



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Bailey email : clerk@henley-in-arden-pc.gov.uk

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 17th October 2016 at 7.00 pm in the Memorial Hall Main Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey
Parish Clerk and RFO

Dated: 10th October 2016

Members of Beaudesert & Henley in Arden Joint Parish Council warmly welcome the Police and Crime Commissioner for Warwickshire, Philip Seccombe.

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

- 1 **Apologies for absence and acceptance of apologies**
- 2 **Declarations of Interest and Dispensations**
The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.
- 3 **Public Participation Session**
Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion.
- 4 **Reports from County Councillor and District Councillor.**
- 5 **Minutes of the ordinary meeting held on 19th September 2016 to be approved and signed.**
- 6 **Matters arising from the minutes of previous meetings and not on the agenda.**
- 7 **Report by the Parish Clerk – Gill Bailey**
- 8 **To consider the Council’s responses to the following substantial planning application(s) and to review the planning applications report.**

Application no.	Proposal	Address	Submitted by	Comments due by / decision
16/03059/ADV	1 Non-Illuminated Projector, x1 Non-Illuminated Logo, x1 Non-Illuminated Acrylic Letters and x4 Non-Illuminated Wall Mounted Aluminium Panels	108 High Street, Henley in Arden	Co-Op	17.10.2016
16/03062/LBC	Replacing existing fascia with non-illuminated logo and letters and new non-illuminated projector	108 High Street, Henley in Arden	Co-Op	17.10.2016
16/02555/FUL	Change of use for siting of 3 Caravans	Hill Cottage, Liveridge Hill	G Sweeney / J Moses	21.10.2016
16/02333/FUL	Redevelopment of site and erection of office building & 3 Dwellings	Calcutts Coal Yard, Bear Lane	Mrs Howe	26.10.2016

- 9 **To Ratify the Planning Protocol document** (*previously circulated*)
- 10 **Reports and Recommendations by Portfolio Holders**
- **Finance and Assets**
 - **Children’s Facilities**
Verbal report.
 - **Traffic & Parking**
Verbal report.
 - **Maintenance & Emergency Planning**
The full report will be circulated as usual prior to the meeting. To date there have been no emergencies.
 - **Neighbourhood Plan Steering Group**
- 11 **Discussion on proposed modifications & enhancement of the Market Cross Railings and surrounding area**
- 12 **‘Wires across the High Street and additional Christmas Lights’ Project – Update**
- 13 **To discuss and ratify the Bequest given to the Town by Ms Gwen Knight.**
- 14 **To discuss the JPC’s wish to recommend to SDC that a Community Governance Review be carried out which would request SDC dissolve the Grouping Order under S11(4) of the LGA 1972 – Update**
- 15 **Proposed Traffic & Speed Survey – Update**
- 16 **To ratify the Terms of Reference for the Internal Auditor.**
- 17 **To agree and approve nominations for Community Assets/Fields in Trust - Update**
- 18 **Bus Shelter Review - Update**
To discuss the current situation with the town’s bus shelters and agree a programme for their renovation.
- 19 **Reports from Councillors – exchange of information only.**
- 20 **Items for private session**

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

To confirm the date and time of the next JPC meeting on Monday 28th November 2016 commencing at 7.00pm in the Memorial Hall Committee Room.