



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

Clerk : Gill Bailey email : [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 18<sup>th</sup> September 2017 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey  
Parish Clerk and RFO

Dated: 11<sup>th</sup> September 2017

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

## Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

*Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.*

## Commencement of the Council Meeting

- 1 **Apologies for absence and acceptance of apologies**  
Apologies were received from Cllrs Mike Wilmott, Peter Cornford
- 2 **Declarations of Interest and Dispensations**  
*The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 **To ratify the co-option of an additional parish councillor on to the JPC.**
- 4 **Reports from County Councillor and District Councillor.**
- 5 **Minutes of the ordinary meeting held on 17<sup>th</sup> July 2017 to be approved and signed.**
- 6 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 7 **Report by the Parish Clerk – Gill Bailey**
- 8 **To review the planning applications report.**
- 9 **Reports and Recommendations by Portfolio Holders**
  - **Finance and Assets (Monthly)**
    - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report
    - To approve the transfer of £1,000 to the Christmas Lights Committee and a payment of £1,000 to Henley in Bloom under the terms of bequests made by Miss G Knight

- **Maintenance & Emergency Planning – (Monthly)**
  - **Car Park Acquisitions Working Party – Verbal Report**
  - **Children’s Facilities Working Party – Riverlands Play Area**
- 10 To consider the results of the recent Traffic Survey carried out on the High Street & discuss whether a further Survey in a different location is a viable option**
  - 11 To Ratify the policy statement in respect of Videoing, Photography, Audio Recording and Use of Social Media at JPC Meetings (document previously circulated)**
  - 12 To approve the adoption of the draft Neighbourhood Development Plan and thank the Steering Group for all their hard work.**
  - 13 To agree contributions from Working Party Portfolio Holders and to discuss & approve the cost of printing & distributing the JPC Annual Report & Accounts**
  - 14 To discuss Mini Grant Applications received from The Mount Trust for £500 towards the cost of architects plans for a new entrance to the Mount and Henley in Arden Guild Hall Trust for a contribution of £500 towards Arts4All Week (documents previously circulated)**
  - 15 To discuss the feasibility of JPC Bi-Monthly meetings**
  - 16 To discuss the renovation & refurbishment of the Henley Town sign on the west face of St John’s Church Tower**
  - 17 Additional Christmas Lights & Christmas Tree Project 2017 – Update**
  - 18 To discuss contributing £5,000 towards the costs for the commemoration of the ending of the First World War & the lighting of a Beacon on the Mount – ‘The Battle is Over - A Nation’s Tribute’ – Royal British Legion**
  - 19 To receive an update on the following premises as ACV’s - Warwickshire College Sports Hall and Sports Field and The Hub@Henley Community Centre**
  - 20 To discuss the purchase of three replacement Bus Shelters for Henley**
  - 21 Reports from Councillors – exchange of information only.**
  - 22 Items for private session**

*Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential)\* nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

**To confirm the date and time of the JPC Ordinary meeting which will be held on Monday, 16<sup>th</sup> October 2017, commencing at 7.00pm in the Memorial Hall**

**PLEASE NOTE THAT IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT MINUTES FOLLOWING THE JPC MEETING AND DOESN’T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.**