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The 15th century Seal of the
Borough of Henley-in-Arden



I HEREBY GIVE YOU NOTICE OF SUMMONS to attend a **MEETING** of Beaudesert and Henley-in-Arden Joint Parish Council will take place on **Monday 18th May 2015** from **7.15pm** in the Baptist Church Hall, High Street, Henley-in-Arden.

Officer for the Council

11th May 2015

Before commencement of proceedings, the Chairman shall ask the public if they intend to use audio or video equipment to record the proceedings. Any members of the public who do not wish to be filmed may sit in a separate part of the public gallery. The Chairman has the right to request that recording is stopped if it is disruptive, intimidating or in any other way, prevents normal progress of the meeting.

1. Apologies for absence.

2. Declarations of Interest and Dispensations

2.1 To receive declarations of interest from Councillors on items on the agenda

2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)

2.3 To grant any requests for dispensation as appropriate

A member who has disclosed an interest at a meeting must not participate (or participate further) in any discussion of the matter and must not participate in any vote taken and must withdraw from the room.

3. Public Participation Session

*Residents are invited to give their views and ask questions of the Parish Council on issues on this agenda, or raise issues for future consideration **at the discretion of the Chairman (maximum 3 mins each)**. Members of the public who have questions that are more detailed should contact the Clerk for guidance on how to register their comments. Following public participation, the public are welcome to stay for the remainder of the meeting, but can make no further representations. No decisions will be made in this part of the meeting.*

4. Reports from County and District Councillors.

5. Minutes of meetings held 27th April and 5th May (special) 2015 (For information only)

6. To report matters arising from the minutes of the above meetings not on the agenda (for information only).

7. Correspondence and other matters for consideration

VB1- To receive update report on Neighbourhood Planning

VB2-To consider date for in-house induction training session for all councillors

VB3-To approve signatories for JPC banking transactions and financial procedures

VB4-To agree revised dates for annual Parish Assemblies for Beaudesert and Henley in Arden

VB5- To note letter from Royal British Legion regarding celebrations for Armed Forces Day on 27th June

8. Reports from Councillors on attendance at training and meetings of outside bodies on behalf of the Parish Council. (Councillors to speak for not more than 3 minutes). Please note that no debate will take place during this part of the agenda.

9. Committee Reports

Finance Committee 27th April 2015, Planning Committee 5th May 2015.

10. Any Other Business – exchange of information only

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (maximum time 3 minutes)

Councillors are respectfully reminded that this is not an opportunity for debate or decision making

11. To authorise the signing of orders for payment

000670- J P Vale- maintenance April 2015-£1,070.70

000671-RC Window cleaning Ltd –bus shelter cleaning May - £50.00

000672-Edge IT Systems Ltd- Annual fee- accounting software and support-£300.00

000673- Petty cash reimbursement to May 2015-£51.93

Auto payments – Mrs J Walsh/Mrs J Savage- Salaries for May 2015

WCC pensions – contributions for May 2015

12. Items for private session

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw”.*

13.To confirm the date and time of the next meeting

The next meeting is scheduled for **Monday 22nd June 2015 – commencing 7.15pm**