



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Peacock email : clerk@henley-in-arden-pc.gov.uk

Tel: 01564 795499 or 01926 814491

I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 18th June 2018 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder

EA Peacock

Signed:
Gill Peacock
Parish Clerk and RFO

Dated: 13th June 2018

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

Commencement of the Council Meeting

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**
The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.
- 3 Reports from County Councillor and District Councillor.**
- 4 Minutes of the ordinary meeting held on 21st May 2018 to be approved and signed.**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 Report by the Parish Clerk – Gill Bailey**
 - **Opportunities & Aims – Henley in Arden Railway Station**
 - It is proposed that the JPC appoint two Councillors to meet with The Shakespeare Line Promotion Group & Report back to the next JPC meeting.
- 7 To consider the Council's responses to planning application(s)**

| Application no. | Proposal | Address | Submitted by | Comments due by / decision |
|-----------------|--|---|---------------------|----------------------------|
| 18/01456/FUL | Erection of extension to existing apartment block to provide 4 additional residential units and erection of 1 two bed coach house, creation of new vehicular access and all associated works (re-submission following withdrawn application 17/03771/FUL). | The Elms, 14 High Street, Henley in Arden | Mr G White ELM Ltd | 19.06.2018 |
| 18/01525/FUL | Removal of existing Scout Hut and Container. Adding a Café extension to the existing Sports Pavilion and re-building of a lined Scout Hut. | Henley in Arden Sports & Social Club, Stratford Road, Henley in Arden | Mr P Crathorne HWMT | 28.06.2018 |

| | | | | |
|--------------|---|------------------|-------------------|------------|
| 18/01141/FUL | Internal alterations & 2 Storey rear ext. | 225a High Street | Mr & Mrs Jennings | 26.06.2018 |
|--------------|---|------------------|-------------------|------------|

8 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
- **To note the Schedule of recent Payments and Bank Balances and to approve the payment of any further invoices listed on the Finance Report**
- **To approve the offer of the annual salary increase for the Parish Clerk and RFO as recommended by the Chairman and the Finance Portfolio Holder in line with the recommended NALC guidelines.**
- **To consider a mini grant application received from the Friends of St Mary's, Henley in Arden (FOSM) for £500.00 and, if agreed, approve payment.**
- **Maintenance Property Management Delivery Report & Emergency Planning, including the approval of expenditure associated with the actions to be taken set out in the Report (previously circulated)**
- **Traffic & Parking & Car Park Acquisitions Working Party** – To receive and approve a Report on progress with the acquisition by the JPC of the Croft & Medical Centre Car Parks.
- **Children's Facilities Working Party (Riverlands Play Area) – Update**
- To approve the appointment of John Sheppard as an additional member of the Children's Facilities Working Party

9 To Approve the JPC Revised Emergency Plan.

10 To approve the adoption of a JPC Member of the JPC to be a liaison with Henley Library.

11 To discuss the closure of Lloyds Bank – update on discussions with residents, communications with Lloyds and any further actions the JPC might consider. It is proposed that the JPC appoint two Cllrs to meet privately with a representative of Lloyds Bank to discuss further support the bank can give the community to ameliorate the difficulties that will be faced by residents following the closure of the Bank. In addition, the following locations should be suggested for the Mobile Banking Unit and that the JPC should approach companies that provide cash machines with a view to installing a free 24-hour machine in Henley.

12 To Approve a JPC Media & Social Media Policy – *previously circulated*

13 To consider the Report on the Sustainability of Community Activities currently supported by HWMT and how the JPC might impact on it – Update. It is proposed that Cllrs Crathorne, Field and Mr B Morgan, meet with representatives of the HWMT to further explore the issues referred to in the letter received from the Trust (previously circulated) and attached to the minutes, thereafter report with recommendations to the next JPC Meeting.

14 To discuss the JPC's wish to recommend to SDC that a Community Governance Review be carried out which would request that SDC dissolve the Grouping Order under S11(4) of the LGA 1972. It is proposed that the JPC do (*do not) continue with the process of Beaudesert & Henley in Arden changing to a Town Council from a Joint Parish Council (*by recommending to SDC that a Community Governance Review is carried out). (*to be deleted or not).

15 To receive an update on the following premises as ACV's - Warwickshire College Sports Hall and Sports Field. It is proposed that the Application as set out in the document attached is submitted to SDC.

16 Reports from Councillors – exchange of information only.

17 Items for private session

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.

To confirm the date and time of the next JPC Meetings:

1. JPC Ordinary Meeting – 16th July 2018, commencing at 7.00 pm at the Memorial Hall

PLEASE NOTE THAT IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.