

Jenny Walsh
Officer of the Council

Forward House
17 High Street
Henley-in-Arden
Warwickshire, B95 5AA

Tel/Fax: (01564) 795499
E mail: bhjpc@btconnect.com



The 15th century Seal of the
Borough of Henley-in-Arden



I HEREBY GIVE YOU NOTICE OF SUMMONS to attend a **MEETING** of Beaudesert and Henley-in-Arden Joint Parish Council will take place on **Monday 22nd June 2015** from **7.15pm** in the Baptist Church Hall, High Street, Henley-in-Arden.

Officer for the Council

16th June 2015

1. Apologies for absence.

2. Declarations of Interest and Dispensations

- 2.1 To receive declarations of interest from Councillors on items on the agenda**
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests (if any)**
- 2.3 To grant any requests for dispensation as appropriate**

A member who has disclosed an interest at a meeting must not participate (or participate further) in any discussion of the matter and must not participate in any vote taken and must withdraw from the room.

3. Public Participation Session

Residents are invited to give their views and ask questions of the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman (maximum 3 mins each). Members of the public who have questions that are more detailed should contact the Clerk for guidance on how to register their comments. Following public participation, the public are welcome to stay for the remainder of the meeting, but can make no further representations. No decisions will be made in this part of the meeting.

4. Reports from County and District Councillors.

5. Minutes of meetings for approval – Monday 18th May 2015 (annual meeting), Monday 18th May 2015 (ordinary meeting), Monday 8th June 2015 (special meeting) Draft minutes attached

6. To report matters arising from the minutes of the above meetings not on the agenda (for information only).

7. Correspondence and other matters for consideration

VB1- To consider report from Cllr Cornford regarding Parish Assemblies for 2015

VB2-To consider draft Terms of Reference for JPC working parties (structure as agreed in Appendix 1 to the minutes of JPC on 8th June 2015)

VB3-To consider draft Planning Protocol document

VB4-To consider reports from Working Parties (reports attached)

VB5-To receive Planning Report as at 16th June 2015

VB6- To consider feedback from Councillor training session on 20th June 2015

8. Reports from Councillors on attendance at training and meetings of outside bodies on behalf of the Parish Council. (Councillors to speak for not more than 3 minutes). Please note that no debate will take place during this part of the agenda.

9. Committee Reports

10. Any Other Business – exchange of information only

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. (maximum time 3 minutes)

Councillors are respectfully reminded that this is not an opportunity for debate or decision making

11. To authorise the signing of orders for payment

000674-Malcolm Dyson Stationers Ltd- printer cartridges & stationery- £94.13

000675-Warwickshire Training Partnership-Training fees Cllr Leech- £30.00

000676-J P Vale – Maintenance and grass cutting May 2015-£1,303.20

000677- R Small- Tree work on riverlands-£1,303.20

Auto payments – Mrs J Walsh/Mrs J Savage- Salaries for June 2015

WCC pensions – contributions for June 2015

HMRC – quarterly payments NI and PAYE

12. Items for private session

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw”.*

To consider response to letter of grievance received from Parish Clerk.

13.To confirm the date and time of the next meeting

The next meeting is scheduled for **Monday 20th July 2015 – commencing 7.15pm**