



Beaudesert & Henley in Arden Joint Parish Council Finance Committee Meeting **AGENDA**

Dear Councillor,

You are summoned to a meeting of your Joint Parish Council FINANCE COMMITTEE, on **Monday the 1st of November 2021 at 7.00 pm** at the Memorial Hall, Station Road, Henley. The meeting will consider the items set out in the agenda following. Please observe Covid restrictions imposed by the hall management.

Signed 

Ray Evans – Clerk

Date of Summons: **27.10.2021**

Public Question Time

This session (at the Chair's discretion, may last up to 15 minutes overall, 3 minutes per speaker) **is not part of the formal meeting of the Council** and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is need for such matter to be included on a future agenda.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

1.

Acceptance of Apologies for Absence Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.	
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2.

To Receive Declarations of Interest and Dispensations Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).	
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3.

<p>To Receive & Sign Minutes of Last Meeting LGA 1972 Sch 12 para 41(1)</p>	<p>Minutes of the Finance Meeting, 6th of September 2021.</p>
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4. CREDITORS PAYMENTS

Payments made since last meeting

Creditor	Invoice Date	Due Date	Amount Net	VAT	Gross	Description
Joseph Hardy Trust	27.07.21	27.08.21	£220.00	£00.00	£220.00	Rental charges Heritage Centre
Creative Touch Design	21.09.21	21.10.21	£2,335.00	£467.00	£2,802.00	Town welcome signage, leaflets, play area signage
C Harrison Handyman	27.09.21	05.10.21	£1,120.00	£00.00	£1,120.00	Labour Charges in accordance with JPC Contract. See Item 10.5 on this agenda.
C Harrison Handyman	27.09.21	05.10.21	£128.00	£00.00	£128.00	Material cost reimbursement. See Item 10.5 on this agenda.

Payments for consideration by Council for payment

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

Creditor	Invoice Date	Due Date	Amount Net	VAT	Gross	Description
C Curtis	03.09.21	03.11.21	£649.60	£129.92	£779.52	Timber products
C Curtis	17.09.21	03.11.21	£177.25	£35.45	£212.70	Timber products
C Curtis	22.09.21	03.11.21	£122.80	£24.56	£147.36	Timber products
C Curtis	30.09.21	03.11.21	£233.60	£46.72	£280.32	Timber products
C Curtis	05.10.21	03.11.21	£289.00	£57.80	£346.80	Timber products
C Curtis	07.10.21	03.11.21	£75.35	£15.07	£90.42	Timber products
Focus	25.10.21	30.11.21	£100.00	£00.00	£100.00	2 page insert
Parish OL	20.10.21	30.11.21	£104.00	£20.80	£124.80	Mapping software
R Adams	22.09.21	30.11.21	£41.73	£8.35	£50.80	Concrete & cement
R Adams	13.10.21	30.11.21	£314.68	£62.94	£377.62	Cement & gravel
SDC	13.10.21	30.11.21	£2,395.20	£00.00	£2,395.20	Croft Rates
SDC	13.10.21	30.11.21	£2,395.20	£00.00	£2,395.20	Croft Rates
SDC	13.10.21	30.11.21	£940.14	£00.00	£940.14	Croft Rates
T Mousley	20.10.21	30.11.21	£315.00	£63.00	£378.00	Emergency treeworks
WS Gardens	25.10.21	30.11.21	£690.00	£138.00	£828.00	11/25 Oct cuts END SEASON
C Harrison Handyman	27.10.21	03.11.21	£1,579.00	£00.00	£1,579.00	Labour £1,120.000, materials £459.00
Totals			£10,422.55	£602.61	£11,025.16	



Income since last meeting.

Payee	Remittance Date	Amount	Description
HMRC	14.10.21	£4,244.83	Refund 01.04.21 to 30.09.21
Lloyds	27.10.21	£00.91	Interest paid – October 2021

5. BANKING

Banking [Account Balances] [Considered in earlier Finance Meeting and agreed by full council]	The balances of accounts at 27.10.2021 are Deposit Account £130,000.91 Current Account £6,597.26 A copy of the bank statement for October will be posted on the JPC website.
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6. CHAIR'S REPORT

No reports	
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7. CLERK'S REPORT

7.1 Finance Regulations Internal Auditors comments to be considered.	
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8. EXPENDITURE

To consider, and if appropriate approve payment for the following capital/service items of expenditure.

[Considered in earlier Finance Meeting and agreed by full council]
The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

<p>8.1 Bench for Littleworth Cllr Bainbridge proposes the purchase and installation of ONE metal bench, Wessex forge, 3-seater bench, galvanized £426.00 including VAT, Delivery if to be assembled £35.00, or £75 if assembled</p> <p>8.2 Grant for HUB Christmas lunch grant request for £200.00. Application document circulated to all.</p>	
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9. COUNCILLORS MATTERS

Members of the council address the meeting [5 MINUTES MAX]

<p>9.1 THE BUDGET</p> <p>9.2 Grant applications 22/23 strategy and other considerations.</p>	
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10. NEXT AGENDA

Items for Next Agenda	Clerk to note.
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Date of Next Meeting: TBA

Signed..... Date