



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Bailey email : clerk@henley-in-arden-pc.gov.uk

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IF ANYONE WOULD LIKE A HARD COPY OF THE AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.

I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 18th March 2019 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

G.A Peacock

Signed:
Gill Peacock
Parish Clerk and RFO

Dated: 12th March 2019

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**
The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.
- 3 Reports from County Councillor and District Councillor.**
- 4 Minutes of the ordinary meeting held on 18th February 2019 to be approved and signed.**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 Report by the Parish Clerk – Gill Bailey**
- 7 To note the Council's responses to planning applications & note minutes of JPC Planning Sub-Committee**

Application no.	Proposal	Address	Submitted by	Comments due by
18/03528/FUL	Loft conversion to include ensuite and bedroom	45 Meadow Road, Henley	Miss S Zagurskas	01.04.2019

18/02663/REM	Submission of reserved matters (layout, scale, appearance & landscaping) pursuant to Outline planning permission 15/03517/OUT for the demolition of existing workshops and the erection of 8 no. detached dwellings with associated parking and turning head and landscaping	Mayfield Farm, Bear Lane, Henley in Arden	Mr M Downes, Avaro Midlands Ltd	26.03.2019
19/00484/FUL	Demolition of existing orangery and erection of a two-storey side extension	Clover Bank, Stratford Road, Wootton Wawen	Mr P Shanley	26.03.2019
18/02244/FUL	Demolition of existing garage and office and construction of 1 new dwelling	Land at rear of 225A High Street, Henley	Mr M Jennings	28.03.2019
19/00377/FUL	Demolition of existing factory & office. Erection of 9 townhouses and apartments, new vehicular access to Prince Harry Road and associated site works.	221 High Street, Henley	Mr J Clifford – F Goldsmith and Co Ltd	29.03.2019

8 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**
 - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report (*previously circulated*)
 - To ratify the appointment of an Internal Auditor for the financial year 2019/2020
 - To discuss a mini grant application from the Parenting Project for £250.00
- **Maintenance Property Management Delivery Report & Emergency Planning, including the approval of expenditure associated with the actions to be taken set out in the Report (*previously circulated*)**

9 Traffic & Car Park Acquisitions Working Party Report

10 Tourism Working Party Report/discussions regarding the potential to expand the Car Parking provision at Henley Railway Station.

11 Report of the Clerk's appraisal. To agree the payment of a merit pay award of an extra increment to point 29 from 28 on the scale at an extra cost of £354.00 pa (plus any approved extra hours worked) in recognition of her service to the JPC and the community. This should be a fixed point pending further appraisals.

12 Report of IT Working Party & considerations of their recommendations to appoint HTDL at a cost of £1,900 plus VAT and £xxx per annum support package.

13 To discuss requesting WRCC to carry out a Housing Needs Survey.

The JPC Planning Sub-Committee recommends that a Housing Needs Survey be carried out. To approve the expenditure of no more than £275.00 for delivery of the survey to each household in Beaudesert & Henley. Note the preparation & analysis is at no cost to the JPC.

14 To discuss the response to John Barnes in respect of his proposals regarding an affordable housing scheme and public open space within Bear Lane.

JPC Planning Sub-Committee recommends that the JPC decides not to engage any further with Mr J Barnes.

15 To discuss the JPC grants process – update

16 To note progress of the NDP

17 Reports from Councillors – exchange of information only.

18 Items for private session

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.

To confirm the date and time of the next JPC Meetings:

1. JPC Ordinary Meeting – 18th March 2019 commencing at 7.00 pm at the Memorial Hall.
2. Annual Parish Assemblies – 8th April 2019 commencing at 6.00 pm in the Memorial Hall