



# Beaudesert & Henley in Arden Joint Parish Council Finance Committee Meeting **AGENDA**

Dear Councillor,

You are summoned to a meeting of your Joint Parish Council Finance Committee, on **Monday the 21st of June at 6.00 pm** at the Memorial Hall, Station Road, Henley. The meeting will consider the items set out in the agenda following. Please observe Covid restrictions imposed by the hall management.

## **7.00pm Public Question Time**

This session (at the Chair's discretion may last up to 15 minutes overall, 3 minutes per speaker) is not part of the formal meeting of the Council and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is need for such to form a matter for inclusion on a future agenda. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

## **AGENDA**

**1.**

<b>Acceptance of Apologies for Absence</b> Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.	
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**2.**

<b>To Receive Declarations of Interest and Dispensations</b> Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).	
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**3.**

<b>To Receive &amp; Sign Minutes of Last Meeting</b> LGA 1972 Sch 12 para 41(1)	Minutes of the Finance Committee Meeting on the 7th June 2021.
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## 4.

<b>PAYMENTS</b>					
Local Government Finance Act 1992					
<b>Payments Made Since Last Meeting</b>					
<b>Entry</b>	<b>Debtor</b>	<b>Gross</b>	<b>VAT</b>	<b>Net</b>	<b>Decision</b>
536	Everley, Tom	15.00	0.00	15.00	Pond survey
537	Kompan Limited	234.00	38.00	196.00	Play area survey
538	Play Smart Ltd	2,543.60	590.60	1,953.00	Outdoor gym Jubilee
<b>Payments for Consideration on 21<sup>st</sup> June 2021</b>					
547	Art Attack	300.00	00.00	300.00	Pond signage artwork

## 5.

<p><b>Banking [Account Balances]</b> [Considered in earlier Finance Meeting and agreed by full council]</p>	<p>The current account statement to the 15<sup>th</sup> of June follows. The balance of the deposit account amounting to <b>£100,001.45</b> as at 15.06.2021 Interest amounting to <b>£0.82</b> had been credited for the month of June. Current account balance was <b>£1,249.77</b>.</p> <p><b>A copy of the bank statement for June will be posted on the JPC website.</b></p>
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## 6. EXPENDITURE

**To consider, and if appropriate approve payment for the following capital/service items of expenditure.**

[Considered in earlier Finance Meeting and agreed by full council]

<p><b>7.1</b> <b>Dog Poo Bins</b></p>	<p>Refer to Expenditure Trail posted on JPC website – no greater than <b>£419.01 + VAT</b></p>
<p><b>7.2</b> <b>Grant Award to Henley Bowls Club</b></p>	<p>Henley Bowls club presented a full set of documentation meeting the JPC criteria for small grants and this application is now presented for approval of payment. Grant Value <b>£400.00</b></p>
<p><b>7.3</b> <b>Pond Signage</b></p>	<p>Please refer to Expenditure Trail posted on JPC website – total expenditure <b>£900.00 + VAT</b></p>
<p><b>7.4</b> <b>Stickers promoting new website and shop local campaign.</b></p>	<p>Please refer to Expenditure Trail posted on JPC website – total expenditure <b>£245.00 + VAT</b></p>
<p><b>7.5</b> <b>Expenditure to cover the cost for Speed Camera Training for the Henley</b></p>	<p><b>1.</b> <b>£519.94</b> Cost of a speed survey and the selection of radar placements on the High Street.</p>



<p><b>7.6 Town clock servicing costs</b></p>	<p><b>2. £500.00</b> Charges from WCC Highways to visit the town and assess the needs. To be considered.</p> <p><b>3. £500.00</b> Charges from WCC for the design and consultancy reports etc.</p> <p>The Clerk has been advised by Mr. Graham Hindley [Henley Churches] that the contractor, Messrs. <b>John Taylor &amp; Co</b>, has confirmed that the service charge would be <b>£540.00 plus VAT</b> as charged in 2019. As the servicing was not carried out last year, Council are recommended to grant this expenditure.</p>
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## 7. CHAIR'S REPORT

<p><b>Chair to report on her meeting with the Internal Auditor on the 17<sup>th</sup> last, and other matters concerning financial regulations, terms of reference and management of financial matters.</b></p>	
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<p><b>8. Items for Next Agenda</b></p>	
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**Date of Next Meeting: TBA**

**Signed.....**

**Date.....**

**STRICT PROTOCOLS ARE IN PLACE FOR THE USE OF PUBLIC HALLS, DESIGNED TO LIMIT THE SPREAD OF COVID. A COPY OF THE RISK ASSESSMENT FOR THE MEMORIAL HALL, CAN BE FOUND ON THE JPC WEBSITE ADJACENT TO THE AGENDA. PLEASE BE SURE TO READ THESE INSTRUCTIONS BEFORE ATTENDING THE MEETING.**