



Ray Evans  
Parish Clerk & Proper Officer Beaudesert & Henley in Arden  
Joint Parish Council Heritage Centre 150 High Street  
Henley in Arden Warwickshire  
B95 5BS

Dear Ray

Thank you for your enquiry into providing security services to your business. Please find enclosed the quotation as requested.

Guardsman have been established since 2002, offering our clients a range of high-quality security guarding services to **BS 10800:2020** standard and designed to protect people and premises to ensure that businesses run as smoothly and successfully as possible.

Our security personnel are all fully **SIA licensed** with the Security Industry Authority (SIA), and subject to extensive **background checks to BS 7858** in the screening of individuals working in a secure environment and assure that the highest standards of professionalism and security are always offered. As part of our services, all our officers are supplied with **FREE Body Cameras** and **FREE Guard Patrol Systems** are installed on your premises.

The Guardsman Management team draw upon more than 35 years of experience in the armed forces and security service sector and are fully compliant with **ISO 9001- 2015**, and we also pride ourselves on our **CHAS health and safety accreditation**. As part of our continued commitment to employee welfare we are also **Living Wage Foundation** accredited and a member of **The Mental health charter**.

As part of our services all clients have access to our dedicated **GUARDHOUSE System**, The Client Web Portal sets free the stress of individually communicating on-site activities to yourself.

The system allows you the client to view the on-site movement of the guards with a live tracker and access to live incident reports, visitors' logs, site tour reports scheduling and much more in real time at your fingertips, 24/7 at your convenience.

This gives you the client an insight into site performance and productivity with secure access to reports, tracking history, schedules, post orders, and visitor manager data.

Our professionally trained security personnel combine a commitment to safety with excellent customer service, and we operate a **24-hour control room** for any incidents that may arrive.



We invest in and value our security officers and understand well trained, experienced, presentable, and professional security guards are at the heart of any effective, well-rounded, security solution provider.

We are happy to provide references for you from a selection of our clients.

For more information, please visit our website at [www.guardsmansecuritygroup.com](http://www.guardsmansecuritygroup.com) or alternatively call us on 0800 046 7886, or direct on 07888 185676 and myself and my sales team would be happy to answer any questions you have.

Kind Regards

**Scott Taylor**

Director of Sales

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Email: [scott@guardsmansecuritygroup.com](mailto:scott@guardsmansecuritygroup.com)



# Security Quotation and Breakdown

Quote No.: Quote 2465  
Exp. Date:

Prepared for

Parish Clerk & Proper Officer  
Beaudesert & Henley in Arden Joint  
Parish Council Heritage Centre 150  
High Street Henley in Arden  
Warwickshire B95 5BS

HOURS PER WEEK -

## BREAKDOWN OF CHARGES

### CHARGE RATE PER HOUR

£14.50

To include the provision of a SIA Licensed and trained Security Officer screened to BS 7858 who will carry out duties as specified by the client.

### Security Warning Boards Included FREE

£0.00

Supply and fit Security Warning Boards across the premises

### Checkpoint Installation Facility Included FREE

£0.00

Installation of a patrol system that will record all patrols made with photography of location and GPS

### Body Camera System Included FREE

£0.00

Supply officers with a personal body camera for onsite duties

### Live Client Web Login Included FREE

£0.00

Live client login GPS software to enable to client to view live patrols, incident reports, login of officers, and schedules.

£14.50

## SECTION NAME

CHARGE RATE PER HOUR £14.50

To support and sustain high service levels Guardsman can include the following;

- - Mobile patrols supported by our patrol system
- - Measurable KPI's agreed by Guardsman Operations Manager and the customer

- - Assignment Instructions implemented and reviewed Annually
- - Monthly/Quarterly management meeting (or frequency convenient for customer)
- - Supervisory visits
- - Welfare visits
- - Out of hours Operations visits

**This quotation is subject to the following terms and conditions:**

1. The rate quoted will be held for 12 months from the agreed commencement date and takes into account the legislation regarding the minimum working wage. The only variation being any further increase in the minimum wage or any further increase in the employer's national health contributions and other financial levy imposed by the government.
2. The quotation is valid for 60 days from the date of submission after which is subject to confirmation.
3. These are the hours shown on the main quotation and are all charged at our quoted basic rate, or in the case of mobile patrols the number of visits per week. If the hours or visits are reduced the hourly rate will be subject to change.
4. The quote assumes there are no TUPE arrangements in place or required.
5. All charges are exclusive of VAT that is charged at the current standard rate.
6. Invoices are submitted month end, and payment is required within 30 days.
7. The above quotation presumes that the site facilities are available and comply with the minimum requirements of the health and safety at work act and is subject to a satisfactory site survey.
8. The pricing proposal is subject to the Guardsman UK standard service level agreement.
9. Guardsman assumes that the standard contract will roll over on a twelve-month period, unless stipulated prior to commencement were a cancellation period or end date will be agreed in advance. .
10. All hours worked, or mobile visits made on Statutory public holidays will be charged at double rate except for Christmas Day and New Year's Day when treble rates will apply.
11. The quote assumes when times and days are not provided there are a minimum of 40 hours per week with a minimum of 8 hour shifts per day.

**Scott Taylor**

Director of Sales

Jul 28, 2022

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