



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Peacock email : clerk@henley-in-arden-pc.gov.uk

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 19th March 2018 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Peacock
Parish Clerk and RFO

Dated: 12th March 2018

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

Commencement of the Council Meeting

- 1 To welcome an additional Cllr on to the JPC
- 2 Apologies for absence and acceptance of apologies
- 3 **Declarations of Interest and Dispensations**
The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.
- 4 **To Present & Ratify the JPC Community Grants**
Members of the public may ask questions regarding the grants process, subject to Chairman's permission
- 5 Reports from County Councillor and District Councillor.
- 6 Minutes of the ordinary meeting held on 15th January and the Extraordinary meeting held on 19th February 2018 to be approved and signed.
- 7 Matters arising from the minutes of previous meetings and not on the agenda.
- 8 Report by the Parish Clerk – Gill Bailey
- 9 **To review & Discuss items on the planning applications report**
 - Planning Application: 17/03771/FUL – The Elms, 14 High Street, Henley in Arden

Extension and alteration to 'The Elms' to create a townhouse; the erection of 3 mews houses to the rear; construction of detached double garage, new vehicular accesses and all associated works

- To discuss the possible formation of a JPC Planning Sub-Committee

10 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
 - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report
 - To Adopt the revised JPC Financial Regulations (*previously circulated*)
 - To ratify the appointment of an Internal Auditor for the financial year 2018/2019
 - To discuss & ratify expenditure on the necessity to prepare for the GDPR (*General Data Protection Regulations*)
 - To discuss the Internal Audit Report & the requirement to undertake an annual Bank Reconciliation (two independent Cllrs)
 - To Report on the financial status & activities of Henley Library & the Hub@Henley
- **Maintenance & Emergency Planning, including the consideration of expenditure associated with the actions to be taken (Monthly)**
- **Property Management Delivery Report (*previously circulated*)**
- **Dementia Friendly Report – Update**
- **Traffic & Parking & Car Park Acquisitions Working Party – Update and to agree to hold a Town Meeting to discuss options (*previously circulated*)**
- **Children’s Facilities Working Party (Riverlands Play Area) – Update**

11 To finalise the details for the Annual Assemblies incorporating a Town Meeting to discuss Car Parking proposals in Henley.

12 To discuss & ratify expenditure on publicising the necessity to remove dog refuse at a cost of £250.00 – *previously circulated & on the JPC web site*

13 To consider the Report on the Sustainability of Community Activities currently supported by HWMT and how the JPC might impact on it – Update

14 To discuss the cracks in the Market Cross and engaging an expert on how to manage the scheduled monument - Update

15 To receive an update on the following premises as ACV's - Warwickshire College Sports Hall and Sports Field.

16 To discuss the purchase of three replacement Bus Shelters for Henley - Update

17 Reports from Councillors – exchange of information only.

18 Items for private session

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.

To confirm the date and time of the next JPC Meetings:

- 1. Beaudesert & Henley in Arden – Annual Assemblies – 9th April 2018**
- 2. Open Access Meeting which will be held on Monday, 23rd April 2018, commencing at 10.00 am in the Heritage Centre**
- 3. JPC Ordinary meeting and Annual meeting which will be held on Monday, 21st May 2018, commencing at 7.00pm in the Memorial Hall**

PLEASE NOTE THAT IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.