



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

Clerk : Gill Bailey email : [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

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I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 28<sup>th</sup> November 2016 at 7.00 pm in the Memorial Hall Committee Room, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Gill Bailey  
Parish Clerk and RFO

Dated: 23<sup>rd</sup> November 2016

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**  
*The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.*
- 3 Public Participation Session**  
*Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion.*
- 4 Presentation to mark the many years of service of Mr Brian Jackson winding the JPC's Town Clock.**
- 5 Reports from County Councillor and District Councillor.**
- 6 Minutes of the ordinary meeting held on 17<sup>th</sup> October 2016 to be approved and signed.**
- 7 Matters arising from the minutes of previous meetings and not on the agenda.**
- 8 Report by the Parish Clerk – Gill Bailey**
- 9 To consider the Council's responses to the following substantial planning application(s) and to review the planning applications report.**

Application no.	Proposal	Address	Submitted by	Comments due by / decision

- 10 To Discuss the SDC Planning Process & Ratify the Planning Protocol document (previously circulated)**
- 11 To ratify amendments to the JPC Financial Regulations (amendments previously circulated to all Cllrs).**

- 12 **Reports by Portfolio Holders – exchange of information only.**
  - **Finance and Assets**
  - **Children’s Facilities**
  - **Traffic & Parking**  
*To note the resignation from the WP by Cllr Peter Crathorne.*
  - **Maintenance & Emergency Planning**
  - **Neighbourhood Plan Steering Group**
- 13 **To agree the 2017/18 Budget process and any Dispensations requested.**
- 14 **To note BT programme of intended public payphone removals.**
- 15 **‘Wires across the High Street and additional Christmas Lights’ - Project Update**
- 16 **To consider 2 Mini-Grant Applications from the Guild Hall Trust for the Historical Plaques and for “Guild Hall Arts for All Festival”.**
- 17 **To review the “Town Status” - Project Update**
- 18 **To review the Town Meeting on Traffic and Parking in Henley in Arden.**
- 19 **To review the Town Meeting on the “Future of the Social Organisations in Henley-in-Arden”.**
- 20 **To consider a Henley Flood Alleviation Scheme.**
- 21 **To request that the Internal Auditor conducts a search for any previously undeclared assets.**
- 22 **Bus Shelter Review - Project Update**
- 23 **To approve the purchase of a video projector and screen.**
- 24 **Reports from Councillors – exchange of information only.**
- 25 **Items for private session**

*Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential)\* nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.*

**To confirm the date and time of the next JPC meeting on Monday 16<sup>th</sup> January 2017 commencing at 7.00pm in the Memorial Hall Committee Room.**