

BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



AGENDA – ORDINARY MEETING JPC

I hereby give notice that an Ordinary Meeting of the Joint Parish Council will take place on **Monday the 14th of December 2020**, at 7.00pm, using zoom technology. All members of the Beautesert & Henley in Arden Joint Parish Council are hereby summoned to attend for the purpose of considering and resolving the following business.

Signed - 

Parish Clerk & Proper Officer

Date: 08.12.2020

Covid-19 Restrictions

Due to ongoing restrictions created by HM Government in response to the Covid-19 pandemic, the public are invited to join in the proceedings using zoom interactive conferencing, simply by contacting the Clerk by email – clerk@henley-in-arden-pc.gov.uk - telephone - **01564 637 607** - or in writing at **179 High Street**. Full minutes of all meetings will be published on the JPC website.

NB: If HM Gov restrictions ease sufficiently, this meeting may be reconvened as a public meeting at a venue to be selected which will meet SD policies.

Supporting Documents: Residents can read and/or download the Agenda, Minutes and supporting documents on the relevant page of the JPC website.

Public Participation Session:

During the pandemic crisis, meetings although convened using zoom technology, are fully accessible to the public. If you wish to participate, simply email the Clerk and an invitation link will be sent to you **five minutes prior to the meeting** commencing. The Chair will invite you to speak provided the subject is listed on the agenda, the public session will be limited to **fifteen minutes**. This is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \[admissions to meetings\] Act 1960 s1 extended by the LG Act 1972 s100](#).

This meeting is supported by documentation which should be read in conjunction with the items listed on this agenda – available on the website for download or by request to the Clerk – clerk@henley-in-arden-pc.gov.uk

AGENDA

Item 1.00

Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Item 2.00

Dispensations

Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

Item 3.00

To receive declarations of Interests Local Authorities

Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities ([Disclosable Pecuniary Interests](#)) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Item 4.00

County and District Councillors Reports

The Chair will invite District and County Councillors to present their updated reports to Council and the public.

Item 5.00

To receive and sign the Minutes of Last Ordinary Meeting - 30th November 2020

[LGA 1972 Sch 12 para 41\(1\)](#)

Item 6.00

Matters Arising

Item 7.00

Chair's Announcements

Item 8.00

Clerk's Announcements

Item 9.00

To approve the current Finance Report and Payments to creditors [Appended Documents]

[LGA 1972 s150 \(5\)](#)

Both reports are appended.

Item 10.00

Allotment Fees

To discuss and if appropriate amend the charges for allotments, held firm for many years, small plots no more than £25.00 per annum, large plots no more than £50.00, representing an increase of 25%.

Item 11.00

Sub-Committee Reports

Reports can be found on the JPC website under supporting documents.

Item 12.00

Tree Survey

To discuss and if appropriate, action a Tree Survey so that a budget can be set for anticipated works for the 2021-2022 season.

Item 13.00

THE BUDGET

To discuss and if appropriate approve the **BUDGET** for 2021-2022.

Supporting document appended.

Item 14.00

THE PRECEPT

To discuss and if appropriate approve the **PRECEPT** for 2021-2022.

Item 15.00

Preliminary Discussions – The Formation of a Working Party to Investigate the Potential for Certain Upgrading Projects at the HWMT Grounds.

Exploratory investigation into impact on HWMT sports fields by the closure of the WCG grounds.

Item 16.00

Co-option of a New Member of the JPC

The introduction to the JPC by the Clerk of **Mr John Clarke**, a Henley resident, who is to be considered as a co-opted member of the Council and the proposal that an interview take place in the Private Session, if carried by a majority vote in favour of such proceedings.

Item 17.00

Private Session

Date of next meeting: 2021 - to be advised.

APPENDED DOCUMENTS FOLLOWING

Financial Statement - Cashbook

Statement between 01/04/20 and 30/11/20 inclusive.

Balances at the start of the year

Ordinary Accounts

	01.04.2020	09.12.2020
Lloyds TSB Current	£1,113.67	1,692.28
Lloyds TSB Deposit	£61,015.69	104,533.63
Total	£62,129.36	106,225.91

RECEIPTS	Net (£)	Vat (£)	Gross (£)
Council			
10 Precept	116,600.00	0.00	116,600.00
15 VAT Refund	1,386.47	0.00	1,386.47
20 CIL	0.00	0.00	0.00
25 Refunds	70.00	0.00	70.00
30 Allotments	1,300.00	0.00	1,300.00
35 Rents	0.00	0.00	0.00
40 Interest on Deposit Account	17.94	0.00	17.94
50 Other Income	9,168.65	183.07	9,351.72
Council Total	128,543.06	183.07	128,726.13
Total Receipts	128,543.06	183.07	128,726.13
PAYMENTS	Net (£)	Vat (£)	Gross (£)
Council			
100 Salaries	0.00	0.00	0.00
110 Expenses	1,473.21	114.60	1,587.81
115 Pensions	0.00	0.00	0.00
120 Services	5,380.52	316.35	5,696.87
125 Training	2,060.50	111.80	2,172.30
130 Publicity	3,170.50	170.00	3,340.50
135 Accountancy	400.00	80.00	480.00
140 Legal	0.00	0.00	0.00
145 Elections	100.00	0.00	100.00
150 Web	1,155.79	231.16	1,386.95
155 IT	1,010.50	202.10	1,212.60
160 Purchases	7,435.33	731.03	8,166.36
165 Vale	10,330.18	2,066.04	12,396.22
170 Mousley	4,575.00	915.00	5,490.00
175 CCTV	1,985.00	0.00	1,985.00
180 Grants	33,514.98	0.00	33,514.98
185 Support	300.00	0.00	300.00
190 Insurance	2,339.00	0.00	2,339.00
195 HMRC	250.40	0.00	250.40
Council Total	75,480.91	4,938.08	80,418.99
Total Payments	75,480.91	4,938.08	80,418.99

Creditors at 09/12/20

Tn no	Gross	Vat	Net	Accrued	Inv. date	Cheque no.	Debtor	Details
426	£4,674.00	£779.00	£3,895.00	£0.00	25/11/20	201207HTDL	HDTL	Accessibility upgrade
420	£36.60	£6.10	£30.50	£0.00	12/11/20		R Adams & Sons Limite	Stone and gravel St Nic
421	£240.30	£40.05	£200.25	£0.00	17/11/20		R Adams & Sons Limite	Stone and grit St Nicks
422	£24.00	£4.00	£20.00	£0.00	24/11/20		R Adams & Sons Limite	Stone and grit St Nicks
423	£133.50	£22.25	£111.25	£0.00	30/11/20		R Adams & Sons Limite	Stone and grit St Nicks
Subtotal	£434.40	£72.40	£362.00	£0.00			R Adams & Sons Limite	
419	£86.40	£14.40	£72.00	£0.00	01/12/20		Vale JP	Grass cutting
Total	£5,194.80	£865.80	£4,329.00	£0.00				

