

## **Report for Communications Sub-Committee**

**Date:** 13 October 2020

### **Key points to note:**

1. Full review of the Councillors Handbook has now been completed and any amendments are with Ray to action as needed.
2. Volunteer of the month has been decided for October and will be published shortly.
3. Instagram and Facebook continue to grow. Focus for Comms for the rest of October will be around promoting Remembrance Sunday and encouraging people to paint a poppy. Alongside any useful Covid updates.
4. Further quote received from HTDL for work to the JPC website and for the tourism website. Information to be circulated separately and to be discussed at our next meeting with full council.

### **Financial transactions this month:**

None – although the potential new website will incur a cost when a decision is taken

### **Actions for next month:**

As per the October/November 12 month plan and in addition;

Progress the website build once a decision has been made.

Look at comms for rollout of grants for next year

TW to pick up with PR company to see if any additional stories have been picked up