



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Bailey email : clerk@henley-in-arden-pc.gov.uk

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 20th November 2017 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey
Parish Clerk and RFO

Dated: 11th November 2017

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

Commencement of the Council Meeting

- 1 **Apologies for absence and acceptance of apologies**
Apologies were received from Cllrs
- 2 **Declarations of Interest and Dispensations**
The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.
- 3 **Reports from County Councillor and District Councillor.**
- 4 **Minutes of the ordinary meeting held on 16th October 2017 to be approved and signed.**
- 5 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 **Report by the Parish Clerk – Gill Bailey**
 - To discuss the purchase of a new computer package, currently available for £950.00, incl VAT
 - To discuss whether to host a Christmas Gathering at the Guild Hall on 11th December
 - To confirm attendance at the Court Leet Church Service on 26th November
- 7 **To review the planning applications report**
 - To discuss the possible formation of a JPC Planning Sub-Committee
- 8 **Reports and Recommendations by Portfolio Holders**
 - **Finance and Assets (Monthly)**
 - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report

- **To approve the request that WALC contribute two hours of consultancy time with Avon Planning Services in respect of the NDP.**
 - **To Adopt the revised JPC Financial Regulations** *(previously circulated)*
 - **Maintenance & Emergency Planning, including the consideration of expenditure associated with the actions to be taken (Monthly)**
 - **Property Management Delivery Report** *(previously circulated)*
 - **To accept three quotes for tree maintenance on the Riverbank (Willows) - £840.00, £930.00, £960.00 plus VAT**
 - **Dementia Friendly Report** *(previously circulated)*
 - **To discuss and ratify the expenditure of £1,100 for the provision of a Dementia Friendly course and to launch a publicity campaign**
 - **Car Park Acquisitions Working Party** *(previously circulated)*
 - To give authority to the Traffic and Parking Working Party to proceed as follows:-
 - To continue negotiations with Taylor Wimpy with a view to agreeing terms in principle for the acquisition of the Croft Car Park (even if no payment can be secured) and to instruct suitable lawyers in relation to the same (subject to obtaining 3 quotes). Final terms to be approved by the JPC.
 - To continue negotiations with SDC with a view to agreeing terms in principle for a long lease of the Prince Harry Road Car Park, at a peppercorn rent and with a right to sub-let some or all of the area and to instruct suitable lawyers in relation to the same (subject to obtaining 3 quotes). Final terms to be approved by the JPC.
 - To continue negotiations with LPS Ltd regarding the on going management of the Croft and Prince Harry Road Car Parks (in conjunction with their operation of the car park to the North of Henley) with a view to LPS Ltd taking a lease of the Croft and Prince Harry Road Car Parks and to instruct suitable lawyers in relation to the same (subject to obtaining 3 quotes). Final terms to be approved by the JPC.
 - To engage with Warwickshire County Council (WCC) to investigate the commissioning of more double yellow lines as WCC advises and to plan a stronger restriction policy for parking outside One Stop and the Co-op on Henley High Street. To also explore the possibility of additional long stay street parking on side streets, and to improve parking signs across Henley.
 - **Children’s Facilities Working Party – Riverlands Play Area**
- 9 To consider the Report on the Sustainability of Community Activities currently supported by HWMT and how the JPC might impact on it – Update**
- 10 To discuss the cracks in the Market Cross and engaging an expert on how to manage the scheduled monument**
- 11 To Adopt the New Councillor Code of Conduct in line with SDC** *(documents previously circulated)*
- 12 To receive an update on the following premises as ACV’s - Warwickshire College Sports Hall and Sports Field and The Hub@Henley Community Centre**
- 13 To discuss the purchase of three replacement Bus Shelters for Henley - update**
- 14 Reports from Councillors – exchange of information only.**
- 15 Items for private session**

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

To confirm the date and time of the JPC Ordinary meeting which will be held on Monday, 15th January 2018, commencing at 7.00pm in the Memorial Hall

PLEASE NOTE THAT IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.