

# BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



## MINUTES – FINANCE SC MEETING JPC

The following are the minutes for the Joint Parish Council Finance Sub-Committee meeting, using Zoom technology, on **Monday the 17<sup>th</sup> of August 2020**, at 6.00pm.

### **Covid-19 Restrictions**

Due to ongoing restrictions created by HM Government in response to the Covid-19 pandemic, the public are invited to join in the proceedings using zoom interactive conferencing, simply by contacting the Clerk by email – [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk) - telephone - **01564 637 607** - or in writing at **179 High Street**. Full minutes of all meetings will be published on the JPC website.

**NB: If HM Gov restrictions ease sufficiently, this meeting may be reconvened as a public meeting at a venue to be selected which will meet SD policies.**

### **SUPPORTING DOCUMENTS**

This meeting is supported by documentation which should be read in conjunction with the items listed on this agenda – available on the website for download or by request to the Clerk –

[clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

**FILE REFERENCE CLERKS REPORT NO. 2020-024**

**Present: Chair, Cllr Field, Cllrs Okey, Kingsnorth and Easton**

### **Item 1.00**

#### **Apologies**

R Hubbocks, V Hubbocks

### **Item 2.00**

#### **Disclosure of Interest or Written Representations**

None declared.

### **Item 3.00**

#### **Approval of Minutes of Last Meeting 20<sup>th</sup> July 2020**

Cllr Okey proposed minutes to be a true record, seconded by Cllr Easton, motion carried unanimously.

### **Item 4.00**

#### **Finance Report & Payments for Consideration**

Discuss and if appropriate approve.

Supporting document previously circulated.

Chair referred all to supporting documents, Cllr Okey asked if she may see the invoice from J Vale, the Clerk emailed a copy to all for further consideration. Concern was shown by all that costs for this service was prohibitive, but the Clerk advised that J Vale had carried out the works for many years and was very reliable and thorough. The Clerk reminded all that the grass cutting contract was due for renewal in April. Chair reported that many of the items on J Vale invoice had been asked for by Cllr Bainbridge. Other invoices were considered. Cllr Easton, proposed payment of all outstanding invoices on the list, seconded by Cllr Field, motion carried unanimously. The Clerk will be pursuing the contract for mowing over the next month or so.

**Item 5.0****Items for information only.**

Cllr Okey asked that the budget of £5,000.00 for town signage be set aside in readiness for spend. She also mentioned the budget for play areas and outdoor gym was in place. Clerk mentioned that he had placed these items on Ordinary Meeting for ratification. The Clerk suggested that JPC meet with Art Attack to look at the various designs. The Clerk mentioned damage to the display board at the Market Cross and Cllr Okey said work was in hand to get a repair carried out.

**Date of next meeting.**

**21<sup>st</sup> September 2020**

**Meeting ended at 18.20pm**

DRAFT