ratify expenditure of £180.00 plus VAT.
 - To discuss quote received for tree works at the rear of 15 Littleworth and if approved, ratify expenditure of £310.00 plus VAT.
 - **Traffic & Parking & Car Park Acquisitions Working Party** – To receive and approve a Report on progress with the acquisition by the JPC of the Croft & Medical Centre Car Parks.
 - To engage a professional opinion on the feasibility of the process of the JPC taking over the Car Parks in Henley and, if approved, authorise expenditure up to £1,300.00.
 - **Children's Facilities Working Party (Riverlands Play Area) – Update**
- 10 To discuss forming a JPC Tourism Working Party & a WP to manage the procurement of professional advice in respect of the redevelopment of the JPC web site, together with an IT support package for the Clerk.
- 11 To discuss facilitating making Henley in Arden a zero waste and zero plastics town
- 12 To discuss the Report of a meeting between representatives of the JPC and the Chair of the HWMT (*Report previously circulated*)
- 13 To discuss a strategy to manage the resilience of the JPC (*Resilience Report previously circulated*)
It is proposed that the Report is approved and the wording of the Mission & Vision are improved and further the JPC makes the management of the web site and press relations a priority for the next two months
- 14 To discuss Henley in Arden Railway Station - Opportunities and Aims: No written Report. It is proposed that the JPC further develop the discussions with the relevant bodies to facilitate the improvement to Henley in Arden Railway Station buildings as a community resource – *report previously circulated*
- 15 To discuss the closure of Lloyds Bank – update on discussions with residents, communications with Lloyds and any further actions the JPC might consider.
- 16 Reports from Councillors – exchange of information only.

17 Items for private session

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.

To confirm the date and time of the next JPC Meetings:

1. JPC Ordinary Meeting – 15th October 2018, commencing at 7.00 pm at the Memorial Hall.

IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.