



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

Clerk : Gill Bailey email : [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

Tel: 01564 795499 or 01926 814491

**I HEREBY GIVE NOTICE** that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 21<sup>st</sup> January 2019 at 7.00 pm in the Memorial Hall Committee Room, Station Road, Henley-in-Arden.

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.**

*G.A Peacock*

Signed:  
Gill Peacock  
Parish Clerk and RFO

**Dated: 15<sup>th</sup> January 2019**

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

### **Public Participation Session**

*Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.*

*Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.*

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**  
*The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 Reports from County Councillor and District Councillor.**
- 4 Minutes of the ordinary meeting held on 19<sup>th</sup> November 2018 to be approved and signed.**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.**
- 6 Report by the Parish Clerk – Gill Bailey**
  - To Report on the Election Process and the requests received from SDC
- 7 To consider the Council's responses to planning applications & note minutes of JPC Planning Sub-Committee**

Application no.	Proposal	Address	Submitted by	Comments due by
18/03296/FUL	Demolition of former garage block and erection of dwelling	Former Garage Block off, Johnson Place, Henley in Arden	Mr G White ELM 14 Ltd	30.01.2019

8. To discuss an approach by Waterloo Housing to develop land off Bear Lane for affordable housing.
9. Reports and Recommendations by Portfolio Holders
  - Finance and Assets (Monthly)
    - To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the Finance Report (*previously circulated*)
    - To discuss and note the contents of the Internal Audit Report
    - To discuss the increase of the contribution of the JPC towards monitoring the CCTV from £1,926 pa to £1,985 pa for two Cameras.
    - To approve the overspend of £340.00 on the WW1 Commemoration Project
    - To approve the balance owed of £4,600 on the satisfactory installation & completion of the bus shelters
  - Maintenance Property Management Delivery Report & Emergency Planning, including the approval of expenditure associated with the actions to be taken set out in the Report (*previously circulated*)
  - Traffic & Car Park Acquisitions Report
    - To approve Heads of Terms with SDC regarding Prince Harry Road Car Park
10. To ratify the updated JPC Media and Social Media Policy (*previously circulated and the Clerk added to enable her to administer the JPC Facebook page*)
11. Approval of the Agenda for the Appraisal of the Clerk
12. To approve the Budget and Request for Precept of £118,931 from SDC for 2019/2020
13. To discuss whether refreshments should be provided at the Annual Assemblies on 8<sup>th</sup> April, and if approved, agree a budget of up to £100.00.
14. To manage the procurement of professional advice in respect of the redevelopment of the JPC web site, together with an IT support package for the Clerk – update
15. To note progress of the NDP & to ratify submission of the NDP & Evidence Based Reports etc., to go to the Regulation 14 Consultation
16. Reports from Councillors – exchange of information only.

**17. Items for private session**

*Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

**To confirm the date and time of the next JPC Meetings:**

1. Planning Sub-Committee Meetings – 4<sup>th</sup> February 2019 commencing at 6.00 pm at the Heritage Centre
2. JPC Ordinary Meeting – 18<sup>th</sup> February 2019 commencing at 7.00 pm at the Memorial Hall.

**IF ANYONE WOULD LIKE A HARD COPY OF THE DRAFT AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.**