



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

Clerk : Gill Bailey email : [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 20<sup>th</sup> February 2017 at 7.00 pm in the Memorial Hall Committee Room, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey  
Parish Clerk and RFO

Dated: 13<sup>th</sup> February 2017

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

- 1 **Apologies for absence and acceptance of apologies**
- 2 **Declarations of Interest and Dispensations**  
*The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 **Public Participation Session**  
*Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion.*
- 4 **Reports from County Councillor and District Councillor.**
- 5 **Minutes of the ordinary meeting held on 16<sup>th</sup> January 2017 to be approved and signed.**
- 6 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 7 **Report by the Parish Clerk – Gill Bailey**
- 8 **To review the planning applications report.**
- 9 **Reports by Working Parties and Steering Group**
  - **Finance and Asset Working Party**  
To note the Schedule of recent Payments and Bank Balances.  
To note the receipt of main grant and mini grant applications
  - **Children's Facilities Working Party – Verbal Report**
  - **Traffic & Parking – Verbal Report**
  - **Maintenance & Emergency Planning – Written Report**  
Including an assessment of the JPC's resilience as an organisation.
  - **Neighbourhood Plan Steering Group – Verbal Report**

- 10 To discuss the process for election/co-option of an additional member of the JPC
- 11 To discuss the formation and participation in a Car Park Acquisitions Working Party.
- 12 'Wires across the High Street and additional Christmas Lights' Project 2017 – Update
- 13 To discuss & ratify Terms of Reference for the JPC Working Party appointed to discuss the implications of financial support given for social organisations.
- 14 To discuss a request for a banner to be erected for The Shakespeare Hospice – Dragon Boat Race.
- 15 To discuss the forming of a Working Party for the commemoration of the ending of the First World War & the lighting of a Beacon on the Mount – 'The Battle is Over - A Nation's Tribute' - Update
- 16 **Bus Shelter Review - Update**  
*To discuss the current situation with the town's bus shelters and agree a programme for their renovation.*
- 17 **Reports from Councillors – exchange of information only.**
- 18 **Items for private session**

*Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential)\* nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

**To confirm the date and time of the next JPC meeting on Monday 20<sup>th</sup> March 2017 commencing at 7.00pm in the Memorial Hall Committee Room.**