

BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



MINUTES – JPC ORDINARY PARISH MEETING

Here are the minutes of the Ordinary Meeting of the Joint Parish Council which took place on **Monday the 8th of March 2021**, at 7.00pm, using zoom technology.

Members Present: Cllrs Field [Chair], Jones, Woods, Bainbridge, Easton, Bainbridge and White.

In attendance: Ray Evans Clerk, Cllr Jennings [SDC] and Horner [WCC] visited and reported.

Public Participation Session: There were no members of the public present.

MINUTES

Item 1.00

Acceptance of apologies for absence

Resolved: Apologies were recorded from Cllr Okey and White

Item 2.00

Dispensations

Resolved: There were no dispensations received.

Item 3.00

To receive declarations of Interests

Resolved: Cllr Jones declared that he had an interest in Item 7.02

Item 4.00

To receive and sign the Minutes of Last Ordinary Meeting – 22nd of February 2021

Resolved: The Chair asked all if they were satisfied that the minutes were a true and accurate record of the proceedings. Cllr Jones proposed that they were, seconded by Cllr Bainbridge, and carried unanimously by all members present.

Item 5.00

Matters Arising from the previous minutes

Chair asked if any member wished to speak. Cllr Bainbridge requested that the JPC consider additional matting and a solid base under the new tables and chairs, sited on RiverInnads. The Chair asked that this matter be placed on the agenda for the meeting on the 22nd next. Cllr Matt Jennings raised the point of whether planning may be required and said he would make enquiries. The Chair then enquired whether the grit bins which had been delivered to Cllr Jones were due to be installed. Cllr Jones said he would action the work. Chair then raised the dog poo bins matter, Clerk said they had not been ordered as the exact size was disputed. The Clerk is to meet with Cllr Jones to check out locations and decide on the size of bins.

Item 6.00

Reports from County and District Councillors

Please see reports posted under supporting documents on the JPC website, which can be downloaded.

Item 7.00

Task Leaders Reports

7.01

Cllr Okey Was indisposed but the Chair picked up the matter. The full council had agreed that the initial payment of **£2,000.00** be forthcoming as soon as Cllr Okey had presented her plan of action. Cllr Okey was absent so matter was deferred until the next meeting.

7.02

Cllr Bainbridge The tree Survey recently conducted had revealed that sixteen trees were in need of attention, they were categorised into three major groups, namely URGENT, WITHIN 6 MONTHS and FROM 6 MONTHS & LONGER. Cllr Bainbridge reported that she had asked for quotes from T Mousley and Jason Higgins for the work and would report to council, once they were in hand. At that point members would, if appropriate, instruct a contractor to proceed with any urgent works. Review on the 22nd.

Cllr Bainbridge advised members on the inadequate provision of litter bins created by the opening and popularity of Riverlands Play Towers. She asked that the Clerk ask SDC for the programme for bin emptying which she said appears to vary from one location to another. The Clerk will contact Angela at SDC streetscene.

Cllr Bainbridge updated on matters of planning, in particular, a pre-app for Goldsmiths and the application for the Black Swan, from Punch Taverns. She briefly summarised the outcomes of both.

7.03

Cllr Jones updated members on recent survey carried out on play areas by Kompan and will pick up needs for fencing etc and will engage the PayBack team. He suggested that he would present an action plan and costs for the works for approval by full council.

Cllr Jones reported that a small PayBack contingent would be in Henley on Saturday 13th next. A plan to remove the brash, which may have to be done in two parts, was suggested - 1. Move it from the Mount and 2. Removal from site. He thought that a trailer might be employed and would investigate if a prohibitive entry wooden post can be removed. The Clerk asked when the quote for ditch clearing from Cllr White was expected so that it may be presented to Amelia Sheldon.

7.04

Cllr White to update on Croft Car Park facility. Cllr White was absent, matter deferred to next meeting.

7.05

Cllr Clarke updated members on progress with WCC, SDC and other bodies on the matter of traffic calming plans. Reported that he had been very busy, contacting a range of people in WCC etc and reported that there were lots of promises by all to help but very little in the way of positive action. On the positive side, he was preparing a short, medium, and long term plan for presentation at a later meeting. He touched on 'toast rack' parking discussions with Cllr Horner, which will create more spaces and calm traffic as a side issue. Chair suggested that this issue be a permanent item on future agendas under task leaders section.

7.06

Cllr Woods updated members on town website. She reported that she had a meeting with others about content and populating the site. Further information is given in her report under supporting documents on the website.

7.07

Any other matters to be raised by Cllrs not listed above. There were no further items.

At this point Cllr Horner joined the meeting and the Chair invited him to report. He praised the effort being put in by Cllr Clarke on traffic calming and in particular the revision of parking. Cllr Horner mentioned to Cllr Jones that he had responded to the issue at Mouse Cottage, High Street. Cllr Jones asked if the Clerk would contact the resident. Both Cllr Jones and Horner advised that costs for the work would be the responsibility of the resident and may be prohibitive. Cllr Horner left the meeting.

Item 8.00

To approve the current Finance Report and Payments to creditors [Appended Documents] [EF] LGA 1972 s150 (5)]

Resolved: The Chair referred members to the Creditors List, which is posted under supporting documents on the website and asked if members were in favour of all creditors being paid, the motion

to pay was moved by Cllr Easton, seconded by Cllr Jones, and carried in favour by all members present. **Resolved:** The Chair then requested that members approve the financial report again, posted on the website, and asked if members were satisfied that it was a true account of the financial situation at that point in time, the motion that it was accurate was moved by Cllr J Kingsnorth, seconded by Cllr Easton, and carried in favour by all members present. The Chair asked if the Clerk was up to date on HMRC payments, he said it was. Cllr Kingsnorth reminded the Clerk he had until the 22nd of each month to settle tax payments, he thanked Cllr Kingsnorth for her comments.

Item 9.00

Chair's Report

9.01

Chair mentioned that she had received an email request for an additional plot for the WI, the Clerk said he would refer the matter to the next meeting.

9.02

Chair advised all that she had issued a report on the third quarter finance performance by the JPC, set against the budget, and this was available on the website.

9.03

The Chair raised the planned arrangements for the Parish Assembly, having read 'guidance' from WALC which was hard to interpret. She asked if the Clerk would seek more clarification with WALC. The matter of *live* meetings was broached by the Chair which according to Gov advice should start after the 6th of May, again further clarification was required. The Clerk would provide full clarification for the next meeting.

Item 10.00

Clerk's Report

The Clerk advised all that the JPC website will now house a new confidential **page designed for council use only**, with coded entry by councillors and used with complete discretion, further guidance will be provided in due course. Cllr Kingsnorth requested that certain information be amended on the 'Clerk and Councillors' page. The Clerk said he would carry that request out.

Item 11.00

Notice of items to be taken into consideration at the next meeting.

Councillors are asked to highlight any further items.

Resolved: There were none.

Item 12.00

Private Session

The matter of street parking was discussed by members in a private session.

Meeting ended at 20.10 hours

Date of next meeting: Monday 22nd March 2021 at 7.00pm

IF YOU HAVE ANY DIFFICULTY ACCESSING & DOWNLOADING SUPPORTING DOCUMENTS, PLEASE CONTACT THE CLERK

Signed

Date.....