



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

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**I HEREBY GIVE NOTICE** that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 16<sup>th</sup> July 2018 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

*EA Peacock*

Signed:  
Gill Peacock  
Parish Clerk and RFO

Dated: 10<sup>th</sup> July 2018

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

## Public Participation Session

*Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.*

*Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.*

## Commencement of the Council Meeting

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**  
*The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 Reports from County Councillor and District Councillor.**
- 4 Minutes of the ordinary meeting held on 18<sup>th</sup> June 2018 to be approved and signed.**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 To discuss and agree a procedure to co-opt a further member on to the JPC & appoint three Cllrs to meet with applicants and present a report to the September meeting**
- 7 Report by the Parish Clerk – Gill Bailey**
  - To approve and adopt the Beaudesert & Henley in Arden JPC Year Planner (*circulated*)
  - To discuss the Clerks Report in Henley Focus/HNOL
  - JPC Annual Report & Accounts – drafts from Chairs of Working Parties to be received by 30.08.2018
  - WW1 100 Years Commemoration – installation of a Tommy Statue' at an agreed location up to a cost of £1,000
  - Updates on Warwickshire College
  - Letter to Sans Restaurant

## 8 To consider the Council's responses to planning application(s)

Application no.	Proposal	Address	Submitted by	Comments due by / decision
18/01246/LBC	Change of use from picture framing and restorations premises (Use Class B1) to residential dwelling (Use Class C3) including sensitive repair and adaptation of the existing building; together with the construction of a single storey rear extension	54 High Street	Mr D Wilson	20.07.2018
18/01378/FUL	The construction of a part two storey/part single storey rear extension and part two storey/art single storey front extension and replacement windows and door	Ash Tree Cottage, Edge Lane	Mr L Beale, Birch Group Ltd	26.07.2018
17/03105/FUL	Proposed retrospective change of use of school playing field to domestic garden. The removal of existing close boarded fence and replacement with a 2.4m palisade fence together with implementation of indigenous landscape scheme and the retrospective relocation of bat barn/garage.	The Grange, Henley Grange, Stratford Road	Mr & Mrs G Smith	27.07.2018
18/01957/LBC	Removal of external signage and an external ATM	127 High Street	Mr M Lickley, Lloyds Banking Group	31.07.2018

- **To consider the JPC forming a Planning Sub Committee** (*terms of reference previously circulated*)  
It is proposed that the JPC establish a Planning Sub Committee to commence work immediately adopting the terms of reference attached to the minutes and that it's members will be Cllrs \*\*\*\*\*. The first meeting will be 30<sup>th</sup> July at 6.00 pm

## 9 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
  - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report
  - To consider a mini grant application received from Own Books for £500.00 and, if agreed, approve payment.
  - To consider an application from the Earthing Project for a mini grant and if agreed, approve payment of £500.00.
  - To consider an application from VASA (Voluntary Action Stratford on Avon) for a mini grant and, if agreed, approve payment of £500.
  - To discuss ownership & taking on the responsibility for long term maintenance of a Public Access Defibrillator for the Arden Road Area

10 It is proposed that the JPC instruct a contractor to re-design & redevelop the JPC web site at a cost of £1,680/1,920 depending on the time taken, a support package at a cost of £60 per month to review & update the web site and back up once a quarter at a cost of £240.00 (*quotes previously circulated*)

11 To discuss Henley in Arden Railway Station - Opportunities and Aims: No written Report.

**It is proposed that the JPC further develop the discussions with the relevant bodies to facilitate the improvement to Henley in Arden Railway Station buildings as a community resource**

- 12 To discuss the closure of Lloyds Bank – update on discussions with residents, communications with Lloyds and any further actions the JPC might consider. Oral Report following a meeting held with Lloyds on 16.07.2018**
- 13 Gigabyte Voucher Scheme – It is proposed that the JPC write to all local businesses and widely advertise to residents to see whether there is any interest in putting together a joint plan to apply for seed money for a Gigabyte Broadband Scheme for Henley (There is the potential for 20 businesses to generate £60,000) and the potential cost.**
- 14 Reports from Councillors – exchange of information only.**

**15 Items for private session**

*Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

**To confirm the date and time of the next JPC Meetings:**

- 1. JPC Ordinary Meeting – 17<sup>th</sup> September 2018, commencing at 7.00 pm at the Memorial Hall**

**PLEASE NOTE THAT IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.**