

AGENDA – JPC ORDINARY PARISH MEETING



179 High Street, Henley in Arden, B95 5BA

All Parish Council Meetings are open to the Public and Press

To All Members of the Beaudesert & Henley in Arden JPC

Dear Councillor,

You are summoned to a meeting of your Joint Parish Council, on **Monday the 7th of June at 7.00 pm** at the Memorial Hall, Station Road, Henley. The meeting will consider the items set out in the agenda following.

STRICT PROTOCOLS ARE IN PLACE FOR THE USE OF PUBLIC HALLS, DESIGNED TO LIMIT THE SPREAD OF COVID. A COPY OF THE RISK ASSESSMENT FOR THE MEMORIAL HALL, CAN BE FOUND ON THE JPC WEBSITE ADJACENT TO THE AGENDA. PLEASE BE SURE TO READ THESE INSTRUCTIONS BEFORE ATTENDING THE MEETING. FURTHER ADVICE CAN PROVIDED BY THE CLERK.

LINK:

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2021/06/AGENDA-07.06.2021-JPC-ORDINARY-LIVE-MEETING.pdf>

If any members of the public wish to attend and make a statement or raise a question at the meeting, they should contact the Clerk before the meeting clerk@henley-in-arden-pc.gov. or **07990 515 305**.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status, and any disability; Crime and Disorder, Health and Safety and Human Rights).

Before the meeting there will be a public session to enable the people of Beaudesert & Henley to ask questions of, and make comments, regarding the Joint Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the public are asked to restrict their comments, and/or questions to three minutes.

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted. Film, photograph or make an audio recording of a meeting.

- use any other means for enabling persons not present to see or hear proceedings at a meeting of a parish council as it takes place or later.
- Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

However, anyone wishing to do so must speak to the Clerk prior to the meeting as there is policy which must be followed. Any person who may find difficulty in access to the meeting through disability is asked to advise the

Clerk: clerk@henley-in-arden-pc.gov. or 07990 515 305.

Signed: Parish Clerk/Responsible Finance Officer - Ray Evans – **Tuesday 1st of June 2021**

7.00pm Public Question Time

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is need for such to form a matter for inclusion on a future agenda.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

AGENDA

Item 1.00

Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Item 2.00

To receive declarations of Interest & Dispensations

Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Item 3.00

To receive and sign the Minutes of the last Ordinary Meeting – 24th of May 2021

LGA 1972 Sch 12 para 41(1)

Item 4.00

District and County Councillors Reports

Reports on website. [Supporting Documents]

Item 5.00

Payments

To review and approve the items of expenditure listed below and to note the decision reached by the JPC Finance Committee.

Ledger	Gross	VAT	Net	Invoice Date	Debtor	Description
536	15.00	0.00	15.00	25.05.21	Everley Tom	Contractual
537	234.00	38.00	196.00	24.05.21	Kompan Limited	Contractual
538	9,543.60	1,590.60	7,953.00	21.05.21	Play Smart UK	Budgeted Expenditure

Item 6.00

Account Balances [01.06.2021]

Deposit Account: **£100,000.63 [Interest for May £0.63]**

Current Account: **£11,783. 63**

Item 7.00

The Matter of Henley Car Parks

Update by Cllr White and discussion.

Item 8.00

The Matter of Traffic Calming Measures in Henley

Update by Cllr Clarke and discussion.

Item 9.00

Chair's Report

9.01

The matter of community engagement. In particular, wellbeing of our residents. An update and strategy from the Chair.

9.02

Training for Members

Session 1.00 - Bill Robinson 23.06.2021 & Session 2.00 - WALC 17.07.2021

List candidates.

9.03

Action Plan, call to all members to participate.

9.04

Henley Music Festival – update on this and the possibility of a combined summer fete and parish assembly where societies and agencies may gather together.

9.05

Chair asks members to consider providing a handrail for older residents at the steps adjacent to Forward House, and if acceptable, then ask the Clerk to provide tenders for the works and/or possible involvement by PayBack.

Item 10.00

Clerk's Report

Kompan report on play areas, actions required, plan set-up -PayBack?

Item 11.00

JPC BUSINESS MATTERS

11.1

The Pond in Riverlands

11.1.1

Consider the eco report from Tom Everley [Supporting Documents]

11.1.2

The Pond Signage

Update progress of stand and insert.

Item 12.00

The Matter of St John's Church Clock Maintenance.

Consider the decision reached by the JPC Finance Committee [In session at 6.00pm today]

Cost in June 2019 - £540.00 + VAT, John Taylor & Co.

The Matter of New Waste Bins for Installation at Riverlands.

Committee to discuss and if appropriate approve expenditure of n more than **2 x £160.89 + VAT**.

To review and approve the items of expenditure listed above and to note the decision reached by the JPC Finance Committee.

Item 13.00

The Matter of Grants

Consider the decision reached by the JPC Finance Committee [In session at 6.00pm today].

Applications from **Henley Bowls, [£400.00]** Combined Churches [Suspended] and Parenting Group **[£8,108.00]**.

Item 14.00

Update on PayBack

Members to be updated by Task Leader and appropriate debate.

Item 15.00

Water Supply for Watering at Riverlands Planting Site

15.01

Consideration given to water supply tap in appropriate setting.[Tender required for STW]

15.02

Water bowser, eBay **£150 - £500.00**

Item 16.00

Task Leaders & Committees - Organisation Plan

[Based on first thoughts from the Chair]

Greg - Parking, Planning and Payback

John - Speed Awareness (With Kate as added Councillor)

Angela - Town Welfare

Jem - Parking and Payback

Kate E - Emergency Planning including Flooding

Gig - Custodian of flagpole/Green spaces in conjunction with Marijana?

Kate R - Henley Business Network/Town Welfare (Tourism)

Wendy - Henley Business Network/Town Welfare (Tourism)

Julia -

Elaine - Mental Health & Wellbeing/Community Events

Jacqui - Finance and Planning

Planning

Greg

Jacqui

Elaine

David T [Advisor]

Plus new councillors as required.

Finance

Jacqui

Elaine

Ange

Kate

Plus new councillors as required

Item 17.00

Items Councillors wish to be listed on the next Agenda.

Item 18.00

Planning

None to hand at date of meeting, Clerk to advise council if an intermediate planning meeting is deemed necessary in the interim period to the next meeting [21.06.2021]

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Date of next meeting and venue: Monday 21st of June at 7.00pm

**IF YOU HAVE ANY DIFFICULTY ACCESSING & DOWNLOADING SUPPORTING DOCUMENTS,
PLEASE CONTACT THE CLERK**