



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

Clerk : Gill Bailey email : [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 19<sup>th</sup> September 2016 at 7.00 pm in the Memorial Hall Committee Room, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey  
Parish Clerk and RFO

Dated: 12<sup>th</sup> September 2016

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

- 1 **Apologies for absence and acceptance of apologies**
- 2 **Declarations of Interest and Dispensations**  
*The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 **Public Participation Session**  
*Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion.*
- 4 **Reports from County Councillor and District Councillor.**
- 5 **Minutes of the ordinary meeting held on 18<sup>th</sup> July & extraordinary meeting held on 29<sup>th</sup> August 2016 to be approved and signed.**
- 6 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 7 **Thanks Recorded to Mr Brian Jackson for winding up the Church Clock and his many years' service to the community.**
- 8 **Report by the Parish Clerk – Gill Bailey**
- 9 **To consider the Council's responses to the following substantial planning application(s) and to review the planning applications report.**

Application no.	Proposal	Address	Submitted by	Comments due by / decision
16/01391/FUL	Demolition of existing children's day care centre & erection of 6 dwellings (4 semi-detached houses, 1 terraced house & 1 maisonette)	Little Nutkins, Cherry Orchard, Henley in Arden	Mr & Mrs Howe	21.09.2016

- 10 **To Ratify the Planning Protocol document (previously circulated)**

- 11 Reports and Recommendations by Portfolio Holders**
- **Finance and Assets**  
*The full report will be circulated as usual a week before the meeting.*
  - **Children's Facilities**  
*Verbal report.*
  - **Traffic & Parking**  
*Verbal report.*
  - **Maintenance & Emergency Planning**  
*The full report will be circulated as usual a week before the meeting. To date there have been no emergencies.*
  - **Neighbourhood Plan Steering Group**
- 12 Discussion on proposed modifications & enhancement of the Market Cross Railings and surrounding area**
- 13 'Wires across the High Street and additional Christmas Lights' Project – Update**
- 14 Production of a Henley Town Guide, with an insert for JPC Annual Report and Accounts – update**
- 15 To discuss the CCTV cameras located in Henley and the JPC's contribution towards the CCTV cameras & payment of the invoice (£1,926.00 per annum).**
- 16 To discuss the JPC's wish to recommend to SDC that a Community Governance Review be carried out which would request SDC dissolve the Grouping Order under S11(4) of the LGA 1972 (this would establish one parish with two parish wards which would maintain local circumstances and connection and have separate representation and 2 Electoral roles).**
- 17 To discuss the possibility of requesting that railings are installed on the High Street outside the Co-Op and One Stop to prevent motorists parking outside.**
- 18 Seymour Fieldhouse Homes - the reduction of Trustees nominated by the three parishes of Henley in Arden, Ullenhall and Wootton Wawen from six Trustees to three.**
- 19 To discuss proposed Traffic & Speed Survey**
- 20 To agree and approve nominations for Community Assets/Fields in Trust - Update**
- 21 Bus Shelter Review - Update**  
*To discuss the current situation with the town's bus shelters and agree a programme for their renovation.*
- 22 Reports from Councillors – exchange of information only.**
- 23 Items for private session**

*Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential)\* nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

**To confirm the date and time of the next JPC meeting on Monday 17<sup>th</sup> October 2016 commencing at 7.00pm in the Memorial Hall Committee Room.**