



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
DECEMBER 5<sup>TH</sup> 2022

[clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)    [www.henley-in-arden-pc.gov.uk](http://www.henley-in-arden-pc.gov.uk)

Dear Councillor,

**I HEREBY GIVE NOTICE** that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed 

**Ray Evans** – Parish Clerk    Date Issued: **28.11.2022**

**Public Session:** At the discretion of the Chair, residents may be given the right to speak out in this session, such comments may not be recorded in the minutes unless they relate to an item on the agenda.

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting **[DR]**
4. The interview, and if appropriate, the selection of a new co-opted member by way of the resignations of Cllrs E Field and K Easton.

**Candidates Standing for Co-option:** David Broadbent and David Tomlinson and if appropriate signing of the acceptance of Office and Statement of Interests. **[DR]**

5. District and County Councillor's Reports **[SD]**

6. Planning Applications **[DR]**

<b>22/03291/TREE</b>	77 High Street Henley	Maple [Acer] reduction
<b>22/03164/FUL</b>	Jacksons of Henley	Change of use

7. Creditors Payments for Consideration **[DR]**

Creditor	Net	Gross	Provision
DM Payroll	60.00	60.00	Half-year fees
T Mousley & Sons	1,605.00	1,926.00	Littleworth [PO Number 2022-1051]
Henley Focus	100.00	100.00	2 page spread
DM Payroll	60.00	60.00	Half-yearly payroll services

**Payments made since last meeting using delegated powers**

Creditor	Net	Gross	Provision
PKF Littlejohn	400.00	480.00	AGAR fees
NFP Workshops	190.00	190.00	Cllr B Turner [1 course refund]

8. Payments received since last meeting

Creditor	Net	Gross	Description
Stratford DC	4,167.27	4,167.27	CILS payment -see [SD]
NFP Workshops	95.00	95.00	1 course refunded payment



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9. Banking [Lloyds Accounts 28.11.2022]

Clerk to seek approval of financial reports shown in supporting documents

10. Chair's Report

10.1

**Croft Car Park**

Chair calls on Councillors to consider a **recent development** in the car park management strategy. See supporting document. Update on Resident Parking permit take-up.

[MD] [SD] [DR]

10.2

**Clerk's Remuneration**

10.2.1

Chair calls on Councillors to consider the delayed award for CiLCA qualification amounting to 1 SCP

10.2.2

Chair calls on Councillors to consider the immediate implementation of the E02-2022/2022-23 National Salary Award.

10.2.3

Chair calls on Councillors to consider the award of 1 SCP on the 1<sup>st</sup> of January 2023, in recognition of a further years' service and in accordance with the Clerk's Contract of Employment.

[MD] [SD] [DR]

10.3

Chair to update all on the appointment of a Planning Consultant to advise the JPC and community on the potential challenges of the South Warwickshire Local Plan which will be the subject of a further consultation document in March 2023.

[SD] [DR]

10.4

Chair to update all on Councillor-dedicated email address arrangements and the increasing problem of high-volume email traffic.



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**11. Clerk’s Report**

**11.1**

**Tenancy at Will – Henley Skate Park - Littleworth Field**

Clerk to update all on arrangements in hand to retain the leasehold for this facility. The engagement of the JPC solicitor to oversee the formulation of the new leasehold.

**[SD]**

**11.2**

**Planning Committee**

Clerk to ask for members to stand for membership of the Planning Committee and once registered ask that this body then considers, and if appropriate, adopts an updated version of the Planning Committee Terms of Reference.

**[MD] [SD]**

**11.3**

**WASPS Training Facility**

Update on community right to bid [ACV], highlighting the response from the new owners of the sports training centre.

**11.4**

Clerk to update all on progress in the ‘20’s Plenty campaign’.

**11.5**

If said Councillor is in attendance, the Clerk will call on Cllr Shenton for an update on CV chargers.

**11.6**

CILS payments, review recent remittance from SDC

**[SD]**

**11.7**

Back Lane road surface and flooding risk – update from the Clerk

**11.8**

One Stop pavement furniture removal, Clerk to update.

**11.9**

Token of thanks for the Internal Auditor, Mr. Bob Morgan.

**12. Councillor’s Reports**

<b>Cllr.</b>	<b>Subject</b>	<b>Actions</b>
<b>Angela Okey</b>	<b>12.1 Motion:</b> Cllr Okey will ask Councillors to consider the installation of a play tower within the toddlers play area, and new fencing at Riverlands, to replace the existing	Debate with view to approval.



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	installations, and if appropriate agree <b>expenditure</b> based on the three quotations posted on supporting documents, at no more than <b>£13,500.00</b> for equipment and fencing. <b>[MD] [SD] [DR] [EA!]</b>	
<b>Julie Brady</b>	12.2 Cllr Brady to report on progress on the discussions with Henley High School on plans for an all-weather multipurpose play area, along with any other pertinent information on this subject. <b>[SD]</b>	Updating only.

**13. Next Meeting**

Subject to Council agreement, Monday 9<sup>th</sup> of January 2023

**Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]**

**PLEASE NOTE: In order to help members and residents navigate the agenda and minutes more simply, the following codes are assigned to each item for debate:**

<b>[DR]</b> Decision Required by JPC
<b>[EA!]</b> Expenditure Action
<b>[SD]</b> Supporting Document on Website
<b>[MD]</b> Subject to a Motion and/or Debate