

# BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



## MINUTES – JPC ORDINARY PARISH MEETING

Here are the Minutes for the Ordinary Meeting of the Joint Parish Council which took place on **Monday the 8<sup>th</sup> of February 2021**, at 7.00pm, using zoom technology.

**Members Present:** Cllrs Field [Chair] Bainbridge, Jones, Okey, Easton, White, Clarke, Kingsnorth and Woods

### **Public Participation Session:**

**There were three members of the public in attendance.** A small number of issues were raised by a member of the public which were noted by the members and discussed, the issues raised were not listed on the agenda, so do not form part of these minutes.

## MINUTES

### **Item 1.00**

#### **Acceptance of apologies for absence**

**Resolved:** All members of the council were present.

### **Item 2.00**

#### **Dispensations**

**Resolved:** There were no dispensations received.

.

### **Item 3.00**

#### **To receive declarations of Interests**

Cllrs Field, Easton and Jones declared an interest in Item 14.00 and were excused from taking part in any vote

### **Item 4.00**

#### **To receive and sign the Minutes of Last Ordinary Meeting – 25<sup>th</sup> of January 2021**

**Resolved:** Chair asked all assembled if they found the minutes to be a true and accurate account of the meeting, the motion that they were, was proposed by Cllr Easton, seconded by Cllr Woods, and carried unanimously.

### **Item 5.00**

#### **Matters Arising from the previous minutes**

**Resolved:** Chair raised the following:

5.01 JPC paper archives, the Clerk will contact WCC who offer an archiving service and if required could a member of the JPC assist him in transporting the files.

5.02 Chair reported to Cllr Bainbridge that litter campaign posters had been produced by the schools and were ready for collection and distribution.

5.03 Chair reported that Cllr Kate Easton had been appointed Task Leader for flooding prevention.

5.04 Chair asked Cllr Woods to provide a notice concerning the vacancy on JPC for members on social media.

5.05 Chair asked the Clerk to update on Church Plaque. Clerk advised all that the plaque had been erected to mark the *Festival of Britain* back in 1951 and was under the auspices of the

Henley Court Leet. He confirmed that the matter would be referred back to the High Bailiff and a report of the actions taken, provided for the next Ordinary meeting on the 22<sup>nd</sup> of February.

#### **Item 6.00**

##### **County & District Councillors Reports**

The Chair reported that updates from both District and County had been posted on supporting documents on the website and were there any questions from members or public. There were no questions for Cllr Jennings, whilst there were a small number for Cllr Horner, namely:

1. Mouse Cottage culvert works.
2. M40 junction islands which a member of the public reported had been cleared by volunteers and what was WCC's position on such sites
3. The new metal bridge on Warwick Road not suitable for disabled access.

Cllr Horner said he would address these issues and contact all interested parties in due course. Please refer to pdf copies of the Cllrs reports, which were posted in time for the meeting, on the website where they can be downloaded or printed.

#### **Item 7.00**

##### **Task Leaders Reports**

Chair confirmed that reports had been received and posted on website from Cllrs Woods [Coms] , and Cllr Okey [Town Welfare]. Please refer to pdf copies of these documents, which were posted in time for the meeting, on the website where they can be downloaded or printed. No further debate took place.

#### **Item 8.00**

##### **To approve the current Finance Report and Payments to creditors [Appended Documents]**

**Resolved:** Chair asked members if they had inspected the accounts and were happy that all was in order. Cllr Okey proposed that they were, this was seconded by Cllr Kingsnorth, the motion carried unanimously. Chair then asked if members had inspected outstanding creditors and were happy for payments to proceed, Cllr Kingsnorth proposed that they were in order to be paid, seconded by Cllr Easton, and carried unanimously by all members present. Please refer to pdf copies of these documents, which were posted in time for the meeting, on the website where they can be downloaded or printed.

#### **Item 9.00**

##### **Chair's Report**

Chair raised the following:

9.01 Chair advised all that elections were planned for May this year.

9.02 Chair advised all that the annual parish assembly would be convened in late May/early June this year.

9.03 Chair enquired what was the latest situation regarding dog poo bins for Bear Lane and Brookend Drive.

ALL THREE ITEMS will be entered on to the Agenda for the 22<sup>nd</sup> of February for discussion and, where appropriate, a decision will be reached.

#### **Item 10.00**

##### **Clerk's Report**

Clerk raised the following:

10.01 Clerk confirmed that all were pleased with the construction of the Riverlands play towers and expressed sadness that the weather had prevented the opening of the facility for some weeks to come. The matter of safety mats and ground finishing to be in place before children were allowed to use the equipment was deferred until the next Ordinary Meeting on the 22<sup>nd</sup> of February.

10.02 Clerk reported that plans for the Croft car park and the issue of speed management in town were now being ably pursued by Cllrs White and Clarke respectively, and that the JPC would be presenting their findings in readiness for debate at future meetings where residents will be given full notice to join in with discussions.

#### **Item 11.00**

##### **Grit Bins**

**Resolved;** Chair proposed that a new 90 litre grit bin be placed at **Littleworth** and **Brookend Close**, at a cost of £100.00 each, the Clerk will purchase and have them delivered to Cllr Jones. The decision to proceed with the purchase and installation was proposed by Cllr Easton, seconded by Cllr White and carried unanimously by all members present.

#### **Item 12.00**

##### **Riverlands Ground Preparation Discussion**

Deferred until the Ordinary Meeting on the 22<sup>nd</sup> of February next.

#### **Item 13.00**

##### **HWMT Trustees – Representation by JPC member.**

**Resolved:** Cllr J Clarke asked to join the above trustees, Chair asked if there were any objections, and there were none. Cllr Okey proposed that the JPC be represented by Cllr Clarke on the board of HWMT trustees, seconded by Cllr Bainbridge, and carried unanimously in favour by all members present. Cllr Bainbridge reported that she was happy to step down as a trustee of HWMT in favour of Cllr Clarke.

#### **Item 14.00**

##### **Flood prevention at the rear of CE School.**

The Chair and Clerk reported that there had been a number of meetings with the Agents for the Mount and that headway had been made in finding a solution for the flooding problem at the rear of the school, caused by blocked ditches at the foot of the Mount. An action plan was in hand and the decision to provide a solution will be debated and decided on at the next Ordinary Meeting on the 22<sup>nd</sup> of February. The question of brash which accrued from the last attempt to clear the problem with the ditches, was also addressed and action to remove it will be arranged with the PayBack team, once they are able to return to normal duties in Henley.

#### **Item 15.00**

##### **Notice of items to be taken into consideration at the next meeting.**

As already noted in the body of these minutes plus

1. Training for Parish Mapping software.
2. A members rota for the erection of the flagpole at the Market Cross

**Date of next meeting: Monday 22<sup>nd</sup> February 2021 at 7.00pm**

**IF YOU HAVE ANY DIFFICULTY ACCESSING & DOWNLOADING SUPPORTING DOCUMENTS,  
PLEASE CONTACT THE CLERK**