



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Peacock email : clerk@henley-in-arden-pc.gov.uk

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 21st May 2018 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

EA Peacock

Signed:
Gill Peacock
Parish Clerk and RFO

Dated: 15th May 2018

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

Commencement of the Council Meeting

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**
The Council will receive disclosures of pecuniary and non-pecuniary (personal and prejudicial) interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is pecuniary (prejudicial). Dispensation requests received in writing to the clerk, or verbally at the meeting will be considered.
- 3 Reports from County Councillor and District Councillor.**
- 4 Minutes of the ordinary meeting held on 19th March 2018 to be approved and signed.**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 Report by the Parish Clerk – Gill Bailey**
- 7 To consider the Council's responses to planning application(s)**

Application no.	Proposal	Address	Submitted by	Comments due by / decision
18/01245/FUL	Repair and alteration of the existing Building; construction of a single storey rear extension	54 High Street, Henley	Mr D Wilson	31.05.2018

8 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
 - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report
 - To Adopt the revised JPC Risk Assessment Schedule (*previously circulated*)
 - **Maintenance & Emergency Planning, including the consideration of expenditure associated with the actions to be taken (Monthly)**
 - **Property Management Delivery Report** (*previously circulated*)
 - **To Discuss & Ratify Reducing or Coppicing Trees at the rear of 212 Warwick Road at a cost of £270.00 or £480.00 respectively**
 - **Dementia Friendly Report – Update**
 - **Traffic & Parking & Car Park Acquisitions Working Party – To approve the acquisition by the JPC of the Croft Car Park**
 - **Children’s Facilities Working Party (Riverlands Play Area) – Update**
 - **Neighbourhood Development Plan WP – To ratify expenditure of up to £750 on professional formatting of the NDP**
- 9 **To discuss & ratify expenditure on publicising the necessity to remove dog refuse at a cost of £250.00 & to consider purchasing additional dog refuse bins at an approximate cost of £106.00 per bin (Glasdon) – previously circulated & on the JPC web site**
- 10 **To Review & Approve the JPC Asset Register 2017/2018**
- 11 **To discuss the closure of Lloyds Bank – update on discussions with residents, communications with Lloyds and any further actions the JPC might consider**
- 12 **To Adopt a JPC Social Media Policy - previously circulated & on the JPC web site**
- 13 **To consider the Report on the Sustainability of Community Activities currently supported by HWMT and how the JPC might impact on it – Update**
- 14 **To discuss the cracks in the Market Cross and engaging an expert on how to manage the scheduled monument - Update**
- 15 **To receive an update on the following premises as ACV’s - Warwickshire College Sports Hall and Sports Field.**
- 16 **To discuss the purchase of two replacement Bus Shelters for Henley (outside Costa & Shakespeare Hospice) at a potential cost of £9,500 - Update**
- 17 **Reports from Councillors – exchange of information only.**
- **Cllr Broadbent: Thanks to Cllr Field and her team for organising the town litter pick**
- 18 **Items for private session**

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.

To confirm the date and time of the next JPC Meetings:

1. **JPC Ordinary Meeting – 18th June 2018, commencing at 7.00 pm at the Memorial Hall**
2. **JPC Ordinary Meeting – 16th July 2018, commencing at 7.00 pm at the Memorial Hall**

PLEASE NOTE THAT IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.