



Beaudesert & Henley in Arden Joint Parish Council Ordinary Parish Meeting **AGENDA**

Dear Councillor,

You are summoned to a meeting of your Joint Parish Council, on **Monday the 4th of October 2021 at 7.00 pm** at the Memorial Hall, Station Road, Henley. The meeting will consider the items set out in the agenda following. Please observe Covid restrictions imposed by the hall management.

Signed 

Ray Evans – Clerk

Date of Summons: **28.09.2021**

Public Question Time

This session (at the Chair's discretion, may last up to 15 minutes overall, 3 minutes per speaker) **is not part of the formal meeting of the Council** and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is need for such matter to be included on a future agenda.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

1.

Acceptance of Apologies for Absence Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.	
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2.

To Receive Declarations of Interest and Dispensations Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).	
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3.

<p>To Receive & Sign Minutes of Last Meeting LGA 1972 Sch 12 para 41(1)</p>	<p>Minutes of the Ordinary Meeting, 6th of September 2021.</p>
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4.

<p>4.1 The Council give consideration to the appointment of a new Vice Chair by way of the resignation of Angela Okey.</p> <p>4.2 The Council give consideration to co-opting of new members, by way of casual vacancies created by the resignation of previous councillors and in the absence of members of the community calling for an election.</p> <p>[The Clerk understands that there are THREE candidates for the post of Councillor]</p>	<p>Section 87, The Local Government Act 1972 The Clerk will act to cause the election of such candidates that offer their service for these roles, either by a show of hands or by secret ballot as requested by the body corporate.</p> <p>The Clerk has provided sufficient information to all candidates concerning the role of Councillor, they must address the members and public stating their likely contribution in service for the good and wellbeing of the community. Members may raise relevant questions if they feel it appropriate so to do.</p>
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5.

<p>Reports from District & County Councillors</p>	<p>Cllrs Reports posted under supporting documents on the JPC website. Presentation limited to 5 minutes.</p>
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6. CREDITORS PAYMENTS

Payments made since last meeting

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

Creditor	Invoice Date	Due Date	Net	VAT	Gross	Description
Creative Touch Design	03.08.21	31.08.21	£190.00	£38.00	£228.00	Riverlands signage Toilet directions Resolved by JPC
Creative Touch Design	03.08.21	31.08.21	£245.00	£49.00	294.00	Town north-end welcome signs Resolved by JPC
DM Payroll	16.08.21	16.09.21	£60.00	£00.00	£60.00	Employee Payroll
Edge IT	12.08.21	12.09.21	£360.00	£72.00	£432.00	Contractual Fee Accountancy software
Glasdon	21.07.21	21.08.21	£321.78	£64.36	£386.14	Dog waste bins Resolved by JPC



Henley Focus	27.08.21	27.09.21	£100.00	£00.00	£100.00	Monthly 2 page insert
Kompan	31.08.21	30.09.21	£195.00	£39.00	£234.00	Quarterly inspection of play areas. Contractual
RC Windows	18.08.21	18.09.21	£50.00	£00.00	£50.00	Bus shelter cleaning. Contract ended 31.08.21
SLCC	26.07.21	26.08.21	£143.75	£28.75	£172.50	CiLCA Support tutoring, payment 2.
T Mousley	07.07.21	07.08.21	£185.00	£37.00	£222.00	Emergency Willow tree Riverlands Green spaces
T Mousley	26.08.21	26.09.21	£200.00	£40.00	£240.00	Willow Littleworth, pollard Willow Riverlands
WS Gardens	31.07.21	30.09.21	£345.00	£69.000	£414.00	1 st cuts, Riverlands, Littleworth & Jubilee
WS Gardens	30.08.21	30.09.21	£1,035.00	£276.00	£1,656.00	2 nd , 3 rd and 4 th cuts as above.
Glasdon	13.08.21	13.09.21	£105.00	£21.08	£126.48	General Waste Bin
C Harrison Handyman	14.09.21	14.09.21	£459.77	£00.00	£459.77	Materials for projects

Payments for consideration by Council for payment

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

Creditor	Invoice Date	Due Date	Amount Net	VAT	Gross	Description
Joseph Hardy Trust	27.07.21	27.08.21	£220.00	£00.00	£220.00	Rental charges Heritage Centre
Creative Touch Design	21.09.21	21.10.21	£2,335.00	£467.00	£2,802.00	Town welcome signage, leaflets, play area signage
C Harrison Handyman	27.09.21	0510.21	£1,120.00	£00.00	£1,120.00	Labour Charges in accordance with JPC Contract. See Item 10.5 on this agenda.
C Harrison Handyman	27.09.21	05.10.21	£128.00	£00.00	£128.00	Material cost reimbursement. See Item 10.5 on this agenda.

Income since last meeting.

Payee	Remittance Date	Amount	Description
SDC	20.09.2021	£58,300.00	Second tranche payment annual precept
Lloyds	20.09.21	£00.75	Interest paid – September 2021

7. BANKING

<p>Banking [Account Balances] [Considered in earlier Finance Meeting and agreed by full council]</p>	<p>The balances of accounts at 29.09.2021 are Deposit Account £137,306.93. Current Account £5,000.00. A copy of the bank statement for September will be posted on the JPC website.</p>
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8. CHAIR'S REPORT

<p>8.1 The Matter of Town Website Management Standard Website Design - Charge for standard website design of no more than £300.00 annually.</p> <p>8.2 Action Plan - Update</p> <p>8.3 Sports & Fitness Facility Working Party</p> <p>8.4 Car Parking</p> <p>8.5 Outdoor tennis table project. [PING]</p>	<p>Chair will ask members to consider the offer made by CtrlAltComplete and, if appropriate, move this item forward to Item 10.00 expenditure for ratification.</p> <p>Chair to lobby members for completion of plans going forward.</p> <p>Chair will update members of progress of discussions with stakeholders and s106 payment status.</p> <p>Chair to update members on discussions with Consultant and SDC concerning JPC overall car parking strategy.</p> <p>Chair will discuss with members, please go to website to see description of what is on offer. The costs indicated are subject to discounts if JPC join the project group.</p>
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9. CLERK'S REPORT

<p>9.1 AGAR</p> <p>9.2 Flood prevention update</p> <p>9.3 The matter of reported rat infestation witnessed in the area of the Croft car park.</p>	<p>Clerk to update members on AGAR closure correspondence. [PKF Littlejohn] Closure documents posted on the website.</p> <p>Clerk will update members and public on progress of discussions with WCC, and the Environmental Agency, with particular focus on Back Lane upgraded drainage system.</p> <p>Clerk to update members on progress made with SDC enforcement officers.</p>
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10. EXPENDITURE

To consider, and if appropriate approve payment for the following capital/service items of expenditure.

[Considered in earlier Finance Meeting and agreed by full council]

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

<p>10.1 Council will consider the services offered by CtrlAltComplete at no more than £300.00 per annum.</p>	<p>Supplier's tender posted on website.</p>
<p>10.2 Bench for Littleworth Park Proposal from a resident, members to debate and if appropriate, provide a bench at no more than £500.00.</p>	<p>Please refer to Items A & B appended to this agenda.</p>
<p>10.3 Kompan children's play equipment survey renewal. Annual cost no more than £960.00.</p>	<p>Kompan were the most competitive offer when tenders were sought in 20/21 and based on their competent service in the last 12 months, members will consider renewing cover with them for 21/22.</p>
<p>10.4 The matter of public liability insurance and employee insurance renewal at no more than £2,500.00 per annum.</p>	<p>Members to consider the cost of liability insurance based on two offers made by Came & Co and HBIB, posted on website under supporting documents.</p>
<p>10.5 The Clerk will advise members on ongoing financing of the town Handyman arrangements conducted in accordance with Finance Regulations JPC 21-10010.</p>	<p>A copy of the Handyman works schedule can be found on the website.</p>
<p>10.6 New dog poo bin for Bear Lane. Cost no more than £200.00.</p>	<p>Following the installation of a number of new bins around town, this has been requested by residents for consideration by members.</p>

11. COUNCILLORS MATTERS

Members of the council address the meeting [5 MINUTES MAX]

<p>11.1 Councillors will respond to a presentation by Mr. Ian O'Gore, Land Director, Lockley Homes, in pursuance of planning application reference 21/02905/Ful, raised by Mr. O'Gorman in the public session.</p>	<p>Following this item, the matter of Planning Permission will be considered by the Planning Committee under Item 12.1 of this agenda.</p>
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<p>11.2 Permanent Flagpole</p>	<p>Following the refusal by SDC Conservation to allow the flagpole to become a permanent fixture, members must decide on whether they:</p> <ul style="list-style-type: none">a] Continue raising flags in compliance with existing regulations or,b] Consider placing the flagpole at a new location, allowing it to be a permanent feature.
<p>11.3 Councillors will respond to a presentation by Mr. David Broadbent on the matter of the shop local campaign, raised by Mr. Broadbent in the public session.</p>	<p>The comments raised and discussed under this item, will be recorded in the minutes.</p>
<p>11.4 Shakespeare's England Update by Business and Tourism Committee</p>	<p>Update members on progress in this and any other aspect of town publicity campaigns.</p>
<p>11.5 The matter of a public notice board for use by members of the community, it's location and management.</p>	<p>The members consider a public notice board for such events as Rural Cinema and many other events supported by the community.</p>
<p>11.6 HM Queen Elizabeth – The Platinum Jubilee</p>	<p>Members to outline ideas for the siting of a lasting commemorative installation in celebration of the Jubilee and to consider the possibly a memorium installation in respect to the Covid losses in our town.</p>

12. PLANNING

Chair and members of the JPC Planning Committee consider the following applications and if appropriate instruct the Clerk to use his delegated powers to post a response on the Stratford District Council planning portal.

JPC members not engaged with planning may leave the meeting at this point
Planning Act 2008, The Town and Country Planning (General Permitted Development etc.) (England) (Amendment) Order 2021

<p>12.1 21/02905/FUL 221 High Street, Henley in Arden, B95 5BG Demolition of existing buildings and erection of SIX dwellings https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QZ7NPRPMFVD00 DUE: 07.10.2021</p> <p>12.2 21/02552/FUL Clover Bank, Stratford Road, Wootton Wawen by Wasps Holdings Conversion of existing house into 16 person HMO, including rear extension, internal alterations, and associated works. https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QXM31PMJ3J00 DUE: 08.10.2021</p>
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13. NEXT AGENDA

Items for Next Agenda	Clerk to note.
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Date of Next Meeting: Monday 8th of October 2021

Signed..... Date.....



APPENDED ITEMS

Item A

HUGE SAVINGS ON RRP | ORDER BEFORE 14:00 FOR FREE NEXT DAY DELIVERY



WINDSOR TEAK GARDEN BENCH 2 SEATER 1.2M

IN STOCK

SELECT YOUR DELIVERY DATE AT CHECKOUT

SKU: KF021A

£299.00

£249.00



For those cosy moments in the garden, our 1.2m Windsor Teak Garden Bench is perfectly sized for two! With its classic design, the Windsor Teak two-seater will beautifully blend into any garden or outdoor space and, made from grade A sustainably sourced teak hardwood, is both durable and elegant.

Product Options

- Bench Cover **+**£25.00
- Teak Oil 1 Litre **+**£25.00
- Anchor Kit Soft Surface **+**£80.00
- Anchor Kit Hard Surface **+**£40.00
- Plaque Engraving **+**£50.00

Item B

Heritage Oak 5ft Garden Bench - 3 Seater

Product Code : **OAK011N** Barcode : 5055125899072



★★★★★ 97.6% from 66 reviews

Solid Oak Design!

This three seater garden bench has been made from high quality solid oak. Built to last, the FSC certified bench looks as great now as it will in years to come, as over time oak will weather to a silver grey colour and will harden. Each piece is beautifully unique with its grain patterns and small knots.

This bench is also suitable for commercial use in parks, leisure and hospitality industries due to its sturdy design.

Dimensions 59(D) x 150(W) x 92(H) cm

£420 inc. vat

Free Delivery

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10+ Available

14 Shares



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Estimated delivery

2-5 Working Days

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