



Beaudesert & Henley in Arden Joint Parish Council Ordinary Parish Meeting **AGENDA**

Dear Councillor,

You are summoned to a meeting of your Joint Parish Council, on **Monday the 6th of September 2021 at 7.00 pm** at the Memorial Hall, Station Road, Henley. The meeting will consider the items set out in the agenda following. Please observe Covid restrictions imposed by the hall management.

Signed

Ray Evans – Clerk

Date of Summons: **01.09.2021**

Public Question Time

This session (at the Chair's discretion, may last up to 15 minutes overall, 3 minutes per speaker) **is not part of the formal meeting of the Council** and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is need for such matter to be included on a future agenda.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

1.

Acceptance of Apologies for Absence Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.	
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2.

To Receive Declarations of Interest and Dispensations Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).	
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3.

To Receive & Sign Minutes of Last Meeting LGA 1972 Sch 12 para 41(1)	Minutes of the Ordinary Meeting, 2 nd of August 2021.
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4.

Reports from District & County Councillors	Cllrs Reports posted under supporting documents on the JPC website. Presentation limited to 5 minutes.
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5. CREDITORS PAYMENTS

Payments made since last meeting

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

Creditor	Invoice Date	Due Date	Amount Net	VAT	Gross	Description
SLCC	26.07.21	31.08.21	£143.75	£28.75	£172.50	Mentoring & Support, Clerk's CiLCA Training. Payment 1.
Glasdon	21.07.21	31.08.21	£321.78	£64.36	£386.14	2 - Litter Bins [additional needs] Riverlands. Resolved: Item 12.2 Minutes dated 07.06.21
NALC	11.07.21	11.08.21	£50.00	£10.00	£60.00	Local Councils Award Scheme. Entry fee.
T Mousley	07.07.21	07.08.21	£185.00	£37.00	£222.00	Clerk's Delegated Powers [Urgent work]
Tom Everley	15.07.21	15.08.21	£30.00	£00.00	£30.00	Riverlands Pond Survey Contractual half-year fee

Payments for consideration by Council for payment

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

Creditor	Invoice Date	Due Date	Net	VAT	Gross	Description
Creative Touch Design	03.08.21	31.08.21	£190.00	£38.00	£228.00	Riverlands signage Toilet directions Resolved by JPC
Creative Touch Design	03.08.21	31.08.21	£245.00	£49.00	294.00	Town north-end welcome signs Resolved by JPC
DM Payroll	16.08.21	16.09.21	£60.00	£00.00	£60.00	Employee Payroll
Edge IT	12.08.21	12.09.21	£360.00	£72.00	£432.00	Contractual Fee Accountancy software
Glasdon	21.07.21	21.08.21	£321.78	£64.36	£386.14	Dog waste bins Resolved by JPC
Henley Focus	27.08.21	27.09.21	£100.00	£00.00	£100.00	Monthly 2 page insert
Kompan	31.08.21	30.09.21	£195.00	£39.00	£234.00	Quarterly inspection of play areas. Contractual
RC Windows	18.08.21	18.09.21	£50.00	£00.00	£50.00	Bus shelter cleaning. Contract ended 31.08.21



SLCC	26.07.21	26.08.21	£143.75	£28.75	£172.50	CiLCA Support tutoring, payment 2.
T Mousley	07.07.21	07.08.21	£185.00	£37.00	£222.00	Emergency Willow tree Riverlands Green spaces
T Mousley	26.08.21	26.09.21	£200.00	£40.00	£240.00	Willow Littleworth, pollard Willow Riverlands
WS Gardens	31.07.21	30.09.21	£345.00	£69.000	£414.00	1 st cuts, Riverlands, Littleworth & Jubilee
WS Gardens	30.08.21	30.09.21	£1,035.00	£276.00	£1,656.00	2 nd , 3 rd and 4 th cuts as above.
Glasdon	13.08.21	13.09.21	£105.00	£21.08	£126.48	General Waste Bin
Totals			£3,535.53	£734.19	£4,615.00	

6. BANKING

<p>Banking [Account Balances] [Considered in earlier Finance Meeting and agreed by full council]</p>	<p>The balance of the deposit account amounts to £90,000.79 as at 28.07.2021. Interest earned for July, amounting to £0.79. Current account balance was £262.99 at 31.08.2021 A copy of the bank statement for August will be posted on the JPC website.</p>
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7. CHAIR'S REPORT

<p>7.1 The Matter of Councillor's Resignations</p> <p>7.2 Action Plan - Update</p> <p>7.3 Scything Exhibition – Littleworth</p> <p>7.4 NDP – Update</p> <p>7.5 Car Parking – Invitation to Peter Lowe [Consultant]</p>	<p>Chair to make a statement about the present position and plans for the immediate future.</p> <p>Chair to lobby members for completion of plans going forward.</p> <p>Chair's attendance to this craft exhibition at Littleworth Park.</p> <p>Chair to seek members thoughts on this project which is presently stalled and in need of further supporting documentation.</p> <p>Debate to plan approach to car parking issues with a consultant used previously by the JPC.</p>
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8. CLERK'S REPORT

8.1 The Town Pride Handyman – Progress on working projects	Work actions list Posted on website. [Our Environment]
8.2 Update on vacancies on the JPC – Call to residents	Posting of vacancies due to the resignation of John Clarke and Angela Okey [Henley Ward]
8.3 New Chair of Planning	Councillors are requested to ballot for a new Chair for Planning Committee.
8.4 Town plans for a permanent memorial for losses to Covid 19	Report from Clerk on approaches made to him by residents.
8.5 Knotweed & Balsam problems in town	Clerk to arrange a meeting with Ton Everley and Colin Harrison [Handyman]
8.6 Allotment's update [Accessibility]	Response from the Clerk on the issue of allotment accessibility.

9. EXPENDITURE

To consider, and if appropriate approve payment for the following capital/service items of expenditure.

[Considered in earlier Finance Meeting and agreed by full council]
The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

9.1 Hot Wheels Mini Grant Lead: Cllr Kingsnorth	Grant limited to £500.00 Grant Application form GA21-08-101 Posted on website.
9.2 Memorial Hall Mini Grant Lead: Cllr Kingsnorth	Grant limited to £500.00 Grant Application form GA21-08-102 Posted on website.
9.3 Bench for Littleworth Proposal by a resident for open debate. Cost no more than £250.00	For discussion only. NO DECISION required.



10. COUNCILLORS MATTERS

Members of the council address the meeting [5 MINUTES MAX]

10.1 Ballot for new Vice Chair of JPC	The Clerk will conduct a ballot for this purpose.
10.2 Traffic Management Lead: Cllr J Clarke	Cllr Clarke reports to Council on his progress and bows out of JPC.
10.3 Henley RBL Road Closure	Cllr G Easton to approach members with a proposition for road closure during processing of RBL and associated societies on Remembrance Day.
10.4 Permanent Flagpole Lead: Cllr G Easton	Open debate on permission granted to fly a flag permanently in Henley.
10.5 Flooding Prevention Update Lead: Cllr K Easton	Notes for Cllr Easton on progress on the matter of Back Lane and surface water dispersal to Alne River.
10.6 Adoption of new Finance Policy Documents Lead: Cllr Kingsnorth	Further to decision by Finance Committee, Councillors to debate and if appropriate, adopt FOUR new Finance Policy Documents. All posted on website.

11. PLANNING

Chair and members of the JPC Planning Committee consider the following applications and if appropriate instruct the Clerk to use his delegated powers to post a response on the Stratford District Council planning portal.

JPC members not engaged with planning may leave the meeting at this point

Planning Act 2008, The Town and Country Planning (General Permitted Development etc.) (England) (Amendment) Order 2021

21/02608/FUL

8 St Johns Close B95 5JB
Replacement rear extension.
DUE: 15.09.2021

21/02545

2 Crocketts Cottages B95 5QA
Erection of single storey extension
DUE: 10.09.2021



21/02672/FUL

Heathfield House B95 5RA
Vehicular access from Tamworth Lane
DUE: 16.09.21

21/02299/FUL

149 High Street B95 5BA
Construction of contemporary garden studio
DUE: 21.09.2021

21/02621/FUL

2 School Road B95 5BP
Two storey side extension
DUE: 10.09.2021

12. NEXT AGENDA

Items for Next Agenda	Clerk to note.
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Date of Next Meeting: Monday 4th of October 2021

Signed..... Date.....