

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Beaudeser & Henley in Arden Joint Parish Council**

County area (local councils and parish meetings only): **Warwickshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Ray Evans - Clerk & RFO**

Date: **17.06.2021**

	£	£
Balance per bank statements as at 31/3/xx:		
Current Account	2,715.75	
Deposit Account	65,000.00	
	<hr/>	67,715.75
Petty cash float (if applicable)		
Less: any un-presented cheques as at 31/3/xx <i>(normally only current account)</i>		
None		
	<hr/>	0.00
Add: any un-banked cash as at 31/3/xx <i>e.g Allotment rents banked 30/3/xx (but not credited until 2 April)</i>	-	
	<hr/>	-
Net balances as at 31/3/xx (Box 8)		<u>67,715.75</u>