



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

Clerk : Gill Bailey email : [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

Tel: 01564 795499 or 01926 814491

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**I HEREBY GIVE NOTICE that an Ordinary General Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 18<sup>th</sup> January 2016 at 7.00 pm in the Baptist Church Hall, High Street, Henley-in-Arden.**

**All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.**

Signed:

*Gill Bailey*  
Parish Clerk and RFO

**Dated: 11<sup>th</sup> January 2016**

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**  
*The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 Public Participation Session**  
*Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion.*
- 4 Reports from County Councillor and District Councillor.**
- 5 Minutes of the meeting held on 15<sup>th</sup> December 2015 to be approved and signed.**
- 6 Matters arising from the minutes of the meeting held on 15<sup>th</sup> December 2015 and not on the agenda.**
- 7 Report by the Parish Clerk – Gill Bailey**
- 8 To consider the Council's responses to substantial planning application(s) and to review the planning applications report.**

**9 To ratify the Portfolio Holders for 2016/17 of JPC Working Parties and Review membership of the Committees and Working Parties.**

- a. Financial and Asset Working Party – Cllr John Garner
- b. Planning – Cllr David Broadbent
- c. Maintenance & Emergency Planning – Cllr Peter Crathorne
- d. Traffic & Parking – Cllr Peter Cornford
- e. Communications and Events Working Party – Cllr Peaches Melhuish
- f. Children’s Facilities Working Party – Cllr Liz Jackson

**10 Reports by Working Parties and Steering Group**

- Finance and Asset Working Party  
To note the Schedule of recent Payments and Bank Balances.  
To approve the Budget and Precept for 2016/17.  
To approve the process to appoint the JPC Internal Auditor.
- Communications and Events Working Party – Verbal Report on recent WP Meetings
- Children’s Facilities Working Party – Verbal Report
- Traffic & Parking – Verbal Report
- Maintenance & Emergency Planning – Verbal Report
- Neighbourhood Plan Steering Group – Verbal Report

**11 Matters arising from previous meetings and new matters for consideration.**

- To review the recent Boundary Signs relocation and the new signs installed by others and agree any further work
- To agree terms of reference for a Working Party to review annual Community Grant applications and report on their recommendations at the next meeting
- To review the responses by Cllr Mike Perry to residents’ concerns about the Music Festival 2015 and discuss arrangements for the 2016 event
- To consider response to request for Supporting Mitigation of the Effects from Proposed Major Housing Development – South West of Stratford upon Avon and the wider aspect of SDC Planning

**12 Reports from Councillors – exchange of information only.**

**13 Items for private session**

*Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential)\* nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw.  
There needs to be a resolution at the meeting for items to be discussed in private session.*

**14 To confirm the date and time of the next meeting – The Next meeting is scheduled for Monday 15<sup>th</sup> February 2016 – commencing 7.00 pm in the Baptist Church Hall.**