



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

Clerk : Gill Bailey email : [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

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**I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 18<sup>th</sup> February 2019 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.**

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.**

*G.A Peacock*

Signed:  
Gill Peacock  
Parish Clerk and RFO

**Dated: 12<sup>th</sup> February 2019**

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

## **Public Participation Session**

*Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.*

*Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.*

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**  
*The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 Reports from County Councillor and District Councillor.**
- 4 Minutes of the ordinary meeting held on 21<sup>st</sup> January 2019 to be approved and signed.**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 Report by the Parish Clerk – Gill Bailey**
- 7 To note the Council's responses to planning applications & note minutes of JPC Planning Sub-Committee**
- 8 To approve the Tender Process for the Grass Mowing and Maintenance Contract Renewal**

## **9 Reports and Recommendations by Portfolio Holders**

- **Finance and Assets (Monthly)**
  - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report (*previously circulated*)
  - To approve the balance owed of £4,600 on the satisfactory installation & completion of the bus shelters - update
  - To discuss & ratify the fee charged for plots on the JPC allotment gardens - £18.00 for a small plot & £36.00 for a large plot.
- **Maintenance Property Management Delivery Report & Emergency Planning, including the approval of expenditure associated with the actions to be taken set out in the Report** (*previously circulated*)

## **10 Traffic & Car Park Acquisitions Working Party Report**

- To authorise up to £250 plus VAT to be spent on Consultant Peter D Lowe B.Eng., C.Eng. M.I.C.E. and past Chairman of BPA and President, to over-see the draft car parks management agreement.

## **11 Plastics Free Henley Report & to approve the Terms of Reference for the Working Party**

## **12 To discuss the JPC grants process & ratify the members of the Grants Working Party**

## **13 To discuss an approach to SDC/ Judicial Review in respect of the decision by SDC not to commence a Community Governance Review.**

## **14 To note progress of the NDP**

## **15 Reports from Councillors – exchange of information only.**

## **16 Items for private session**

*Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

### **To confirm the date and time of the next JPC Meetings:**

- 1. Planning Sub-Committee Meetings – 4<sup>th</sup> March 2019 commencing at 6.00 pm at the Heritage Centre**
- 2. JPC Ordinary Meeting – 18<sup>th</sup> March 2019 commencing at 7.00 pm at the Memorial Hall.**

**IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.**