



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Bailey email : clerk@henley-in-arden-pc.gov.uk

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 16th January 2017 at 7.00 pm in the Memorial Hall Committee Room, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey
Parish Clerk and RFO

Dated: 11th January 2017

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**
The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.
- 3 Public Participation Session**
Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion.
- 4 Reports from County Councillor and District Councillor.**
- 5 Minutes of the ordinary meeting held on 28th November 2016 to be approved and signed.**
- 6 Matters arising from the minutes of previous meetings and not on the agenda.**
- 7 Report by the Parish Clerk – Gill Bailey**
- 8 To review the planning applications report.**
- 9 To Discuss the SDC Planning Process & Ratify the Planning Protocol document
(previously circulated)**
- 10 To ratify the Portfolio Holders for 2017/18 of JPC Working Parties and Review membership of the Committees and Working Parties.**
 - a. Financial and Asset Working Party – Cllr John Garner
 - b. Planning – Cllr David Broadbent
 - c. Maintenance & Emergency Planning – Cllr Peter Crathorne
 - d. Traffic & Parking – Cllr Peter Cornford
 - e. Children’s Facilities Working Party – Cllr Liz Jackson

11 Reports by Working Parties and Steering Group

- **Finance and Asset Working Party**
To note the Schedule of recent Payments and Bank Balances.
To approve the process to re-appoint the JPC Internal Auditor
To discuss membership of the CAB
To ratify grant process for 2017/18
To ratify a mini-grant for the CFRs – *application previously circulated*
- **Children’s Facilities Working Party – Verbal Report**
- **Traffic & Parking – Verbal Report**
- **Maintenance & Emergency Planning – Verbal Report**
- **Neighbourhood Plan Steering Group – Verbal Report**

12 ‘Wires across the High Street and additional Christmas Lights’ Project 2017 – Update

13 To review the discussion paper on the future of the social organisations in Henley in Arden – Update

14 To approve the Budget and Precept for 2017/18

15 To discuss the forming of a Working Party for the commemoration of the ending of the First World War & the lighting of a Beacon on the Mount – ‘The Battle is Over - A Nation's Tribute’

16 Bus Shelter Review - Update

To discuss the current situation with the town's bus shelters and agree a programme for their renovation.

17 Reports from Councillors – exchange of information only.

18 Items for private session

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

To confirm the date and time of the next JPC meeting on Monday 20th February 2017 commencing at 7.00pm in the Memorial Hall Committee Room.