



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
 MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING
 AUGUST 8TH 2022

clerk@henley-in-arden-pc.gov.uk www.henley-in-arden-pc.gov.uk

In Attendance: Cllr Field [Chair], Cllrs Bainbridge, Andrews, Turner and Brady

Present: Cllrs Jennings and Shenton, there were six members of the public present.

PLEASE NOTE: In order to help members and residents navigate the agenda and minutes more simply, the following codes are assigned to each item for debate:

- [DR]** Decision Required by JPC
[EA] Expenditure Action
[SD] Supporting Document on Website
[MD] Subject to a Motion and/or Debate

1. Apologies

M1. The following Cllrs asked members to accept their apologies for non-attendance: Cllrs K Easton, G Easton and Harries

2. Declarations of Interest.

M2. None received.

3. Acceptance of Minutes of the last Meeting.

M3. Minutes signed off by Cllr Bainbridge [The Chair of the JPC was absent from the last meeting]

4. District & County Councillor's Reports **[SD]**

M4. See reports on website

5. Planning Applications

22/00987/FUL	22 Arden Road B95 5LF	Loft conversion [Additions]
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M5. Variation noted by the Planning Committee – Clerk to post 'No Comments' on SDC portal.

6. Creditors Payments

Creditor	Invoice	Date	Net	VAT	Gross	Notes
Andy Loos	808024	30.06.22	396.00	79.20	475.20	June Hire
WSG	10411	21.08.22	345.00	69.00	414.00	1 cut July
DM Payroll	2272	17.08.22	60.00	00.00	60.00	Half-year
C Harrison	905896	30.06.22	1,120.00	00.00	1,120.00	June work
C Harrison	905897	31.07.22	1,120.00	00.00	1,120.00	July work

M6. Members voted unanimously in favour of payments.



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7. Banking [JPC Website]

Account	Closing Balance Date	Amount
Current A/C	31.07.2022	£2,440.17
Deposit A/C	31.07.2022	£155,000.00

M7. Members noted the balances.

8. Chair's Report

8.1
[MD]
 Security issues Riverlands – Chair responds to resident's concerns.

M8.1. Clerk requested to seek more information on third party security services and report back in September at the next ordinary meeting.

Chair's Thanks

M8.2. The Chair, on behalf of the JPC, thanked Eco-Church from St Johns church for their kind donation of two bird boxes, built by Keven Simpson. The boxes were handed to Cllr Bainbridge, who will arrange for them to be mounted in Littleworth Fields.

9. Clerk's Report

9.1
[MD] [SD]
 Update council and residents on the progress of the Arden House development south of town [Old College Campus] following a meeting with the developers on Wednesday 27th July last. Architects' summary report on changes requested by the JPC, posted on the website. PLEASE READ THIS DOCUMENT

M9.1. Clerk reported that there had been a meeting between the developers and the JPC Planning team. The developers had provided evidence of a number of amendments in their new application, as requested by the JPC, following the objections raised by them on the original application. He also advised all that a meeting in similar vein had taken place between SDC Planning Executive and the said developers. Finally, the Clerk advised that the revised application was to hand and circulated to all with a desire for the matter to be discussed at an EXTRAORDINARY MEETING, convened by the Chair of the JPC and the Chair of Planning. Date to be advised on the JPC website.

9.2
[MD]
 Update on Croft Car Park. Approach to JPC solicitor for draft three-way contract between JPC, Stratford District Council and KERB Parking.



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M9.2. Clerk reported that he had invited the JPC’s solicitors to inspect the proposed framework for the management of the Croft car park [Three-way contract] and on receipt, will advise all at the next meeting in September.

9.3

[DR] [EA] [SD]

The JPC to consider and if appropriate, resolve to engage with a replacement grass cutting contractor by reason of WS Gardens *withdrawal* from the current contract. Please refer to Clerk’s Report 2022-080 on website. **[Expenditure no greater than £2,500.00]**

M9.3. A supporting document was shown to the assembled members and residents indicating quotes from two contractors and compared with the charges currently in place for comparison. It was RESOLVED that the bid from Colin Harrison be accepted and that a meeting be convened between the Clerk and the contractor to reiterate on the terms and conditions required by the JPC and to exchange contract papers which would cover the remainder of the season. The matter of the contract for 2023 will be raised at a convenient meeting towards year-end.

9.4

[MD]

Resident’s requests for bicycle racks on the old Barclays Bank frontage, High Street. [Consider reports of cars being parked on the plot.]

M9.4. The Clerk was requested to approach two business premises on the High Street to ascertain whether their curtilage may be used for the purpose of erecting a bicycle stand. The Clerk will report back at the September meeting.

9.5

Other matters for information only

M9.5. The Clerk was asked to order a new lifebuoy ring for the Riverlands pond as a matter of urgency [Cost £50.00 max] to replace that stolen recently.

M9.6 There were no further matters

10. Councillor’s Reports

Cllr.	Subject	Details
10.1 Turner	EV Charging	[MD] Update on EV chargers sited on High Street and possible approach to WCC. M10.1 Cllr Turner reported that excellent progress had been made in collecting opinions on the issue and that he would liaise with Cllr Shenton [newly elected Arden Member] so that a full representation can be



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		made to WCC for the removal of these machines. The majority of members and residents attending the meeting, agreed that they were misplaced and not fit for purpose.
10.2 Bainbridge	Green Bins	[MD] Approach on SDC to have green bins adjacent to general rubbish bins in Henley. M10.2. The Clerk was asked to provide more information on dual waste bins and report back at the next convenient meeting.
10.3 Bainbridge	Jubilee Trees	[DR] [EA] [SD] The JPC to consider and if appropriate, resolve to engage the services of a tree care contractor for important work on trees at Littleworth and Jubilee park. Please refer to Clerk's report on JPC website. [Expenditure no more than £3,000.00] M10.3. The matter was UNRESOLVED, and the Clerk was asked to invite expert opinion on both sites before any work commenced. All agreed that Wharton & Co should be consulted as they had conducted the JPC inspired tree survey some 2 years previously.
10.4 Andrews	Monkey Run	[MD] Consider inviting estimates for surface repairs. M10.4. The Clerk advised that he had approached WCC Pathways and that he had stressed that three accidents had been reported at the site and urgent remedial work should therefore be hastened.

11. Approval of Banking Reconciliation & Budget Tracking Reports **[SD]**

M11. The reports were shown to all assembled and the members approved the content and agreed that the Chair may sign them off and the Clerk should publish them on the JPC website.



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Meeting Closed

20.30 hours.

Next Meeting

September the 5th at the Memorial Hall, Station Road, at 7.00 pm prompt.

Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]

Draft Copy