



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Bailey email : clerk@henley-in-arden-pc.gov.uk

Tel: 01564 795499 or 01926 814491

I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 15th January 2018 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey
Parish Clerk and RFO

Dated: 10th January 2018

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

Commencement of the Council Meeting

- 1 **Apologies for absence and acceptance of apologies**
- 2 **Declarations of Interest and Dispensations**
The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.
- 3 **Reports from County Councillor and District Councillor.**
- 4 **Minutes of the ordinary meeting held on 20th November and Extraordinary meeting on 11th December 2017 to be approved and signed.**
- 5 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 **Report by the Parish Clerk – Gill Bailey**
 - To discuss the purchase of a new ‘cloud’ and JPC web site package – Office 365 Home at £7.99 per month, or Office 365 Business at £9.40 per month
 - Road Closure – Camp Lane
 - Nominations for attendance at the Royal Garden Party on 31st May 2018
- 7 **To review the planning applications report**
 - Planning Application: 17/03683/FUL – 165 High Street
 - To discuss the possible formation of a JPC Planning Sub-Committee
- 8 **To ratify the Portfolio Holders for 2018/19 of JPC Working Parties and Review membership of the Committees and Working Parties.**
 - a. **Finance and Asset Working Party – Cllr John Garner**

- b. **Planning – Cllr David Broadbent & David Tomlinson**
- c. **Maintenance & Emergency Planning – Cllr Peter Crathorne & David Tomlinson**
- d. **Traffic & Parking & Car Park Acquisitions – Cllr Peter Cornford**
- e. **Children’s Facilities Working Party – Cllr Liz Jackson**

9 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
 - **To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report**
 - **To Adopt the revised JPC Financial Regulations *(previously circulated)***
- **Maintenance & Emergency Planning, including the consideration of expenditure associated with the actions to be taken (Monthly)**
- **Property Management Delivery Report *(previously circulated)***
- **Proposed Pedestrian Crossing on Warwick Road, Henley**
- **Dementia Friendly Report – Update *(previously circulated)***
- **Traffic & Parking & Car Park Acquisitions Working Party – Update and to agree to hold a Town Meeting to discuss options *(previously circulated)***
- **Children’s Facilities Working Party (Riverlands Play Area) – Update**

10 To approve the Budget and Precept for 2018/2019

11 To consider the Report on the Sustainability of Community Activities currently supported by HWMT and how the JPC might impact on it – Update

12 To discuss the cracks in the Market Cross and engaging an expert on how to manage the scheduled monument - Update

13 To receive an update on the following premises as ACV’s - Warwickshire College Sports Hall and Sports Field and The Hub@Henley Community Centre

14 To discuss the purchase of three replacement Bus Shelters for Henley - Update

15 Reports from Councillors – exchange of information only.

16 Items for private session

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

To confirm the date and time of the next JPC Meetings:

- 1. Open Access Meeting which will be held on Monday, 19th February 2018, commencing at 10.00 am in the Heritage Centre**
- 2. JPC Ordinary meeting which will be held on Monday, 19th March 2018, commencing at 7.00pm in the Memorial Hall**

PLEASE NOTE THAT IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT MINUTES FOLLOWING THE JPC MEETING AND DOESN’T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.