

Report for Communications Sub-Committee

Date: 9 December 2020

Key points to note:

1. Continuing to work with Luke and Angela on the production of the Town website.
2. As part of the Grants Subgroup I have reviewed all grants information ready for a meeting this week.
3. The Henley in Arden Instagram and JPC Facebook page continue to grow. The Instagram account now has 783 followers, and the JPC page 515 and this continues to increase daily.
4. Volunteer of the month for January is to be decided, please do give me your nominations.
5. Now two councillors have resigned I need to look at the rota for the helpline and get Greg and John setup on this.

Financial transactions this month:

None

Actions for next month:

As per the January 2021 month plan and in addition;

Progress the website build with Luke

Review Simon Woods email on the Coop Cooperate website to see how we can support/help publish this. The Cooperate platform provides a local and national searchable database for local organisations. We need to consider if we can potentially incorporate this into our website.

TW to continue to pick up with PR company to see if any additional stories have been picked up

Catch up with Jem on our email accounts and calendar integration