

BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



MINUTES – JPC FINANCE SUB COMMITTEE MEETING

Here are the Minutes of the JPC Finance Sub-Committee held on **Monday the 16th of November 2020**, at 6.00pm.

Signed - 

Parish Clerk & Proper Officer

Date: 17.11.2020

Present: Cllr E Field [Chair] A Okey, K Easton, R Hubbocks & V Hubbocks

Members of the Public

None

Supporting Documents: Residents can read and/or download the Agenda, Minutes and Supporting Documents on the relevant page of the JPC website.

Item 1.00

Acceptance of apologies for absence.

Apologies received from Cllr Kingsnorth, accepted.

Item 2.00

Dispensations

None were received.

Item 3.00

To receive declarations of Interests Local Authorities

No declarations of Interest were received.

Item 4.00

To receive and sign the Minutes of Last Ordinary Meeting - 19th October 2020

The Chair asked all Members if they had viewed the minutes in question. It was **RESOLVED** that they were a true record and could be signed by the Chair. This motion was proposed by Cllr K Easton, seconded by Cllr A Okey, carried in favour by Cllrs E Field, Okey, Easton, Cllrs R & V Hubbocks did not vote as they were not present at the meeting on the 19th of October.

Item 5.00

Matters Arising

No matters arising.

Item 6.00

Clerk's Report.

The Clerk briefly covered costs for the CiLCA training programme, previously circulated to all and ratified by an email vote which is posted under - CiLCA FEES 27.10.20 on the JPC website. The Clerk thanked the assembled for their support.

He went on to remind the Councillors that a review of charges for allotment holders must be considered. It was agreed unanimously that this issue be carried forward to the full Council Meeting following at 7.00pm.

He reported that AGAR had now been concluded and that the JPC were in receipt of PKF Littlejohn comments which again would be carried forward to the full Council Meeting. The Clerk noted the receipt of a cheque for £1,098.40, from Jon Vale which compensated for an overpayment made by JPC in error. He thanked JV for their cooperation in rectifying this oversight.

Finally, the Clerk made reference to the imminent JPC planning for the Community Budget for 2021-2022, which requires accounting for all major expenditure and income to be as accurate and comprehensive as possible in readiness for presentation to the community in December. He reported that this would also be raised in full Council in the meeting at 7.00pm, and that all budget levels should be ratified at the next JPC Ordinary Meeting on the 30th of November.

Item 7.00

The Clerk stated that a copy of both the Finance and Creditors Reports had been posted on the website for all members to inspect. It was RESOLVED that the Finance Report was a true account, and that payment should be made to all of the creditors listed, amounting to **£2,867.38** plus VAT, **£3,268.39**, proposed by Cllr Easton, seconded by Cllr Okey, and carried unanimously by all members present.. This information would be repeated in the Ordinary Meeting following at 7.00 pm.

Date of next meeting: Monday 30th November at 6.00pm