

# BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



WHITEHOUSE COTTAGE 179 HIGH STREET HENLEY IN ARDEN B95 5BA

5<sup>th</sup> February 2021

Rev. 1

From the Clerk: [clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)

Dear Head of Society,

## **JPC EXTRAORDINARY MEETING – MONDAY 15<sup>TH</sup> FEBRUARY 7.00PM**

You are cordially invited to attend this very important consultation meeting convened by the JPC to discuss your requirements for 2021-2022. The committee thank you for your application.

You may recall this meeting was normally held at the Memorial Hall which, for the moment, is not possible, so all you need to do, is email me, the Clerk at the address above and I will send you an entry code for the meeting at 6.55pm on the 15<sup>th</sup> next.

Some of you will be aware that the Grants Committee have asked you for further information, mostly fiscal data to enable the committee to judge how much funding can be provided, the JPC has a duty to ensure that the level of funding is commensurate with your activities as a group and how many residents may benefit from the service you provide. IF YOU ARE IN ANY DOUBT about what is required ring the Clerk on **01564 637 607**.

**ALL SUBMISSIONS FOR ADDITIONAL DATA SHOULD BE SENT TO THE CLERK BY  
8<sup>TH</sup> FEBRUARY**

## **MEETING AGENDA FORMAT**

A formal AGENDA will be provided by the Clerk, but the following notes may help you.

You can appoint as many representatives as you wish, but we need only one spokesperson to present your case, delivered within a FIVE MINUTE time space, clearly stating your rationale for the application.

The JPC Chair of Grants Committee, Cllr Angela Okey will then invite members of the JPC to respond, their delivery limited to a TEN MINUTE time space.

The Grants Committee having taking full account of your representations, will then meet as a committee and recommend to the full Council on their recommendations. The decision of funding will be announced at the JPC Ordinary Meeting on the 22<sup>nd</sup> of February 2021.

Yours very sincerely

A handwritten signature in black ink, appearing to read 'Ray Evans'.

Ray Evans

**Parish Clerk & Proper Officer, Beaudesert & Henley in Arden JPC**