



# The Beaudesert & Henley-in-Arden

## Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

**WE HEREBY GIVE YOU NOTICE OF SUMMONS UNDER POWERS GRANTED UNDER THE LOCAL GOVERNMENT ACT 1972 (AS AMENDED) S12 Para 9 & 25 to attend an EXTRAORDINARY PERSONNEL COMMITTEE MEETING of the Beaudesert and Henley-in-Arden Joint Parish Council which will take place on Monday July 13th 2015 at 9.00 pm in the Baptist Church Hall, High Street, Henley-in-Arden.**

**All members of the public and press are welcome to attend.**

*Chairman of the Council*

*Councillor*

*Councillor*

**Dated 8<sup>h</sup> July 2015**

*Please note members of the public may record or video this meeting.  
The Chairman requests all mobile phones are switched to silent mode.*

- 1 Apologies for absence.** To receive and approve apologies.
- 2 Declarations of Interest and Dispensations**
  - 2.1 To receive declarations of interest from Councillors on items on the agenda.
  - 2.2 To receive written requests for dispensations for DPI's (if any).
  - 2.3 To grant any requests for dispensation as appropriate.
- 3 Public Participation Session.**

*Residents are invited to ask questions of the Parish Council on any issue. Discussion not to exceed 20 minutes at the discretion of the Chairman.*
- 4 To appoint a Chairman and Vice-Chairman for this Committee.**
- 5 Matters for Consideration**
  - 15/032 To consider the appointment of a Grievance Panel in accordance with the Grievance Policy to hear personnel grievances, comprising of Cllr Peter Cornford, Cllr Jayne Bridges, Cllr Linda Jackson and (subject to the consent of the affected employee being obtained) Mr John Johnson.**
  - 15/033 To consider the appointment of a Grievance Appeal Panel in accordance with the Grievance Policy comprising of the Chairman or Vice Chairman of the Personnel Committee and two additional Councillors.**

**6 Items for private session**

*Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential)\* nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw.*

*There needs to be a resolution at the meeting for items to be discussed in private session.*

**7 To confirm the date and time of the next meeting**

None scheduled