



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING JULY 4TH 2022

Here are the MINUTES of the JPC Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council, held on **Monday, 4th of July 2022 at 7.00 pm** in the Memorial Hall, Station Road, Henley-in-Arden.

In Attendance: Cllrs Bainbridge, Andrews, G Easton, Brady, Turner and Harries

Present: Cllrs Jennings and Shenton and fifteen members of the public were present.
Minuted items for each item are shown under italic numbering.

Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]

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1. APOLOGIES

<p>Acceptance of Apologies for Absence Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>	<p>1. Apologies were received and accepted by the members for the absence of Cllrs Field and K Easton</p>
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1. DECLARATIONS

<p>To Receive Declarations of Interest and Dispensations Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	<p>2. No declarations were received by the Clerk.</p>
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2. SIGNING MINUTES

<p>To Receive & Sign Minutes of Last Meeting LGA 1972 Sch 12 para 41(1)</p>	<p>3. Cllr Bainbridge asked if the JPC Cllrs accepted and agreed with the minutes dated 6th of June 2022. She added that reference to the cost of book tokens for Jubilee prizes had been recorded in the said minutes as £250.00 and not £100.00 i.e. [4 x £25.00] the true figure. It was RESOLVED that the Minutes <i>[otherwise]</i> of the meeting on the 6th of June 2022 were confirmed as a true record and could be signed by the acting Chair. This motion was proposed by Cllr. Bainbridge seconded by Cllr. G Easton and carried unanimously. The Chair duly signed off the minutes.</p>
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3. DISTRICT COUNCILLOR'S REPORTS

Reports from District Councillors	Cllr Matt Jennings reported His report is posted the JPC website. Cllr Ian Shenton [WW] report on the X20 service.
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4. PLANNING

4.1 22/01694/TREE The Bear House

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RD3PIHPM0IH00>

4.1 NO OBJECTION

4.2 22/01697/TREE 157 High Street

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RD3PIHPM0IH00>

4.2 NO OBJECTION

4.3 22/01393/FUL 3 Beaudesert Lane

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RBNNHHPMHCH00>

4.3 NO OBJECTION

4.4 22/01361/FUL Beaudesert Cottage, Haven Pastures

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RBG8TXPMFVV00>

4.4 NO OBJECTION [comment to be added]

4.5 22/01731/TPO Yew Tree Gardens

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RD7JK7PMKZ000>

4.5 NO OBJECTION

4.6 Appeal 21/01212/FUL 221 High Street

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QRIBHDPMK4D00>

[clerk to lodge an objection on appeal site]

6. CREDITORS PAYMENTS

6.1 Payments made since last meeting [Ratified at meeting on the 6th of June or by email votes]

Creditor	Invoice No.	Due Date	Amount Net	VAT	Gross	Description
Buildbase	301413	17.06.22	£332.50	£64.50	£387.00	Posts and Postcrete
WS Gardens	10260	24.06.22	£690.00	£138.00	£828.00	May 2 cuts
Henley Focus	JN22_04	24.06.22	£100.00	£00.00	£100.00	May inserts
Buildbase	302453	04.07.22	£70.78	£3.54	£74.32	Propane Gas - Beacon
Colin Harrison	0905893	28.05.22	£1,120.00	£00.00	£1,120.00	Labour Charges May 22
Henley Court Leet	N/A	N/A	£400.00	£00.00	£400.00	Contribution towards gowns [Grant]
Henley Repair Cafe	N/A	N/A	£500.00	£00.00	£500.00	Set-up costs contribution [Grant]
Henley Royal British Legion	N/A	N/A	£500.00	£00.00	£500.00	Jubilee events support [Grant]
Cllr Bainbridge	N/A	N/A	£100.00	£00.00	£100.00	Book tokens for Jubilee Decoration competition [Reimbursement]

Noted: by all members present.



6.2 Payments to be considered by full Council

Creditors at 06/07/22

Tn no	Gross	Vat	Net	Accrued	Inv. date	Cheque no.	Debtor	Details
796	£132.00	£22.00	£110.00	£0.00	25/06/22		Andy Loos Limited	First hire payment May
800	£188.20	£31.37	£156.83	£0.00	17/06/22		Grafton Merchating Lim	Fencing loo
799	£385.16	£64.19	£320.97	£0.00	17/06/22		Grafton Merchating Lim	Foundation materials lo
Subtotal	£573.36	£95.56	£477.80	£0.00			Grafton Merchating Lim	
803	£100.00	£0.00	£100.00	£0.00	27/06/22		Henley Focus Magazine	July 2 page spread
794	£210.60	£35.10	£175.50	£0.00	24/06/22		Long Acres Landscapes	Work on PHR flower be
804	£78.00	£13.00	£65.00	£0.00	29/06/22		R Adams & Sons Limite	Buff stone 1 ton
809	£52.37	£8.73	£43.64	£0.00	01/07/22		Secure Parking	July charges
801	£1,985.00	£0.00	£1,985.00	£0.00	27/06/22		Stratford District Council	Annual charges for CC
784	£288.00	£48.00	£240.00	£0.00	03/06/22		T Mousley and Sons	3 Fieldhouse Close
805	£36.00	£6.00	£30.00	£0.00	30/06/22		WALC	Training-agendas/mins
795	£828.00	£138.00	£690.00	£0.00	24/06/22		WS Gardens	Two cuts all three parks
Total	£4,283.33	£366.39	£3,916.94	£0.00				

NOTED: Queries raised by Cllr G Easton concerning an entry for Dementia Café [now removed] which was in error and T Mousley invoice, which read '3 Fieldhouse Close' - Clerk explained that the tree was at the 'rear' of number 3 on Riverlands.

6.2

RESOLVED. Chair asked for the council to approve that payments, this was supported unanimously by all members present.

6.3

Income since last meeting.

Payee	Remittance Date	Amount	Description
Lloyds	27.06.2022	£1.45	Interest paid – June 2022
Allotments	28.06.2022	£50.00	All rents now received

Noted: by all members present.

7. BANKING

<p>Banking [Account Balances] [Considered in earlier Finance Meeting and agreed by full council]</p>	<p>The balances of accounts at 30.06.2022 are Deposit Account £165,000.00 Current Account £1,487.17 Total £166,487.17 A copy of the bank statement is posted on the JPC website.</p>
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Clerk mentioned that the balance of £165,00.00 included the ring-fenced s.106 payment of £50K, held in reserve for further consultations for a new Henley Sports & Fitness project.



8. FRIENDS OF HENLEY STATION

The matter of a **limited** lease holding on the building until such time as a formal handover could be arranged between the charity and Network Rail.

Council to consider the comments made by JPC solicitor concerning liabilities or otherwise in the matter of taking a temporary leasehold on the railway buildings.

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

8.

NOTED: Following a short debate by members, the Clerk was asked to write to the FoHS reiterating on their earlier decision not to become party to any lease holding on the rail buildings but offered their full support on any and other areas where support may be required. Cllr Andrews said that she wished to talk with the group to understand more clearly just where the JPC may be able to help with this project.

9. SUMMARY OF CROFT CAR PARK OUTCOMES WITH KERB & SDC

Council to discuss and if appropriate adopt the plans for management of the Croft Shoppers Car park

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

9.

NOTED: council supported further discussions with SDC and KERB leading to the **adoption and implementation** of the new management scheme. Regular updates will be presented at future meetings and on the website and social media.

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

10. EV CHARGING TERMINALS HENLEY HIGH STREET

10.

NOTED: The JPC approved the campaign described in the agenda. Cllr Turner will lead the actions to post notices in the vicinity of the chargers.

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

11. COMMUNITY GOVERNANCE REVIEW

Clerk to advise Council on review of the numbers of elected members, suggesting a reduction from TWELVE to EIGHT members along with the rationale for raising the matter. If appropriate the matter can then be taken forward to the next meeting and a resolution sought to proceed with SDC on a full consultation. If appropriate council to vote of the matter.

11.

NOTED: After a brief debate, **all members** agreed not to change the grouping order set on the 6th of November 1975. The Clerk duly noted the decision.

12. EXPENDITURE

To consider, and if appropriate approve payment for the following capital/service items of expenditure.

[The Accounts & Audit Regulations 2015 Part II, paras 3 & 4](#)

<p>12.1 JPC LAPTOP [Clerk] Clerk to request the council to consider purchasing a second PC [present unit is now 6 years old] up to a cost of £750.00</p>	<p>12.1 NOTED: the Clerk will present three quotations at the next meeting.</p>
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12.2 – GATEWAYS [Clerk/Chair]

Clerk to update all on funding campaign mounted by Highway Community Action Fund [HCAF] supported by the WCC to cover the cost of entry and exit roadside gates carrying speed limit and sponsored recognition, amounting to £22K approximately, 50% matched funding between WCC and 50% by Henley donors. The JPC have been invited to make a contribution to the cost of providing planters/groundwork on each of the gates using the reserves set aside in the annual budget.

12.2

NOTED: Council supports the Henley Speed Management Group initiative and instructed the Clerk to submit the HCAF. A copy of this document can be found on the JPC website.

It was noted that there are no financial or contractual implications for the JPC in this matter of providing gateways, and their function is merely one of support for the '20's Plenty Campaign'.
SEE SUPPORTING DOCUMENT ON JPC WEBSITE

13. MONTHLY BANKING RECONCILIATION AND BUDGET TRACKING REPORTS

Previously posted on the JPC website, the Clerk will propose that members approve these reports as being a true and accurate report of financial dealing for the month of June 2022. {Posted at month-end]

13.1

Banking Reconciliation:

SEE SUPPORTING DOCUMENT ON JPC WEBSITE [Chair to sign off]

13.1

RESOLVED: The Council agreed unanimously that the statement was a true and accurate record. A signed copy can be found on the website. [Chair signed off the document]

13.2

Budget Tracking:

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

13.2

RESOLVED: The Council agreed unanimously that the statement was a true and accurate record. A signed copy can be found on the website. [Chair signed off the document]

14. COUNCILLORS ASSIGNMENTS

14.1

Cllr Bainbridge to report on the matter of the proposed licencing hours for the SPAR retail premises, High Street.

14.1

NOTED: The JPC listened carefully to all and asked the Clerk to send in a representation to the SDC Licencing Board, reflecting the concerns of the community in the matter.

14.2

Cllr Bainbridge to report on tree works for Littleworth and Chingley Bank.

14.2

NOTED: A quotation had been received from T Mousley for the works, available from the Clerk. Cllr Bainbridge reported that she and the Clerk had invited tenders from two other tree specialists, namely Truslove and Umberslade and that all three quotes would be displayed on the website and considered at the next meeting in August.



15. NEXT AGENDA

Items for Next Agenda	Croft Car Park EV Chargers Tree care JPC laptop Finance items [ongoing]
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Meeting ended at 21.06 hours.

Date of Next Ordinary Meeting – Monday the 8th of August at 7.00pm

Signed..... Date.....

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