

Beaudesert & Henley in Arden Joint Parish Council



179 High Street, Henley in Arden, B95 5BA

All Parish Council Meetings are open to the Public and Press

To All Members of the Beaudesert & Henley in Arden JPC

Dear Councillor,

You are summoned to a meeting of your Joint Parish Council, online on **Monday 19th of April 2021 at 7.00pm**. The meeting will consider the items set out in the below Agenda.

Please note due to the current HM Government's measures for Covid-19, the Parish Council will meet virtually via Zoom. (The conditions are that the member in remote attendance is able at that time to hear, and where practicable see, and be so heard and, where practicable, be seen by all in attendance at the meeting.)

Join Zoom Meeting

<https://us02web.zoom.us/j/81908054719?pwd=N2ZnV3l1QWphNis0WTdDRzF0NXZkUT09>

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting clerk@henley-in-arden-pc.gov. or 07990 515 305.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status, and any disability; Crime and Disorder, Health and Safety and Human Rights).

Before the meeting there will be a public session to enable the people of Beaudesert & Henley to ask questions of, and make comments, regarding the Joint Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted. Film, photograph or make an audio recording of a meeting.

- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the Clerk prior to the meeting as there is policy which must be followed.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk: clerk@henley-in-arden-pc.gov. or 07990 515 305.



Parish Clerk/Responsible Finance Officer Ray Evans - Wednesday 14th April 2020

7.00pm Public Question Time

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is need for such to form a matter for inclusion on a future agenda.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

AGENDA

1. Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2. Dispensations

Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

3. To receive declarations of interests Local Authorities

Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

4. To receive and sign the minutes of the meeting held on the 22nd of March 2021 (Signed off on the 12th, in the absence of 2020 Parish Assembly Meeting being held) LGA 1972 Sch 12 para 41(1)

5. Payments & Financial Status [YE] LGA 1972 s150 (5)

To review and approve the items of expenditure listed below:

Supplier	Brief Description	Resolution	Cost [Gross]
Creative Touch	Shelter Signage	17.08.20 [Item 13]	£1,064.00
Creative Touch	Play Area Signage	17.08.20 [Item 13]	£96.00

WALC	Annual Subs	Mandatory	£874.80
Art Attack	Town Website	WCC Funding	£1,000.00

Will the Council vote to agree on payments to be made by the Clerk

5.1

Payments approved since last Meeting [Delegated to the Clerk by email]

Supplier	Brief Description	Resolution	Cost [Gross]
Hamilton Rouse	Text for website	WCC Funding	£1,000.00
Glasdon	Bin for Jubilee Park	Email delegation	£160.89

5.2

Future Expenditure

From 1st April 2021, **ALL** expenditure trails will be entered on to a register which is posted in the public domain, beginning with the date and description of the motion, the subsequent date of the resolution, the tender for the project, the subsequent purchase order issued against that tender, the invoice for the project and the resolution to pay that invoice. **Agreements outside of the council's jurisdiction** regarding any unilateral requests for tenders and/or engagement with contractors and/or suppliers, involving expenditure or otherwise, will not be recognised or supported by the JPC.

[\[The Local Government Transparency Code 2015\]](#)

5.3 Year End Financial Status

Appended.

6. Annual VAT Claim

Council is asked to note that the Clerk has actioned a VAT reclaim for £10,792.33.

7. Task Leaders Announcements

Brief summary of tasks undertaken by the Task Leader, **ONLY** if a report has been filed on website.

8. Chair's Announcements

NALC Star Council Awards

9. Clerk's Announcements

Henley Sports Working Party Update.

Annual Meeting 4th May 2021 Items for the agenda.

Flagpole

Internal Audit – Highlights

10. NDP Update

To hear from David Jackson and Robin Rumbles, NDP Steering Group, final edit for submission to SDC.

11. The Matter of Co-opted Members

An opportunity to invite any prospective members of the JPC to address members and take questions.

12. Planning

[Note from Clerk: The Chair of the JPC may elect to allow non-planning members to leave the ordinary meeting at this point]

The full Council to consider and where appropriate respond to the relevant SDC application for planning requests, as listed under case number following

Please note in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body.

21/00947/TREE 243 High Street 14th April
21/00079/FUL Wasps 19th April
21/00843/FUL Barons Retreat 21 April
21/00073/FUL 1 The Yew Trees 20th April
21/00074/LBC 1 The Yew Trees 20th April
21 /00728/FUL 64 Brook End Drive 19th April
21/01054/TREE 275 High Street 22nd April (can be delegated)
21/01121/TREE Cloisters Beaudesert Lane April 27th
21/00884/FUL 14 Fieldhouse Close
21/01052/TREE 277 High Street
21/01156/TPO 9 Ashbury Court
21/00895/FUL Beaudesert Cottage

13. Date of the next meeting

The Council is asked to note that **Tuesday the 4th of May** at 7.00pm, is the date of the **Annual Parish Meeting**. A pivotal meeting where elections may take place, please take the trouble to ensure that the full body council are present.

APPENDED: END OF YEAR SUMMARY & BUDGET COMPARISON – APRIL 2021



Beaudesert & Henley-in-Arden Joint Parish Council
END OF YEAR SUMMARY & BUDGET COMPARISON APRIL 2021

Actual 2019-20	Income	Budget 2020-21	Actual 2020-21	Budget 2021-22
116,600.00	Precept	116,600.00	116,600.00	116,600.00
3,056.88	Other Income	5,000.00	12,058.96	5,000.00
1,000.00	Rents	1,000.00	1,000.00	1,000.00
34.47	Interest	35.00	20.98	25.00
144.00	Allotments	365.00	2,625.00	1,500.00
3,679.24	CILS	5,000.00	0.00	0.00
124,514.59		128,000.00	132,304.94	124,125.00
	Outgoings			
17,265.69	Staff Salaries	1,500.00	5,349.60	25,000.00
2,206.18	Staff Allowances & Expenses	1,500.00	2,036.08	2,000.00
9,146.79	HMRC	2,500.00	1,514.36	10,000.00
2,176.14	Insurance	2,500.00	2,441.89	2,500.00
1,855.00	Training	1,500.00	2,213.50	2,500.00
784.00	Publicity & Balloting Costs	2,000.00	3,960.50	2,000.00
1,985.00	CCTV	2,000.00	1,985.00	2,000.00
480.00	Audit Fees	500.00	480.00	500.00
2,385.00	Legal Fees	1,500.00	0.00	1,000.00
2,156.63	Election Charges	2,000.00	100.00	1,500.00
3,025.00	Website	2,000.00	5,494.44	2,500.00
1,002.50	IT	1,500.00	1,609.50	1,500.00
4,165.48	Purchases [Assets] ***	6,500.00	29,767.69	15,000.00
14,028.74	Green Spaces	15,000.00	9,486.84	8,000.00
2,265.00	Tree Care	4,000.00	8,994.00	8,000.00
3,144.17	Purchasing [Materials]	33,500.00	7,219.12	7,500.00
49,150.00	Grants	45,000.00	34,014.98	35,000.00
2,317.77	Support Town Events	2,250.00	325.00	1,500.00
119,539.09		127,250.00	116,992.50	128,000.00

Reserves to be noted and ratified at Annual Meeting 4th May 2021

*** Riverlands Play Towers 2021

Ray Evans - Clerk & RFO 14.04.2021