



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Bailey email : clerk@henley-in-arden-pc.gov.uk

Tel: 01564 795499 or 01926 814491

IF ANYONE WOULD LIKE A HARD COPY OF THE AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.

I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 29th April 2019 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

G.A Peacock

Signed:

Gill Peacock

Parish Clerk and RFO

Dated: 23rd April 2019

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

- 1 **Apologies for absence and acceptance of apologies**
- 2 **Declarations of Interest and Dispensations**
The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.
- 3 **Reports from County Councillor and District Councillor.**
- 4 **Minutes of the ordinary meeting held on 18th March 2019 to be approved and signed.**
- 5 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 **Report by the Parish Clerk – Gill Peacock**
- 7 **To discuss and ratify the JPC main grants applications and allocate mini grants under the 2018/2019 Budget.**
- 8 **To note the Council's responses to planning applications & note minutes of JPC Planning Sub-Committee**

Application no.	Proposal	Address	Submitted by	Comments due by
-----------------	----------	---------	--------------	-----------------

19/00840/FUL	Replacement of render to front elevation; construction of timber shed and replacement of window with double door.	237 High Street, Henley	Mr I Wilton	02.05.2019
19/00841/LBC	Replacement of render to front elevation and replacement of window with double door	237 High Street, Henley	Mr I Wilton	02.05.2019
19/00980/FUL	Proposed loft conversion including three dormer windows, regularisation of rebuilt chimneys and rooflight to rear elevation	71 High Street, Henley	Mr G Mander	13.05.2019
19/00981/LBC	Proposed loft conversion including three dormer windows, regularisation of rebuilt chimneys and rooflight to rear elevation	71 High Street, Henley	Mr G Mander	13.05.2019

9 Reports and Recommendations by Portfolio Holders

- **Finance and Assets (Monthly)**

- **To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report (previously circulated)**
- **To discuss & if appropriate approve the increase in the charge by HWMT for the use of the Memorial Hall for JPC meetings to £24.00 per session**
- **To Receive a Report from the Hub Task Group following their meeting with the Hub Trustees.**
- **To retrospectively ratify the extension of the current Grass Mowing & Maintenance contract until the beginning of May due to extenuating circumstances.**
- **Maintenance Property Management Delivery Report & Emergency Planning, including the approval of expenditure associated with the actions to be taken set out in the Report (previously circulated)**

10 Traffic & Car Park Acquisitions Working Party Report –

To give authority for the Clerk (or if unable, the Chairman) to sign the two leases with LPS Ltd, the lease with Stratford-on -Avon District Council, the licence to sub-let and the TP 1 land registry transfer form for the Croft Car Park and to instruct Thomas Guise to simultaneously complete all these matters.

11 Children's Facilities Working Party Report

12 Tourism Working Party Report

- **To discuss the potential to expand the Car Parking provision at Henley Railway Station**
- **To discuss the need for an improved town website in addition to the JPC web site.**

13 **To ratify the successful tenderer of the Grass mowing & Maintenance Contract.**

14 **To discuss the handover to the new JPC following the Elections.**

15 **To consider, approve & sign the Beaudesert & Henley in Arden JPC Annual Governance Statement for the year 31st March 2019 prior to submission to the External Auditors, PKF Littlejohn LLP.**

16 **To consider support for a half day town get together to share ideas for the long term future of Beaudesert & Henley in Arden.**

17 **To discuss & ratify, if appropriate, re-painting the Market Cross Railings at a cost of £660.00 in an eggshell paint by Farrow & Ball (No. 31 'Railings' with silver tops) or black gloss paint with gold tops.**

18 **To note progress of the NDP & ratify the seven Designated Local Green Spaces**

- 19 To consider, approve & sign the Beaudesert & Henley in Arden JPC Annual Accounting Statements for the year 31st March 2019 prior to submission to the External Auditors, PKF Littlejohn LLP.**
- 20 Reports from Councillors – exchange of information only.**
- 21 Items for private session**

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.

To confirm the date and time of the next JPC Meetings:

- 1. JPC Annual Parish Council Meeting – 13th May 2019, commencing at 7.00 pm in the Memorial Hall**
- 2. JPC Ordinary Meeting –13th May 2019, commencing at 7.30 pm in the Memorial Hall**