

BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



AGENDA

I HEREBY GIVE NOTICE that an Annual Parish Council Meeting of the full Beaudesert & Henley in Arden Joint Parish Council will take place on: -

18th May 2020

ONLINE MEETING

6.00PM

ALL members of said Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set hereunder.

SIGNED

Ray Evans

Parish Clerk

08.05.20

PLEASE NOTE THAT THIS AND ANY OTHER PUBLIC MEETING HELD BY THE JPC ARE SUBJECT TO CURRENT PROTOCOLS WHICH CAN BE VIEWED ON www.henley-in-arden-pc.gov.uk

Public Forum

In accordance with current restrictions regarding Covid-19 the public cannot join with this meeting, however, minutes will be published on the JPC website for inspection by residents.

ITEM

- 1 Election of JPC Chair and to receive the Chair's Declaration of Acceptance
- 2 Apologies for Absence
- 3 Declarations of Interest and Dispensations
- 4 Election of JPC Vice Chair
- 5 To approve and sign the Minutes of the Meeting held on the 13th of May 2019
- 6 To discuss methods of holding meetings for the year 2020/21
- 7 Election of Chair for the following Sub-Committees
 - * Finance
 - * Communications
 - * Town Welfare
 - * Emergency & Maintenance
 - * Planning
- 8 To agree cheque signatories and access to bank account details
- 9 To ratify the appointment of an Internal Auditor for the financial year 2020/2021
- 10 To agree a timescale to review and update where necessary the range of JPC protocols

and to add others as required in order to meet current statutory regulations

- 11 To consider, approve and sign the Beaudesert & Henley in Arden JPC Annual Governance Statement for the year 31st of March 2019 prior to submission to the External Auditors.
- 12 To consider, approve and sign the Beaudesert & Henley in Arden JPC Annual Accounting Statements for the year 31st of March 2019 prior to submission to the External Auditors.
- 13 To agree to the next Ordinary Meeting to be held online at 7.00pm Monday 18th May 2020

IMPORTANT NOTE FOR ARCHIVE:

This meeting was conducted under untried online conference technology and all agreed that this method may be used again, but that all Councillors must have a PC which can provide both audio and visual outputs.

Date of next meeting **18.05.2020 at 7.00pm**

If you require hard copies of this document, please contact the Clerk
01564 637 607
or email clerk@henley-in-arden-pc.gov.uk