



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Gill Bailey email : clerk@henley-in-arden-pc.gov.uk

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IF ANYONE WOULD LIKE A HARD COPY OF THE AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.

I HEREBY GIVE NOTICE that a Finance Sub-Committee Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 15th July 2019 at 6.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Finance Sub-Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

G.A. Peacock

Signed:

Gill Peacock

Parish Clerk and RFO

Dated: 8th July 2019

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications, or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

- 1 Election of Chairman**
- 2 Apologies for absence and acceptance of apologies**
- 3 Declarations of Interest and Dispensations**
The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.
- 4 Asset & Risk Register**
- 5 Confirm new Cheque Signatories**
- 6 To discuss the formation of a Grants Sub Committee**
- 7 To discuss Quick Books, the JPC Accounting System and the AdvantEDGE system.**
- 8 To discuss and if appropriate, purchase a new Grit Bin to replace the Bin on the verge beside the Medical Centre at a cost of no more than £150.00.**
- 9 To discuss, and if appropriate approve, expenditure of £1,500 to purchase machinery for the ongoing maintenance of the Churchyard by WWMCRC and to replace the grass verges in Henley with wild-flower verges.**
- 10 To discuss and if appropriate, approve, the works to the trees on the verge of 3,4 and 5 Prince Harry Road at a cost of £3,230.00.**

- 11 To discuss, and if appropriate approve, expenditure of £740.00 to purchase Litter Picking equipment.**
- 12 To note the Schedule of recent Payments and Bank Balances and to approve any further invoices listed on the attached Finance Report.**
- 13 Items for private session**

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session

