

**BEAUDESERT & HENLEY-IN-ARDEN
JOINT PARISH COUNCIL**

*Minutes of a Extraordinary Personnel Committee Meeting held at the Baptist Church Hall, High Street,
Henley-in-Arden on Monday 13th July 2015
Meeting commenced at 9.15pm and ended at 9.50 pm*

PRESENT:

Cllrs: D Broadbent, H Hemus, E Jackson, L Jackson, P.Meluish, P.Cornford.

In Attendance: Mrs J Savage, Assistant Officer for the Council,
There were no members of the public present.

1. Apologies for absence. There were none.

2. Declarations of Interest and Dispensations There were none.

2.1 To receive declarations of interest from Councillors on items on the agenda There were none.

**2.2 To receive written requests to consider or grant dispensations for disclosable pecuniary interests.
There were none.**

2.3 To grant any requests for dispensation as appropriate. There were none.

3. Public Participation Session.

4. Matters for Consideration

15/032 To consider the appointment of a Grievance Panel in accordance with the Grievance Policy to hear personnel grievances, comprising of Cllr Peter Cornford, Cllr Bridges, Cllr Linda Jackson (subject to the consent of the affected employee being obtained) Mr John Johnston.

A Grievance Panel was agreed as follows: Cllr Cornford (chairman), Cllr Hemus, Cllr Peaches.

Cllr Cornford will send a letter to Mrs Walsh tomorrow (14th July), inviting her to a grievance meeting on the 23rd July at 9 am, in response to her earlier letter.

15/033 To consider the appointment of a Grievance Appeal panel in accordance with the Grievance Policy comprising of the Chairman or Vice Chairman of the Personnel Committee and two additional Councillors

A Grievance Appeal Panel was agreed as follows: Cllr Bridges (chairman), Cllr Broadbent, Cllr L Jackson.

It was agreed that Cllr Taylor Green will be a reserve committee member on both panels.

5.Items for Private Session

Under Section 100(A) of the Local Government Act 1972, in view of the (special)(confidential) nature of the business about to be transacted, it is advisable in the public interest, as if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information under paras 1 and 11 of Part 1 Schedule 12A of the above Act, that the public be temporarily excluded and they are instructed to withdraw.*

There needs to be a resolution at the meeting for items to be discussed in private session.

15. To confirm the date and time of the next meeting

None scheduled

Signed as a correct record

Date