

Jenny Walsh
Officer of the Council

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The 15th century Seal of the
Borough of Henley-in-Arden

I HEREBY GIVE YOU NOTICE OF SUMMONS to attend a Special **MEETING** of Beaudesert and Henley-in-Arden Joint Parish Council will take place on **Monday 8th June 2015** from **7.15pm** in the Baptist Church Hall, High Street, Henley-in-Arden.

Officer for the Council

2nd June 2015

Before commencement of proceedings, the Chairman shall ask the public if they intend to use audio or video equipment to record the proceedings. Any members of the public who do not wish to be filmed may sit in a separate part of the public gallery. The Chairman has the right to request that recording is stopped if it is disruptive, intimidating or in any other way, prevents normal progress of the meeting.

1. **Apologies for absence.**
2. **Declarations of Interest and Dispensations**
 - 2.1 **To receive declarations of interest from Councillors on items on the agenda**
 - 2.2 **To receive written requests for dispensations for disclosable pecuniary interests (if any)**
 - 2.3 **To grant any requests for dispensation as appropriate**

A member who has disclosed an interest at a meeting must not participate (or participate further) in any discussion of the matter and must not participate in any vote taken and must withdraw from the room.

3. **To review Committee structure and agree representatives - deferred from Annual meeting 18/05/15**
(Report attached)
4. **To review representation on outside bodies – deferred from Annual meeting 18/05/15.**
(Report attached)
5. **To agree dates/venues for 2015 Parish Assemblies – Beaudesert and Henley in Arden**
6. **To consider timescale for publication of draft minutes of JPC meetings**
7. **To consider review of the schedule of meetings for the JPC**
8. **Any Other Business – exchange of information only**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (maximum time 3 minutes)

Councillors are respectfully reminded that this is not an opportunity for debate or decision making

9. Items for private session

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw”.*

10.To confirm the date and time of the next meeting

The next meeting is scheduled for **Monday 22nd June 2015 – commencing 7.15pm**