



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
 AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
 OCTOBER 3<sup>RD</sup> 2022

[clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)    [www.henley-in-arden-pc.gov.uk](http://www.henley-in-arden-pc.gov.uk)

**PUBLIC SESSION:** The public were given an opportunity to speak by the Chair before the business meeting and several comments were made which are not minuted herein but, where relevant, have been noted by the Clerk and will be included on the next agenda for debate by members.

**In Attendance:** Cllr Field [Chair], Cllrs Bainbridge, Turner, Brady and Clark.

**Present:** Cllr Jennings SDC, there were 14 members of the public present.

1. Apologies  
**M1**  
**Apologies received and accepted by members present were given by Cllrs G Easton, K Easton, Andrews and A Harries.**
  
2. Declarations of Interest  
**M2**  
**Non were handed to the Clerk.**
  
3. Acceptance of Minutes of the last Meeting  
**M3**  
**Chair asked if all members present at the previous meeting [05.09.22] approved the minutes. RESOLVED: All members present at that meeting unanimously approved said minutes which were duly signed off and handed to the Clerk for filing.**
  
4. District and County Councillor's Reports [SD]  
**M4**  
**Cllr Jennings went through the headlines of his monthly report which can be viewed on the website. Questions were raised by Cllrs Bainbridge & Clark, in connection with the South Warwickshire Local Plan which raised concerns that a form of 'game', part of a consultation programme, had been conducted by SDC on 44 occasions, but the outcome had not been formerly presented to all Parish Councils in the area until a week ago. Cllr Bainbridge held up a map showing the likely areas being suggested as available for multi-purpose development issued by SDC. It was revealed that the 'game' outcome indicated that Henley in Arden along with Kenilworth, headed the top of a list for redevelopment plans, should the relaxation on green belt restrictions be adopted by HM Government. Cllr Jennings stated that this must be considered as it will accommodate an 'overspill' from Birmingham. It was noted that this 'consultation' would end on 31<sup>st</sup> October next. Cllr Jennings insisted that the outcomes so far were theoretical and had been made public.**  
**Cllr Clark asked Cllr Jennings would the present consultation end on the 31<sup>st</sup> of October and would a second consultation be convened in October 2023 to indicate 'preferred options', Cllr Jennings agreed that was so. Cllr Clark stressed that such activity should have been clearly presented to the PC's throughout the south Warwickshire district. Cllr Jennings insisted that it had been made available in the public domain and that memos had been emailed to Clerks in the area. The Clerk said he would seek further clarification on this statement.**  
**Further background information is presently being sought on this major district plan by members of the JPC for reporting back to the community over the coming weeks.**

5. Planning Applications

22/02469/LBC	237 High Street, B95 5BG	M5.1 RESOLVED No Objection
22/02790/TREE	Henley Baptist Church	M5.2 RESOLVED No Objection
22/02676/TREE	142-144 High Street, B95 5BS	M5.3 RESOLVED No Objection
22/02117/VAR	221 High Street, B95 5BG	M5.4 RESOLVED Objection
22/02662/LDE	The Finest Catch	M5.5 RESOLVED No Objection



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6. Creditors Payments for Consideration

Creditor	Net	Gross	Provision
Focus	100.00	100.00	Two page spread JPC news release
Rural Market Town Association	72.00	86.40	Advice and support services
Edge IT	360.00	432.00	Annual hosting charges
Shakespeare's England	301.75	362.10	Annual services charge
Flagmakers Limited	158.14	189.77	Replace stolen flag + spare
T Mousley	180.00	216.00	Urgent Willow cut-back
SLCC	230.00	230.00	Annual fees for training etc.
Colin Harrison [Lengthsman]	1,540.00	1,540.00	Town Maintenance & Mowing [Aug]
Colin Harrison [Lengthsman]	1,820.00	1,820.00	Town Maintenance & Mowing [Sep]
Henley War Memorial Trust	468.00	468.00	Rental Hall [Nov 21-Aug 22]
Kompan	200.00	240.00	Quarterly survey charges [Jul-Sep]
Creditors paid since last meeting [Email Votes]			
BHIB Insurance	1218.88	1218.88	Annual Liability Insurance
Kompan	200.00	240.00	Quarterly survey charges [Apr-Jun]
WALC	60.00	72.00	Training Sessions [2 Cllrs]

**M6. RESOLVED:** Members agreed unanimously to payment being made to all outstanding creditors and approved the email votes listed.

7. Banking [JPC Website]

Account	Closing Balance Date	Amount
Current A/C	30.09.2022	£7,995.81
Deposit A/C	30.09.2022	£200,000.00

**M7. RESOLVED:** Members noted account balances.

8. Chair's Report

<p>8.1 <b>[MD] [SD]</b> <b>BUDGET &amp; GRANTS 23-24</b> Chair to call for an EGM to discuss the matters of the Proposed Budget for 2023-2024 and Grant Applications 2023-2024.</p> <p><b>M8.1</b> <b>RESOLVED:</b> Members voted in favour of an EGM for this purpose, set for Monday 14<sup>th</sup> of November. The Clerk will advertise the distribution of grant forms and contact previous candidates as soon as members agree to a date and venue for grant interviews.</p> <p>8.2 <b>[DR] [EA] [SD]</b> <b>SECURITY SERVICES IN HENLEY</b> The Chair will refer to this issue which was deferred at the meeting on the 5<sup>th</sup> of September 2022. <b>[Expenditure no greater than £7,000.00 for 400 hours]</b></p> <p><b>M8.2</b> <b>UNRESOLVED:</b> Cllr Clark asked the Clerk to provide a report on vandalism based on the notices issued by Alcester Police over the past twelve months before any further consideration be given to the matter. All members agreed to this request to be actioned.</p>
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9. Clerk's Report

9.1

[MD] [SD]

**THE ASSET REGISTER**

A copy of the proposed *Asset Register* has been circulated to all members and is listed as a supportive document on the website. The matter is to be debated and, if appropriate, the document will be adopted by the JPC and placed on the website for public scrutiny.

**M9.1**

**The Clerk gave a full explanation of what the Register seeks to achieve and said he had compiled all of the JPC assets as far as practicable, bar the contents of the storage unit which must be accounted for before the next annual return.**

**RESOLVED: Members voted in favour of the adoption of said register and the Clerk will post the document on the website.**

9.2

[DR] [EA] [SD]

**BENCH FOR DOCTORS LANE**

The matter of a bench to be placed in Doctors Lane. The Clerk will ask members to consider the purchase of this item. This follows a request by a Henley Resident speaking on behalf of the community.

[Expenditure no greater than £400.00]

**M9.2**

**RESOLVED: Following a brief debate, members voted in favour of providing a bench for no more than £400.00 and recommended that the Clerk purchase a vandal-proof bench such as the Glasdon unit installed at Jubilee Park. The Clerk will investigate and action this purchase confirming having done so by email to all members.**

9.3

[MD] [SD] [DR]

**STANDING ORDERS**

A copy of the proposed *Standing Orders* has been circulated to all members and is listed as a supportive document on the website. The matter is to be debated and, if appropriate, the document will be adopted by the JPC and placed on the website for public scrutiny.

**M9.3**

**RESOLVED: The Clerk had circulated the existing orders to all in time for the meeting and recommended that these be accepted and adopted as of the 3<sup>rd</sup> of October and published on the JPC website. The members voted unanimously in favour.**

9.4

[MD]

**ALLOTMENT ASSOCIATION**

At the request of a resident [allotment plot holder], the Clerk has invited Mr. Nic Haycock to update all on this proposition and make recommendations.

**M9.4**

**Mr. Nic Haycock made a brief presentation in favour of the association being reestablished, The Clerk said he would email all plot holders asking for their opinions on doing so, such information would then be passed on to Nic for engagement with all in readiness for the next growing season.**

9.5

[MD] [SD] [DR]

**SAFEGUARDING POLICY**

A copy of the proposed *Safeguarding Policy* has been circulated to all members and is listed as a supportive document on the website. The matter is to be debated and, if appropriate, the document will be adopted by the JPC and placed on the website for public scrutiny.

**M9.5**

**UNRESOLVED: Chair asked that she be given time to review and amend the policy in line with evidenced documents held by the school authorities and that a decision on its adoption be deferred until the November meeting. All agreed.**



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9.6  
**[MD] [SD]**  
**RESIDENTS REPORTS**

9.6.1  
 Bus shelter at Littleworth, Clerk to raise with a view to members agreeing to a refurbishment plan.  
**M9.6.1**  
**Cllr Clark insisted that it was unlikely that the JPC would object to the cost of renovating the bus shelter and that the Clerk might exercise his delegated powers to get the work done and advise the Council**

9.6.2  
 Flower beds at Prince Harry car park, WI offers to take on the upkeep.  
**M9.6.2**  
**Chair of the WI was unable to attend but it was agreed that Cllr Bainbridge along with Mrs. Bird [who organized the planting originally] meet with the WI to look at how this might work.**

9.7  
**[MD] [SD]**  
**20'S PLENTY UPDATE**  
 Clerk will provide the latest developments on this matter. Liveridge Hill speeding prevention equipment.  
**M9.7**  
**The Clerk passed on Mr. John Clarke's notes on the matter saying that 20MPH was coming to the High Street barring any high-level objections and that the restrictions in speed would be clearly signed on gateways on all the approaches to town. The Clerk added that consideration for Vehicle Activated Signs [VAS] to be erected on approaches, would be given by the JPC to back up this very important change in traffic management in Henley.**

9.8  
**[MD] [SD]**  
**ANDY LOOS - RIVERLANDS**  
 Clerk will ask members to advise on arrangements following the ending of the contract with Andy Loos.  
**M9.8**  
**The Clerk was asked to give Andy Loos notice to remove the loos as soon as practicable and that the installation of the units next year would be debated at Council before the Spring of 2023.**

9.9  
**[MD] [SD] [DR]**  
 Clerk will ask members if they think it prudent to raise an Asset of Community Value [ACV] Right to Bid order with SDC on the ex-Warwickshire Colleges facility south of Henley.  
**M9.9**  
**The Clerk outlined why he thought the raising of an ACV may be prudent whilst there is some doubt about the tenure of the site. RESOLVED: All members agreed that the ACV should be lodged immediately with SDC. The Clerk promised to report back on any outcome.**

**10. Councillor's Reports**

Cllr.	Subject	Actions
		<b>None offered</b>

**11. Approval of Banking Reconciliation & Budget Tracking Reports [SD]**

**M11.**

**RESOLVED: All members approved the Reconciliation and Tracking Reports, signed copies will be placed on the JPC website under FINANCE matters.**



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**Meeting Closed**

20.45 hours

**Next Meeting**

November the 7<sup>th</sup> at the Memorial Hall, Station Road, at 7.00 pm prompt.

Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]

**PLEASE NOTE:** In order to help members and residents navigate the agenda and minutes more simply, the following codes are assigned to each item for debate:

[DR] Decision Required by JPC  
[EA] Expenditure Action  
[SD] Supporting Document on Website  
[MD] Subject to a Motion and/or Debate

Draft Copy